



STATE OF HAWAII  
DEPARTMENT OF HUMAN SERVICES  
Med-QUEST Division  
Health Coverage Management Branch  
P. O. Box 700190  
Kapolei, Hawaii 96709-0190

April 4, 2007

MEMORANDUM

ACS M07-05

TO: Fee-For-Service Providers  
FROM: Wesley Muir, Acting Med-QUEST Division Administrator  
SUBJECT: OPTIONAL PERIOD FOR NPI SUBMISSION

As you are aware the Health Insurance Portability and Accountability Act (HIPAA) of 1996 mandated the adoption of a National Provider Identifier (NPI) by May 23, 2007.

Effective immediately, you can utilize the new CMS 1500 claims form to submit either your NPI or Medicaid Provider Number. Effective April 1, 2007, providers using the UB04 form will be able to submit with either your NPI or Medicaid Provider Number.

For providers using the existing UB & CMS 1500 form, you can use only your Medicaid Provider Number.

Effective May 23, 2007 the Med-QUEST Division (MQD) will require the use of the NPI using the new CMS 1500 and UB04 forms on claim submissions (both paper and electronic). This requirement will affect only those providers required to obtain an NPI.

If you have not done so already, please submit a copy of your NPI letter issued by the NPI Enumerator to MQD as soon as possible. Once we enter your NPI into our system, you will receive a confirmation letter from MQD, and begin using your NPI on your claims. You may submit your NPI the following ways:

AN EQUAL OPPORTUNITY AGENCY

Mail: Department of Human Services  
Med-QUEST Division-HCMB  
Provider Relations  
P.O. Box 700190  
Kapolei, HI 96709-0190

FAX: (808) 952-5552

Email: [NPIHI@acs-inc.com](mailto:NPIHI@acs-inc.com)

Further information on the National Plan and Provider Enumerator System (NPPES) and information on how to obtain a NPI can be found at the Centers for Medicare and Medicaid Services (CMS) website at: <https://nppes.cms.hhs.gov>.

If you need assistance in completing any claim forms, please call ACS at (808)952-5570 on Oahu or (800)235-4378 from the Neighbor Islands.