CNSI innovation@work

Facility/Agency/Organization Enrollment

HOKU New Application Path

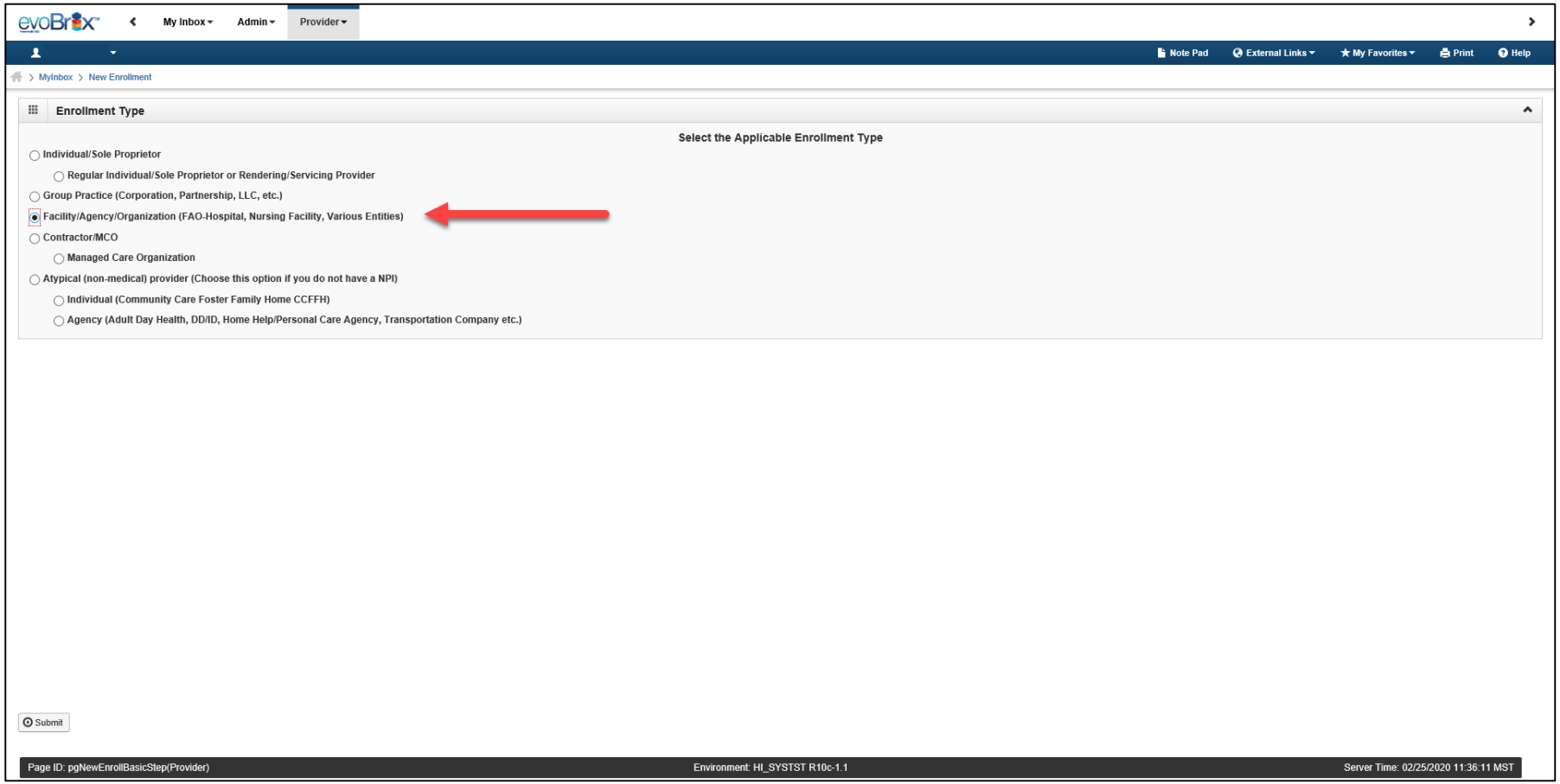
Hawaii Train-the-Trainer Materials

Created February 28, 2020

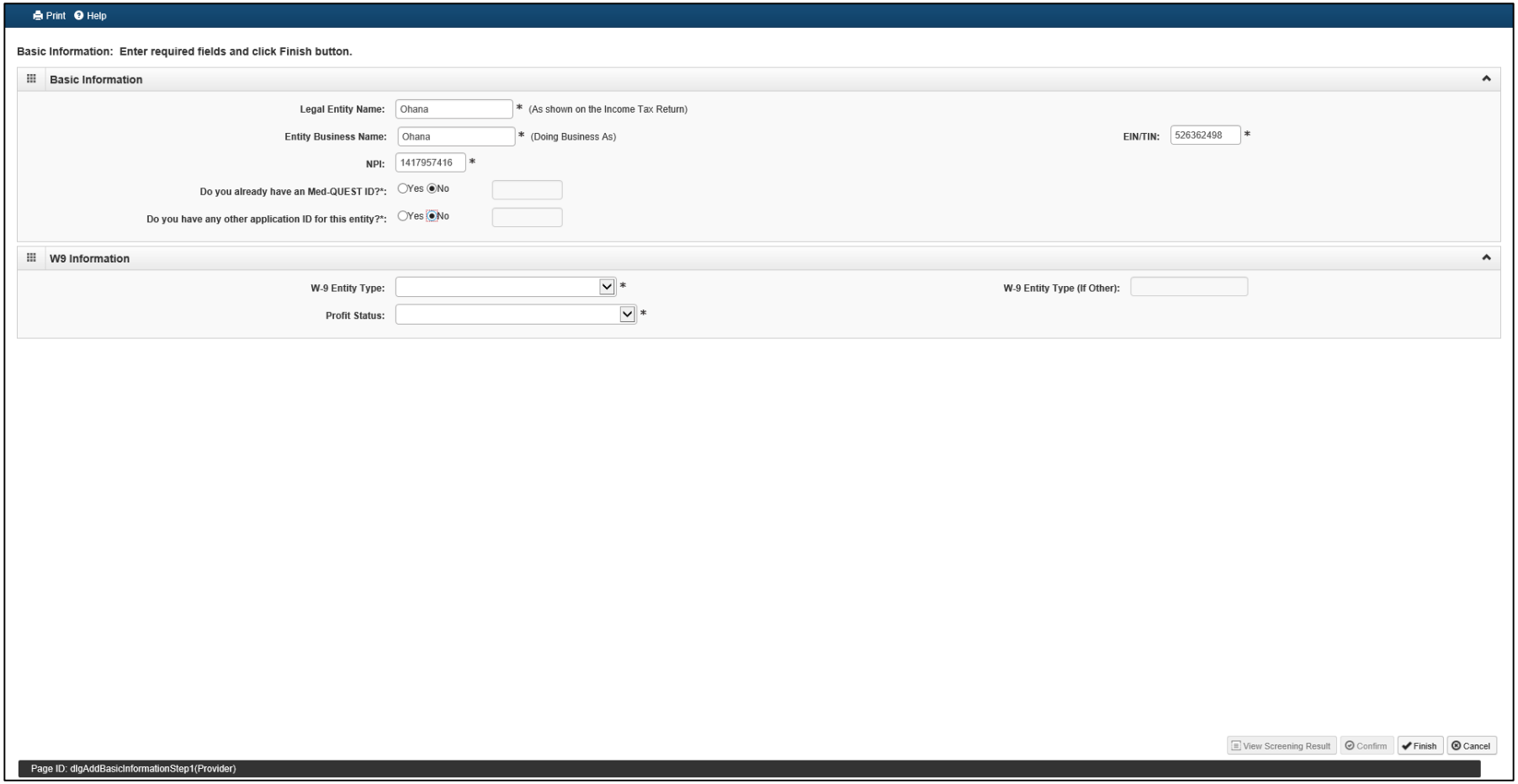
Selecting FAO Enrollment Type

- If the provider being enrolled is a medical or health care Facility, Agency, or Organization (FAO), that has an NPI, please select the FAO Enrollment Type.
- FAO providers include:
  - Hospitals
  - Nursing Facilities
  - Assisted Living Facilities
  - Rural Health Clinics
  - Federally-Qualified Health Clinics
  - Laboratories and Imaging Centers
  - Rehabilitation Centers
  - Mental Health Facilities
  - Dialysis Centers
  - Outpatient Surgical Centers

