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**STATE OF HAWAII  
DEPARTMENT OF HUMAN SERVICES**

Med-QUEST Division  
Health Care Services Branch  
P. O. Box 700190  
Kapolei, Hawaii 96709-0190

November 28, 2008

MEMORANDUM

ACS M08-20

**TO:** QExA and QUEST Plans, Medicaid Physicians/PCPs, Acute Care Hospitals, Nursing Facilities, Home Health Agencies, Hospice Programs, and Case Management Agencies

**FROM:** Kenneth S. Fink, MD, MGA, MPH KF  
Med-QUEST Division Administrator

**SUBJECT:** COMMUNITY REVIEW OF 1147 FORMS FOR QUEST EXPANDED ACCESS (QExA) IMPLEMENTATION

As part of the implementation of the QExA program, the Med-QUEST Division (MQD) has been revising the 1147 form and processes. The QExA Requests for Proposal (RFP) assigned the responsibility for completion of the 1147 for Medicaid clients to the QExA health plans. The QExA health plans can delegate the function of 1147 completion to providers in their network as long as the health plans assure that the 1147 process is being completed according to MQD standards.

The 1147 form will continue to function as a level of care evaluation tool. The MQD will use the 1147 form to determine eligibility for clients requiring nursing facility (NF) level of care (LOC) services prior to and during QExA health plan enrollment.

The MQD is asking for the community's assistance in reviewing the attached forms for QExA implementation into managed care effective February 1, 2009.

Attached you will find the 1147 three (3) – pager, 1147a, and 1147e forms with instructions. The 1147c has been eliminated. The MQD asks for your assistance in reviewing the forms with pertinent staff. Call or email Ms. Kathleen Ishihara, Nurse Consultant if there are any questions, concerns, and/or requested form/instructional revisions at 692-8159 or [kishihara@medicaid.dhs.state.hi.us](mailto:kishihara@medicaid.dhs.state.hi.us). Submit comments or questions no later than December 19, 2008 so that the forms can be finalized.

The MQD will conduct training and in-service on the final forms on a first come first served basis on January 7, 8, 14, and 15, 2009. Sessions will be from 10:00 a.m. – 12:00 p.m. and 2:00 p.m. – 4:00 p.m. each day in the Kapolei State Building (601 Kamokila Boulevard, Kapolei, Hawaii) in conference rooms 577A and 577B. Space is limited and we request that no more than two participants from each agency attend the session. If interested in attending one of these sessions, call or e-mail Ms. Liza Badua-Dumbrique at 692-8154 or email [lbadua-dumbrique@medicaid.dhs.state.hi.us](mailto:lbadua-dumbrique@medicaid.dhs.state.hi.us).

#### Attachments

(A:ACS Memo 1147 Forms QExA 112808)