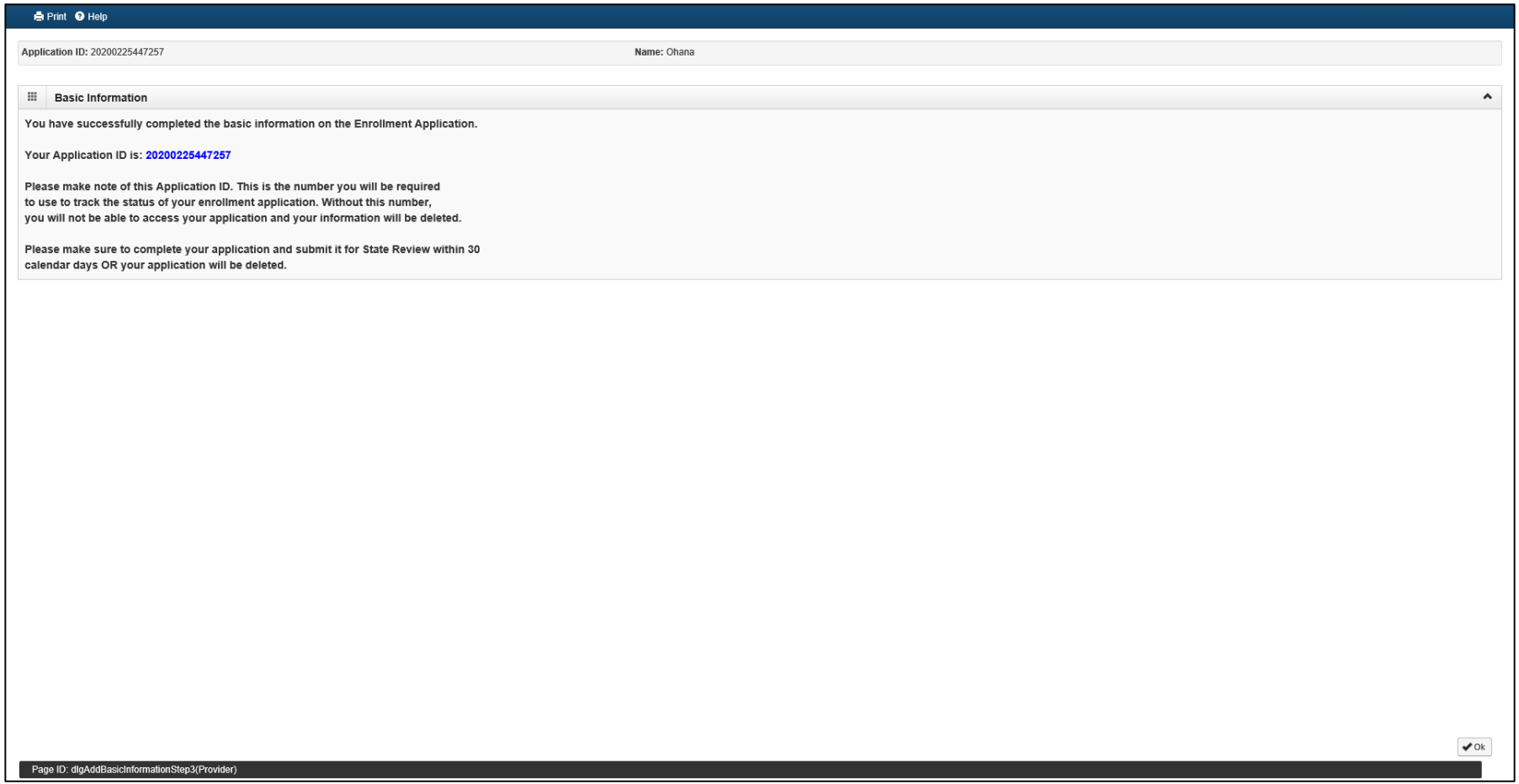
Select the FAO Enrollment Button



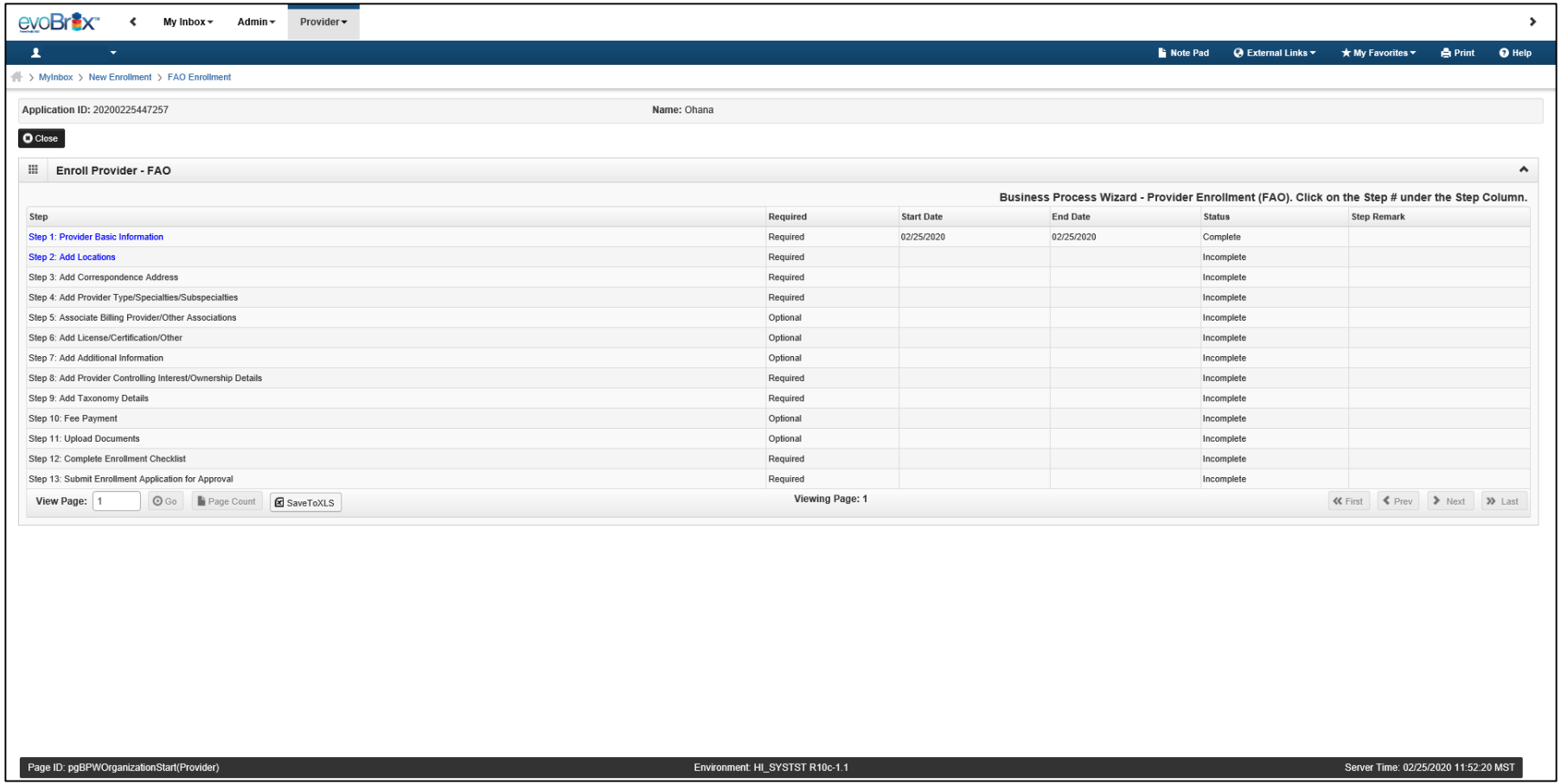
Step 1: Provide Basic Information



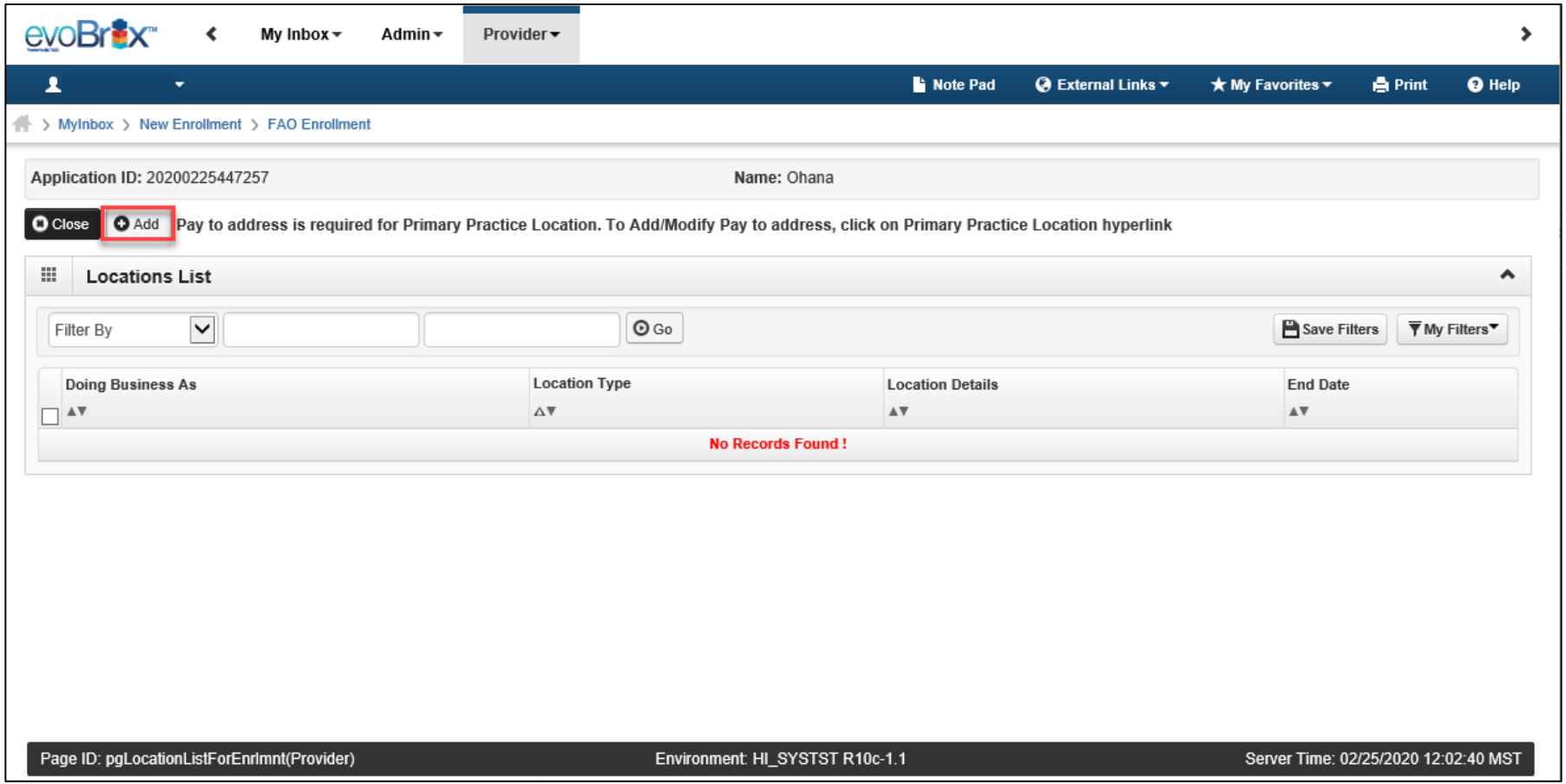
Application ID



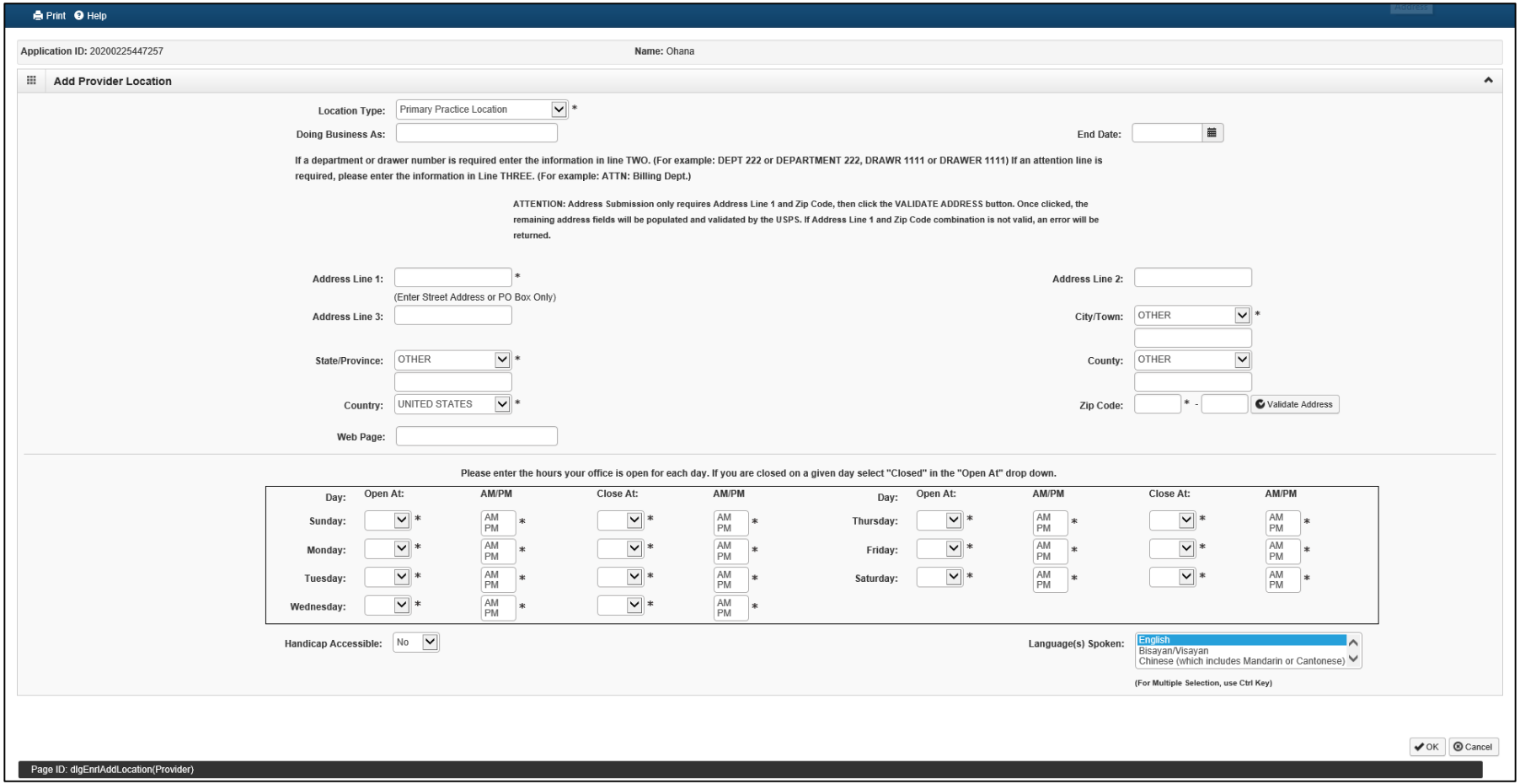
Enrollment Steps



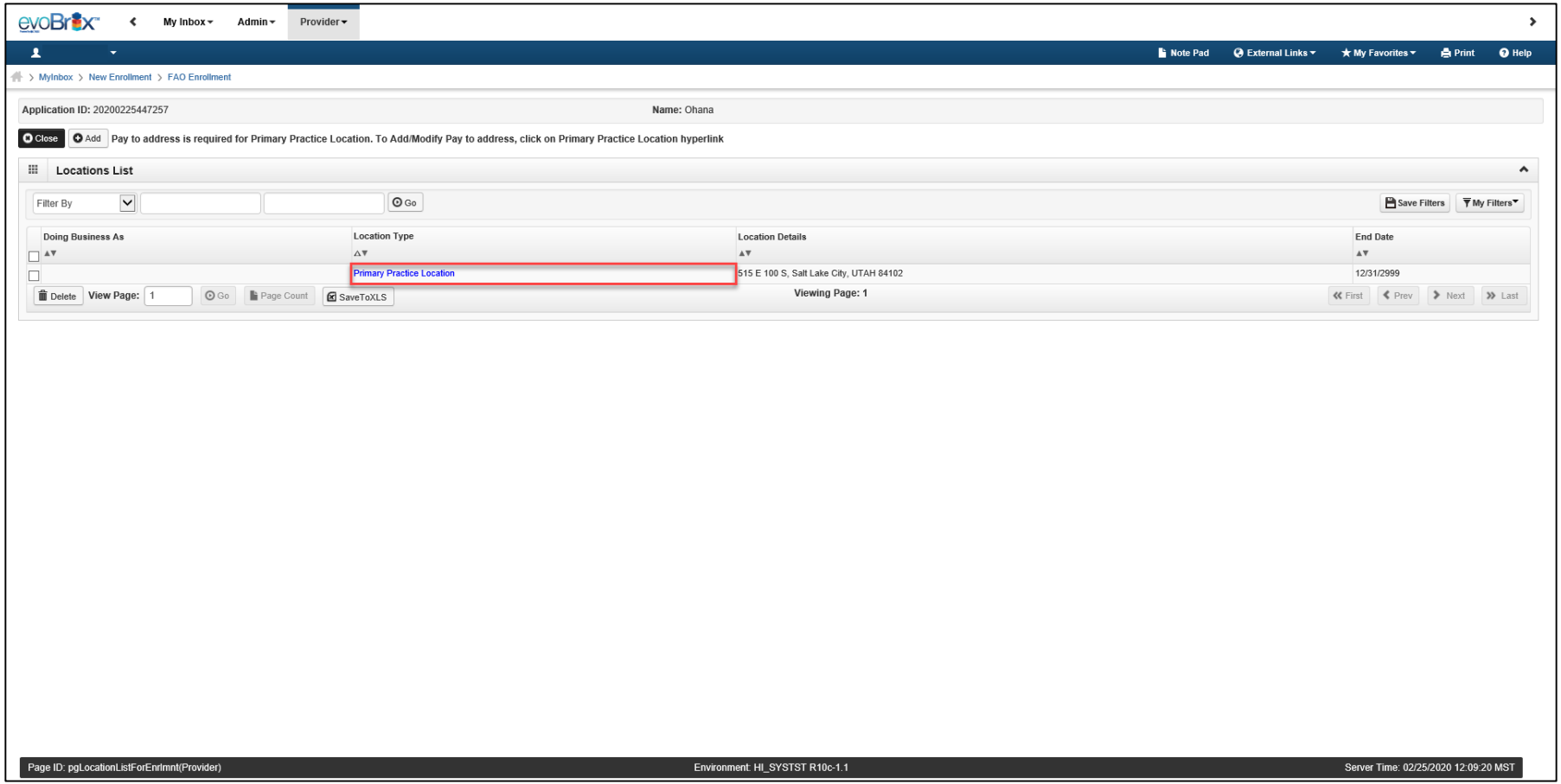
Step 2: Add Locations



Add Primary Practice Address



Add Pay To Address



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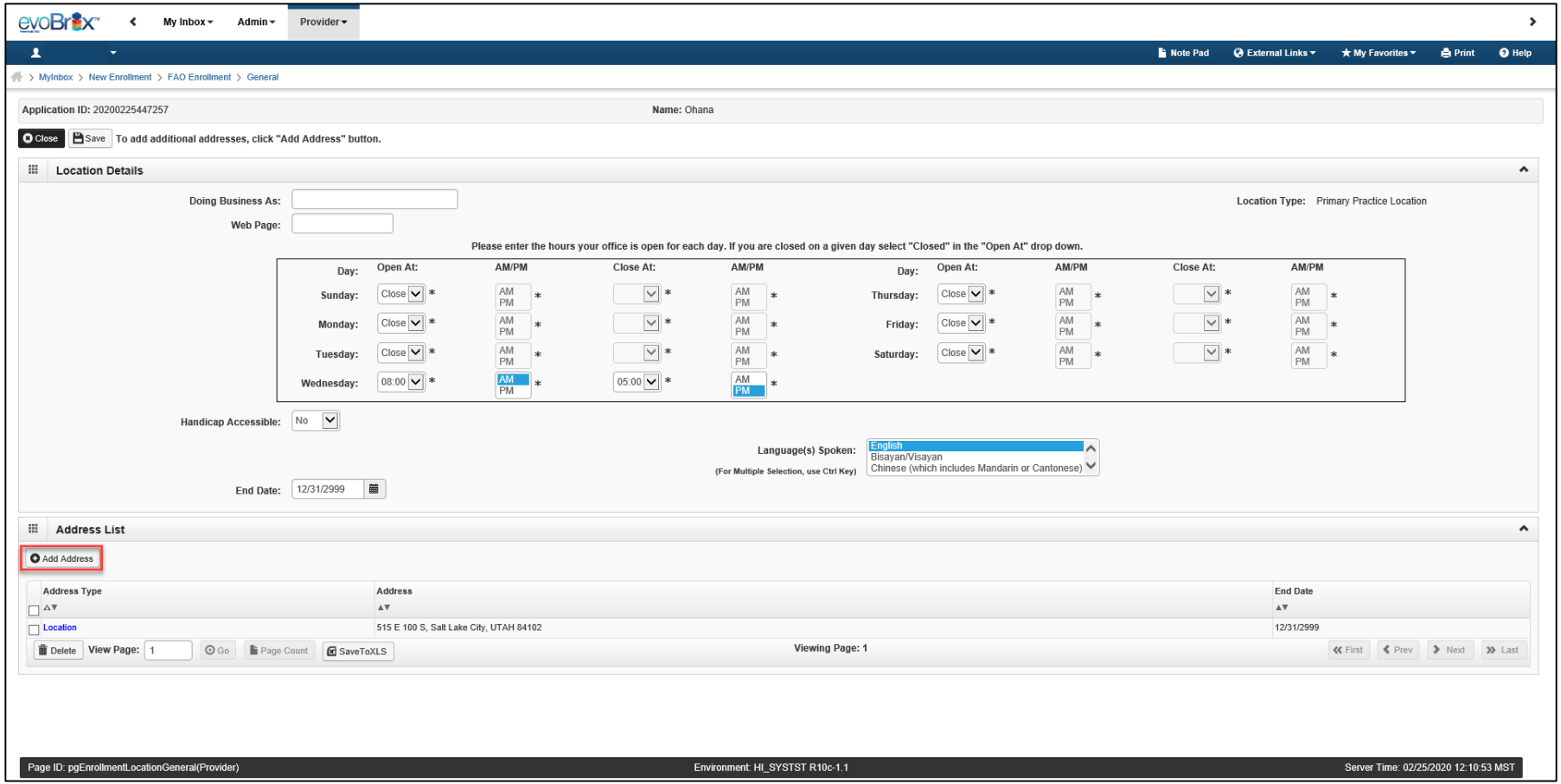

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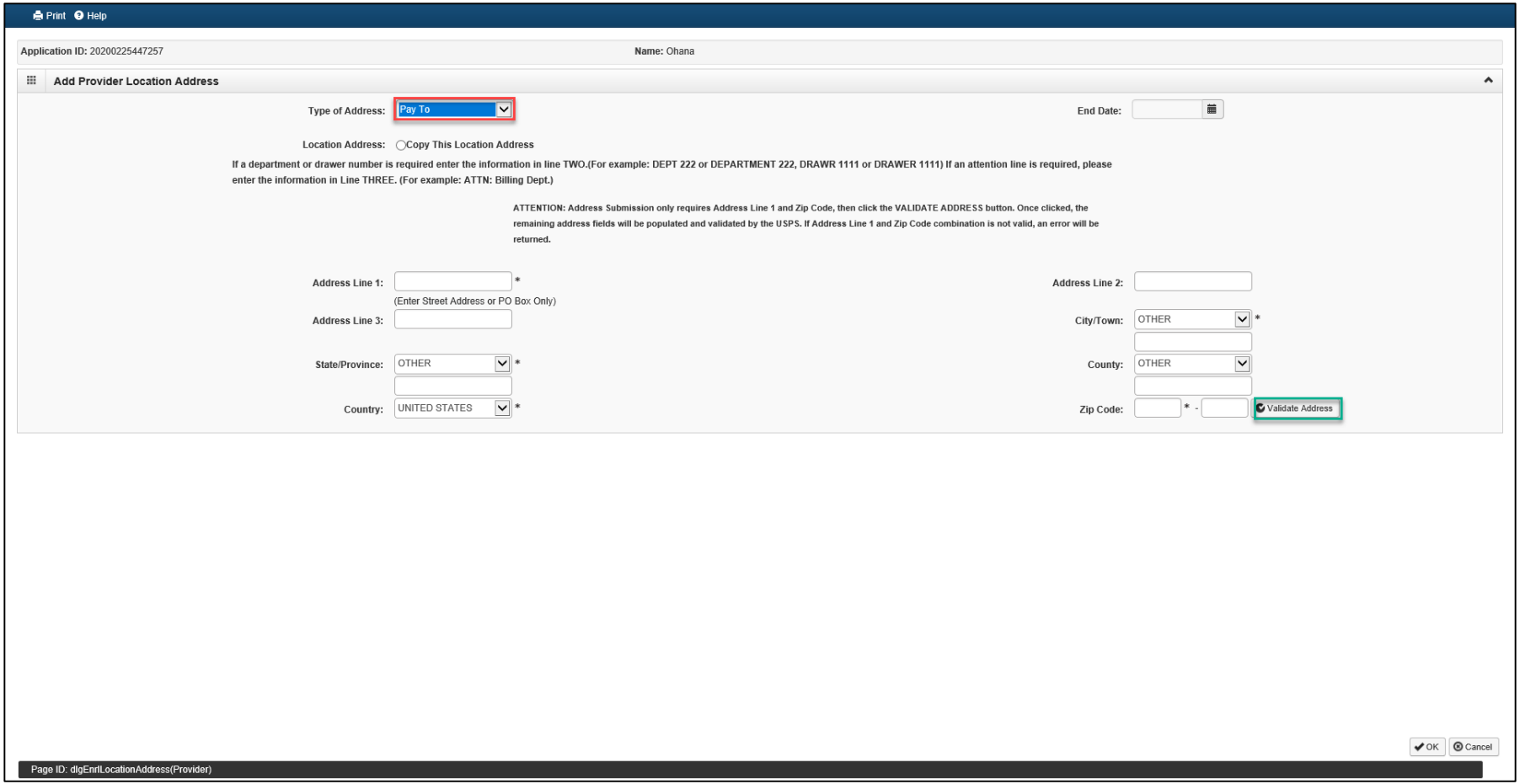

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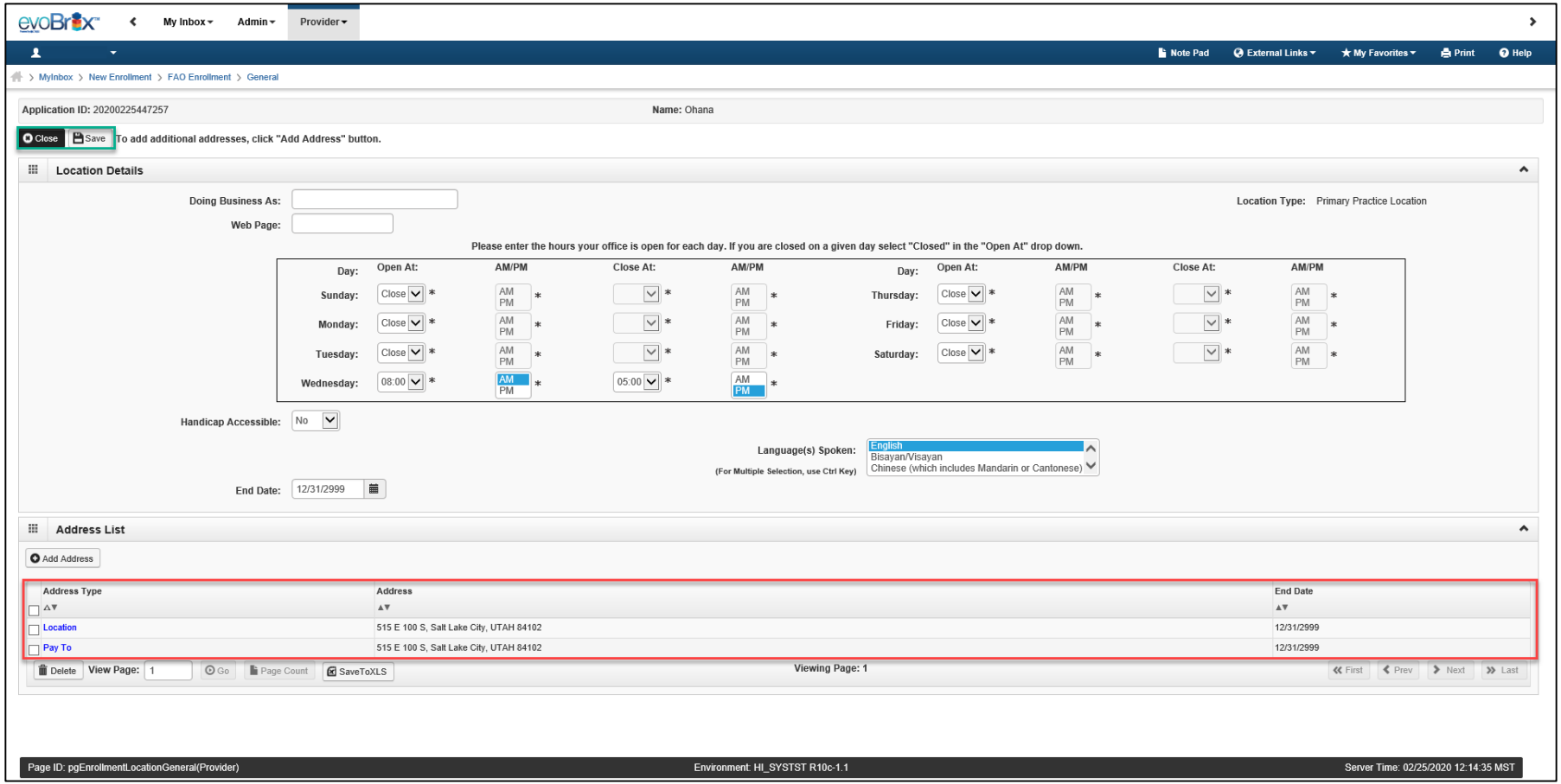
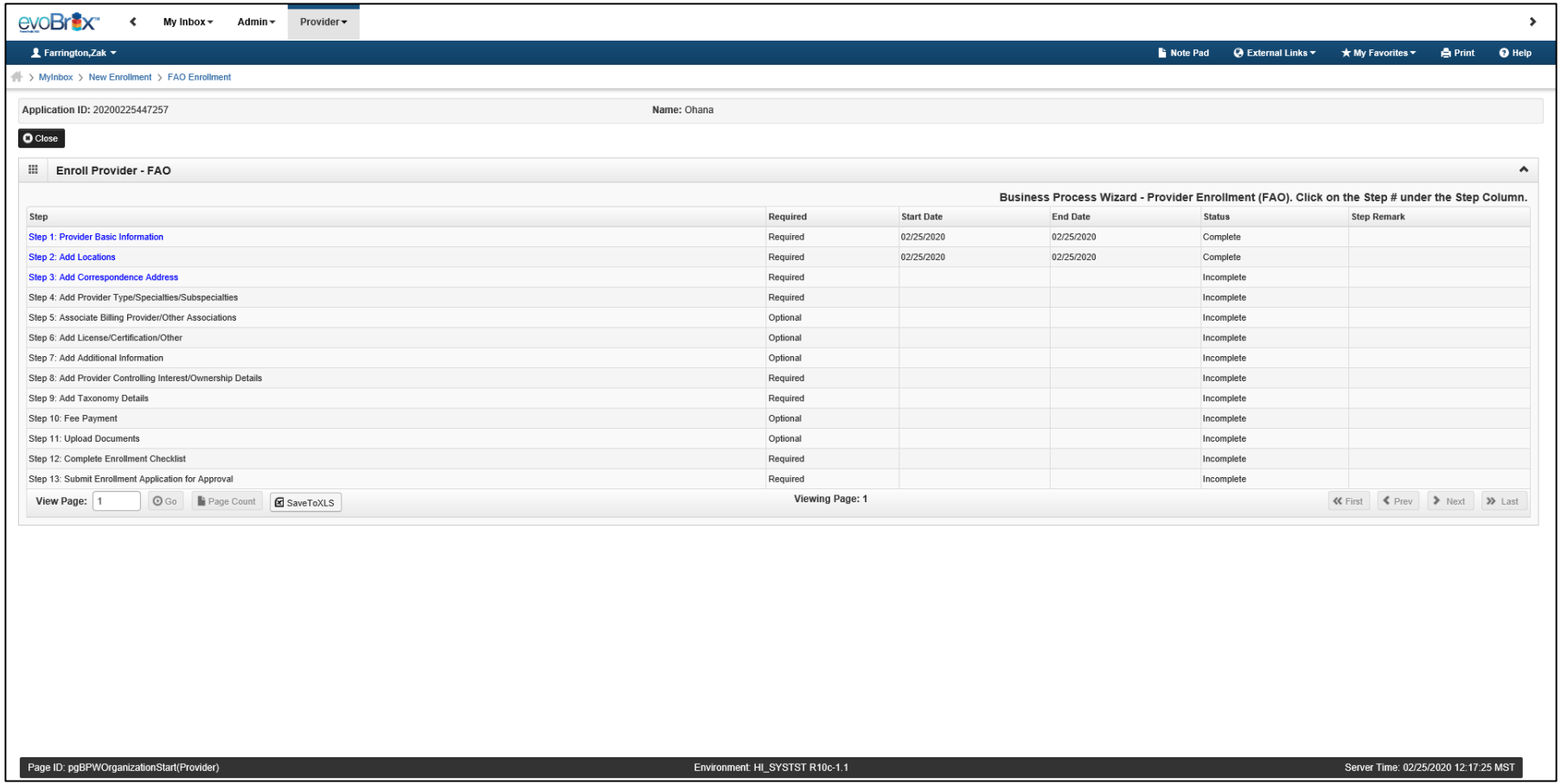


Step 3: Add Correspondence Address



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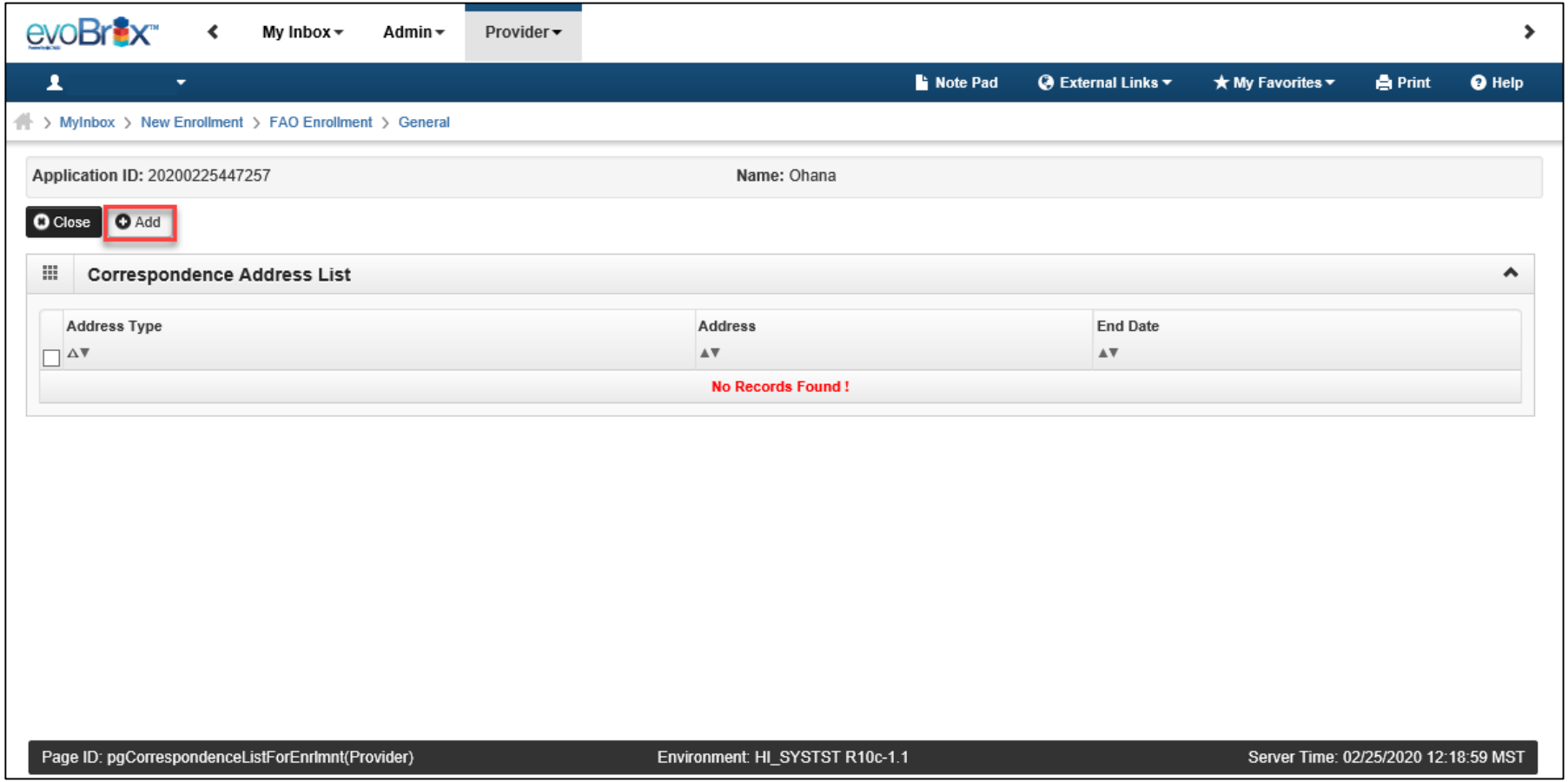

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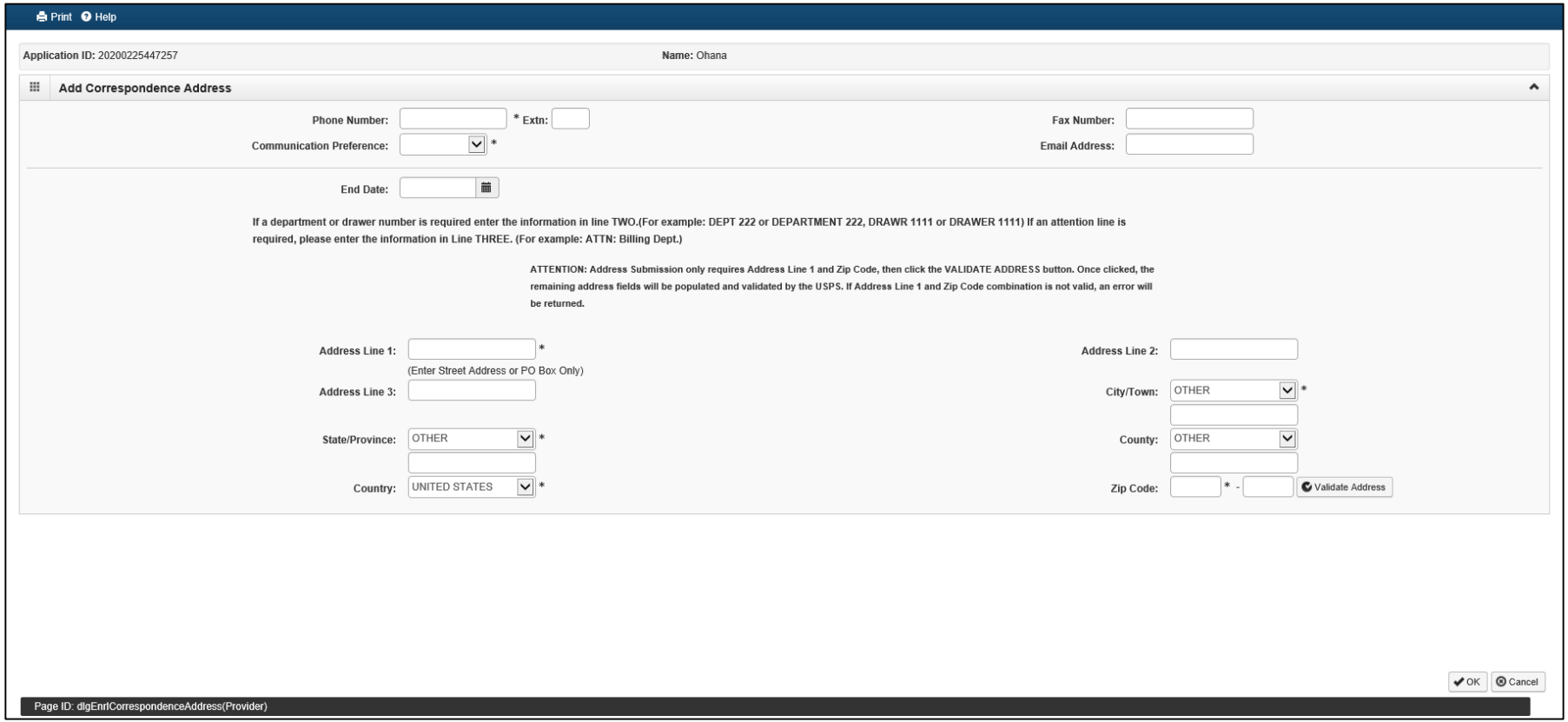

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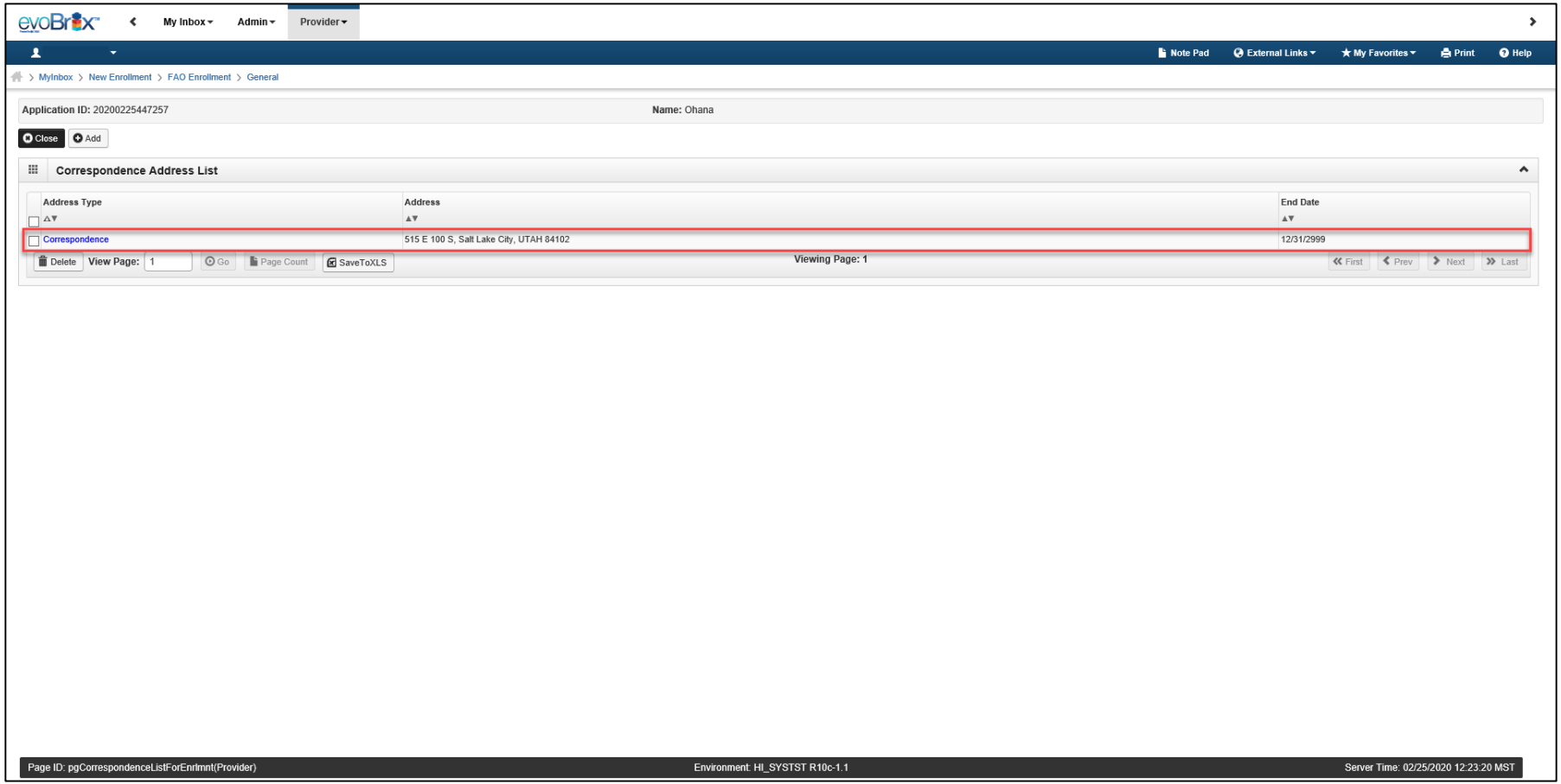
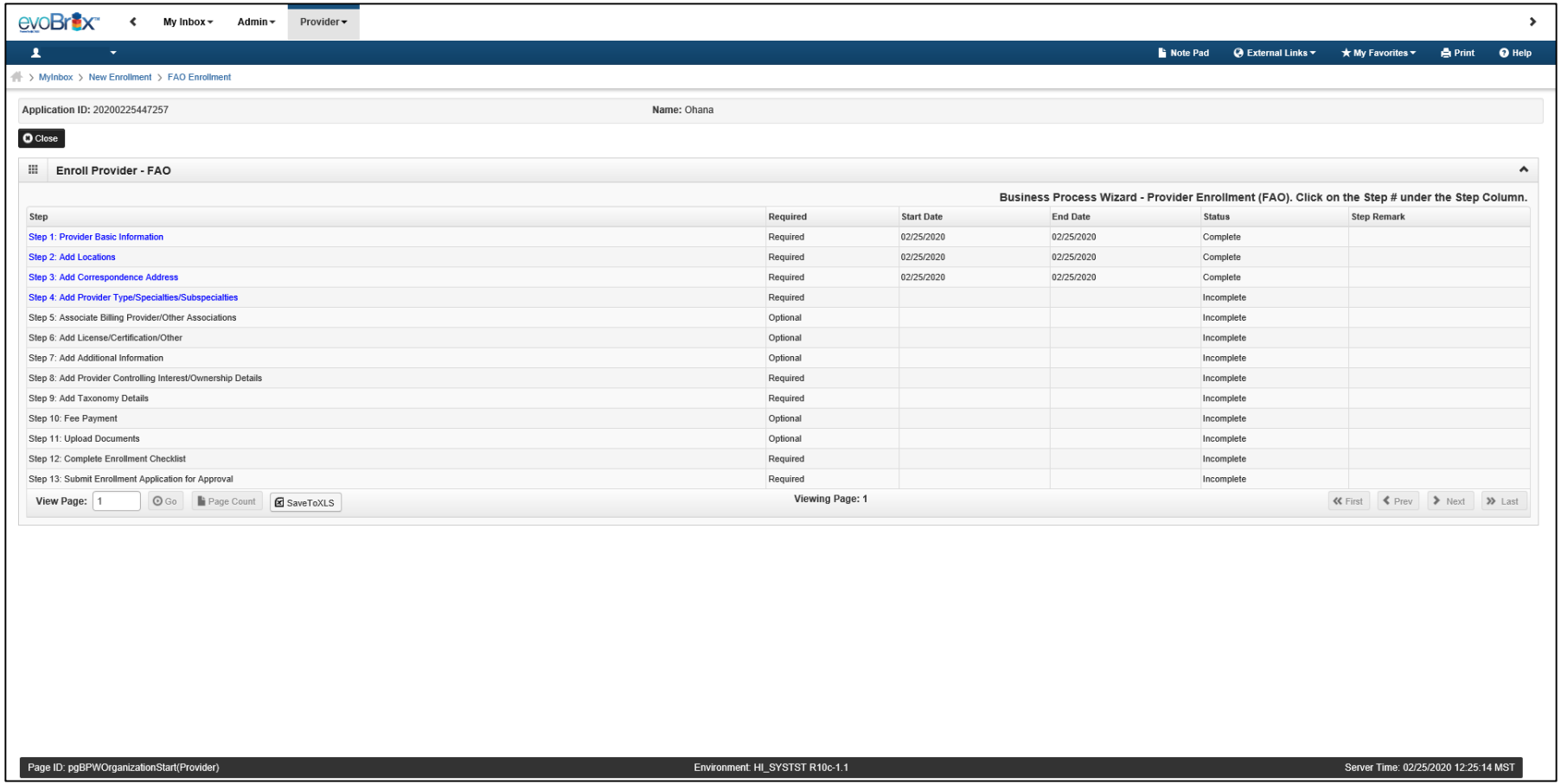
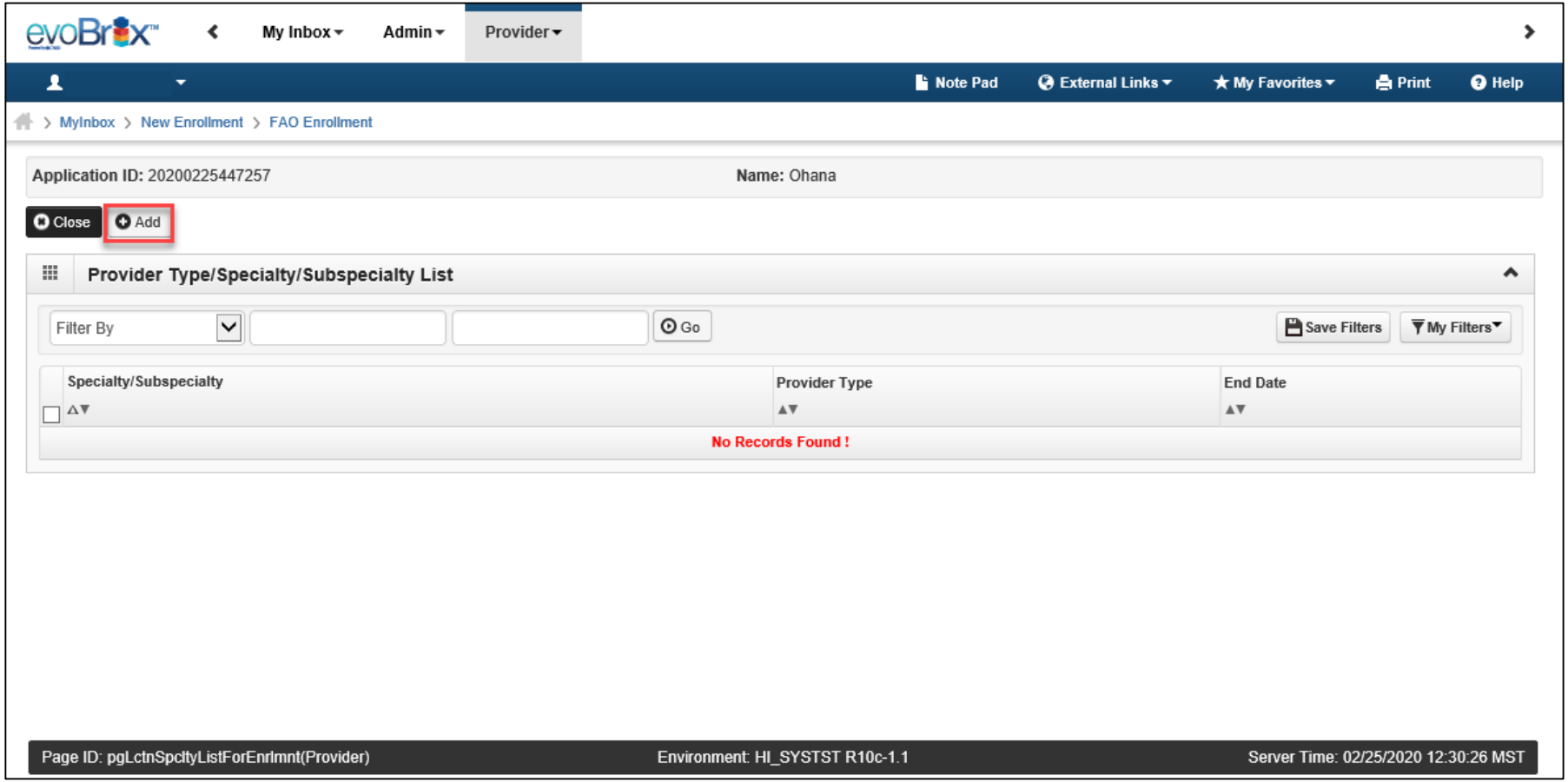


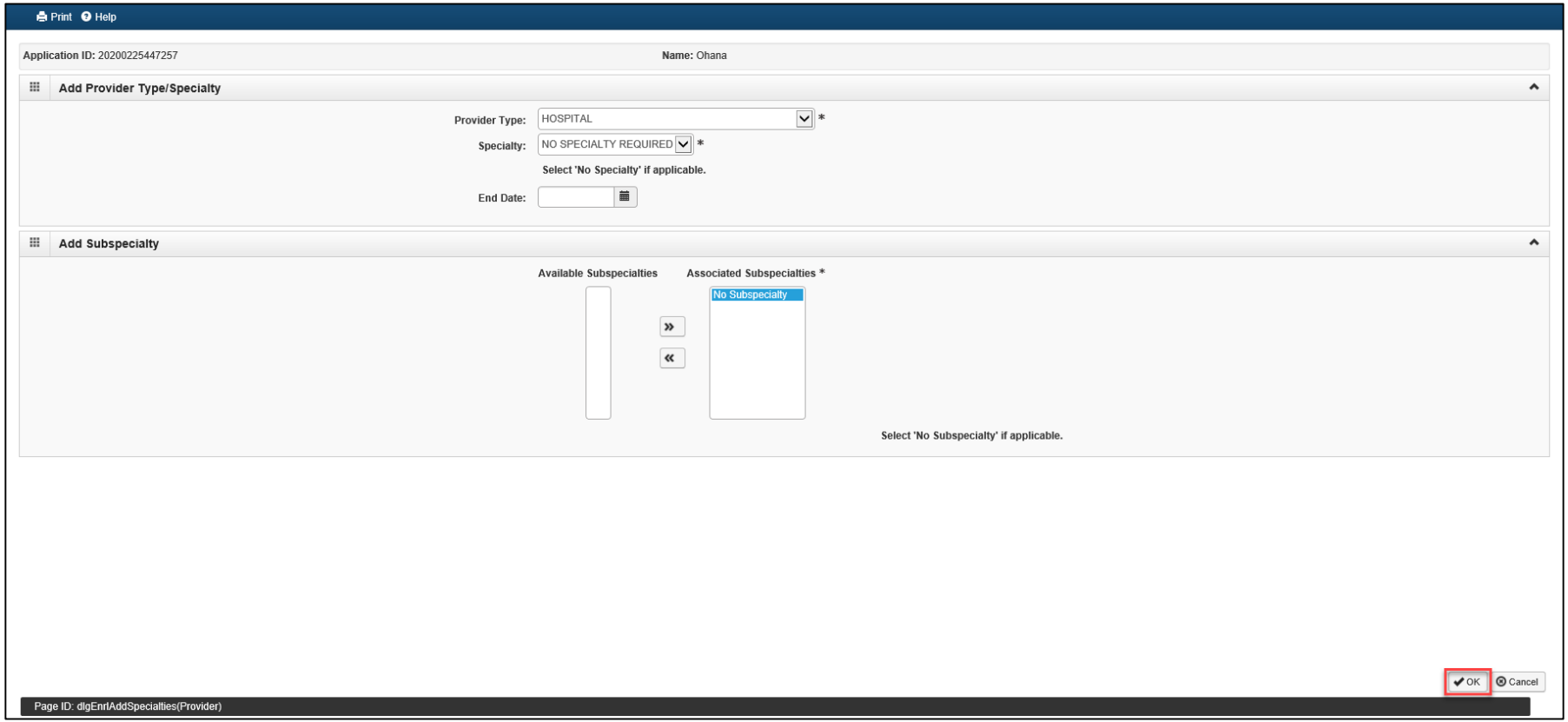
Step 4: Add Provider Type/Specialties/Subspecialties



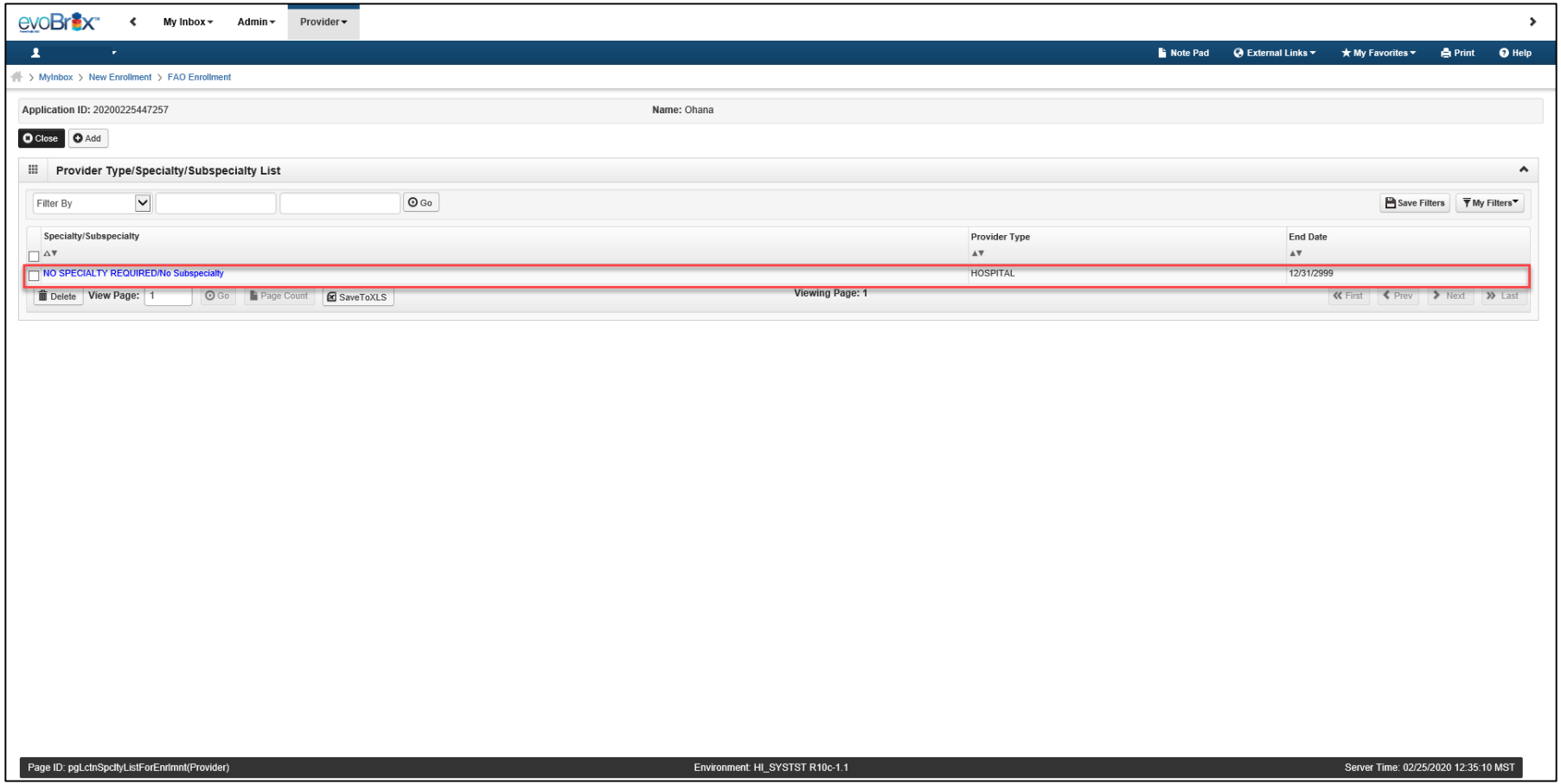
Add Provider Type/Specialties/Subspecialties



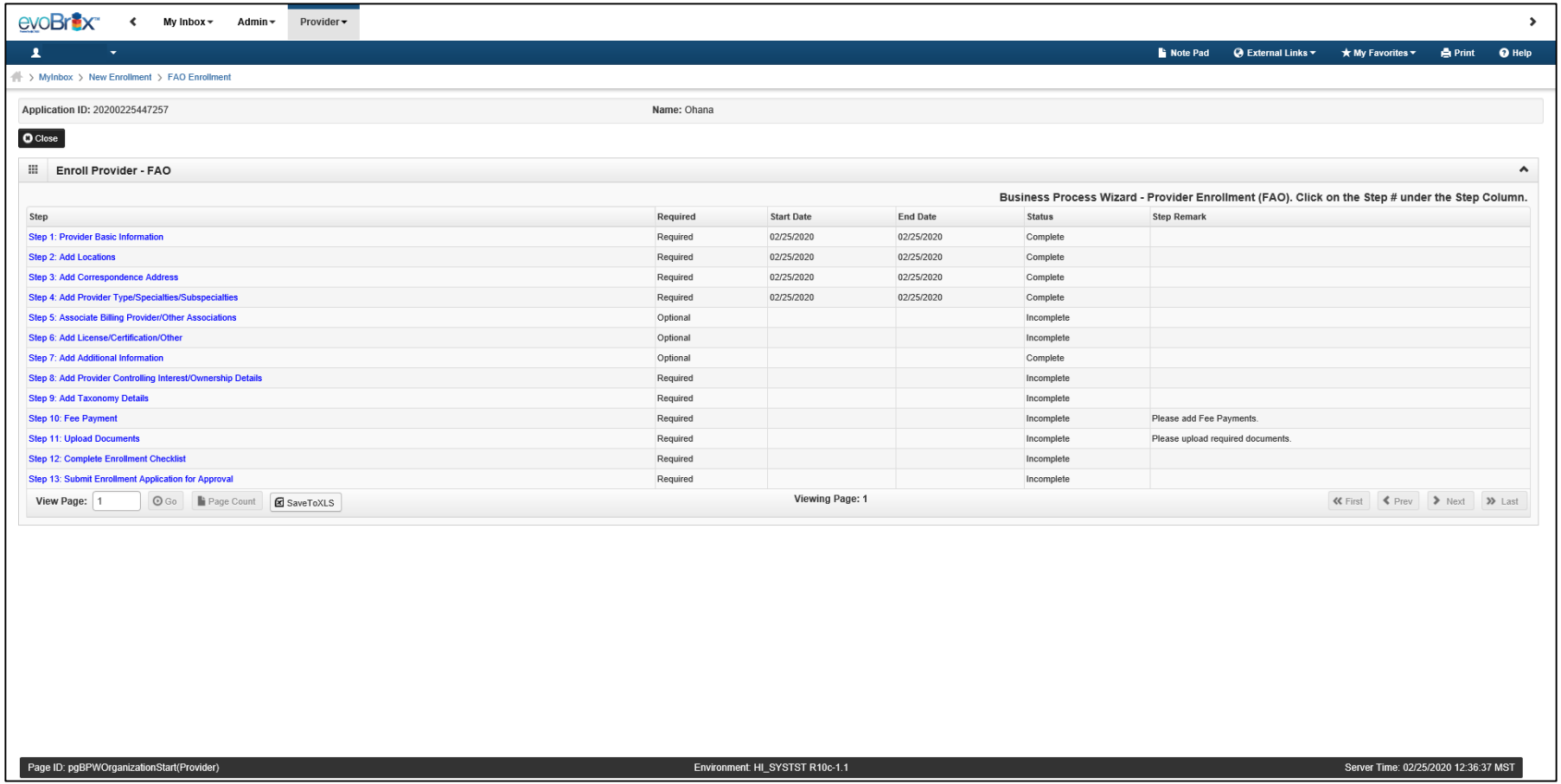
Add Provider Type/Specialties/Subspecialties



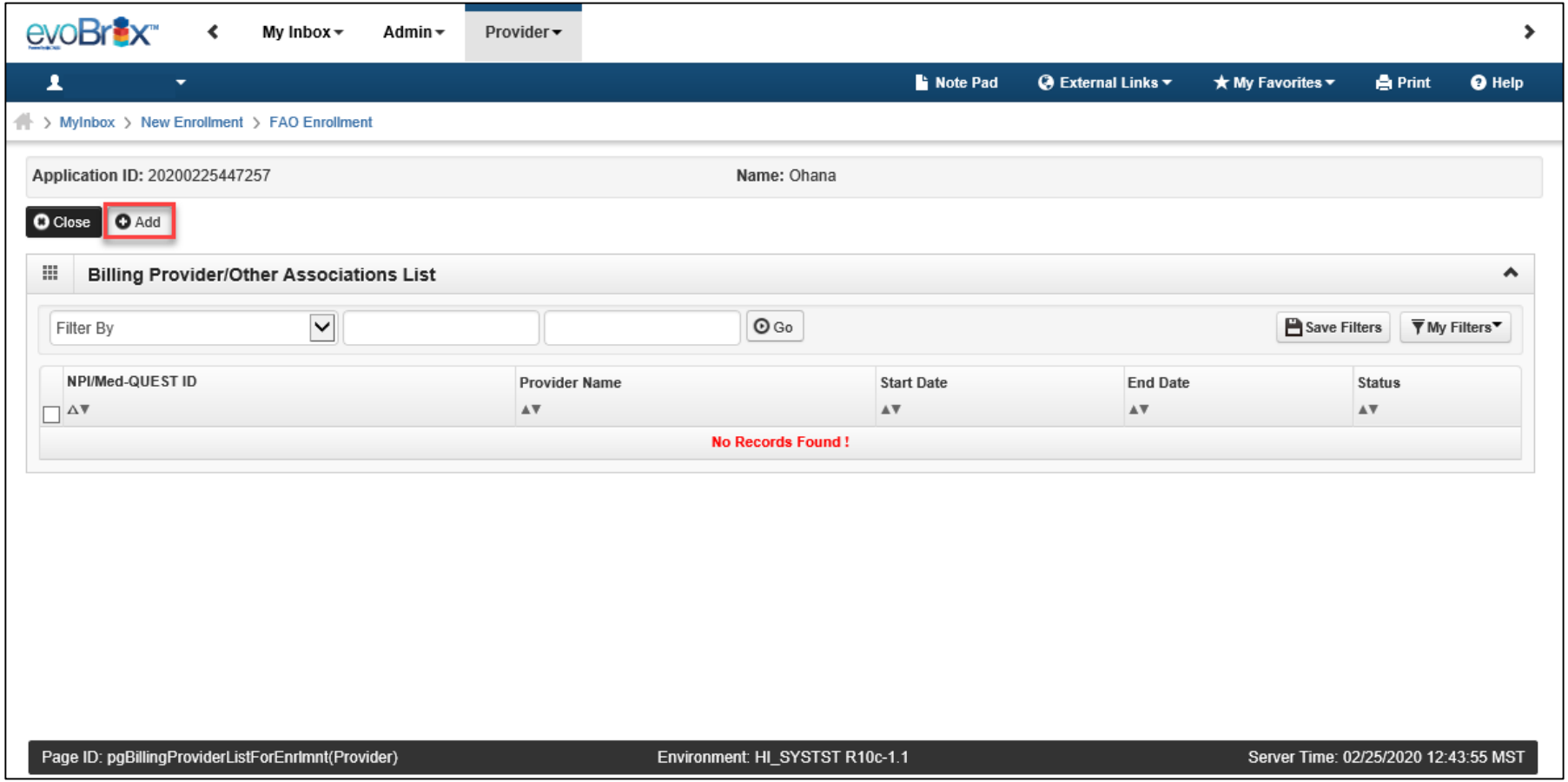
Add Provider Type/Specialties/Subspecialties



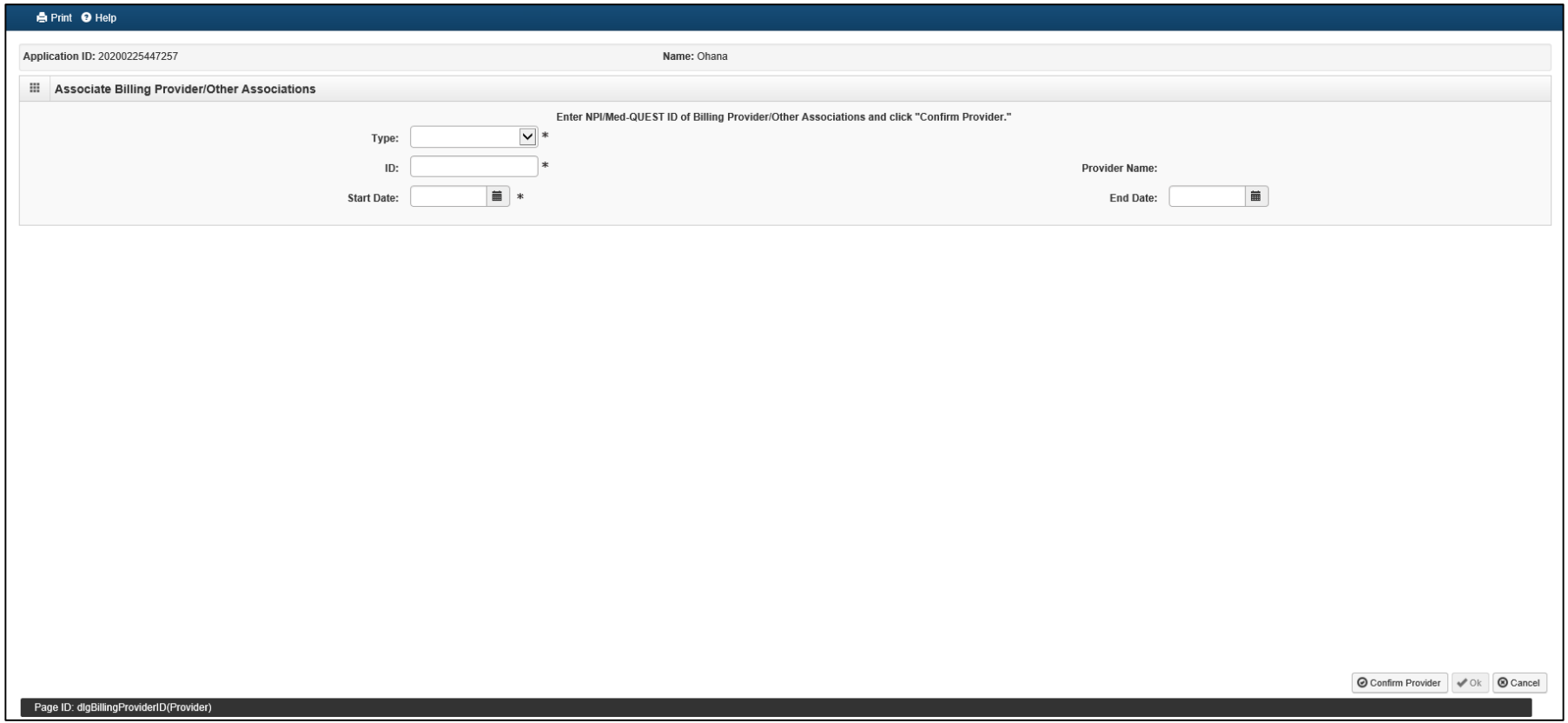
Step 5: Associate Billing Provider



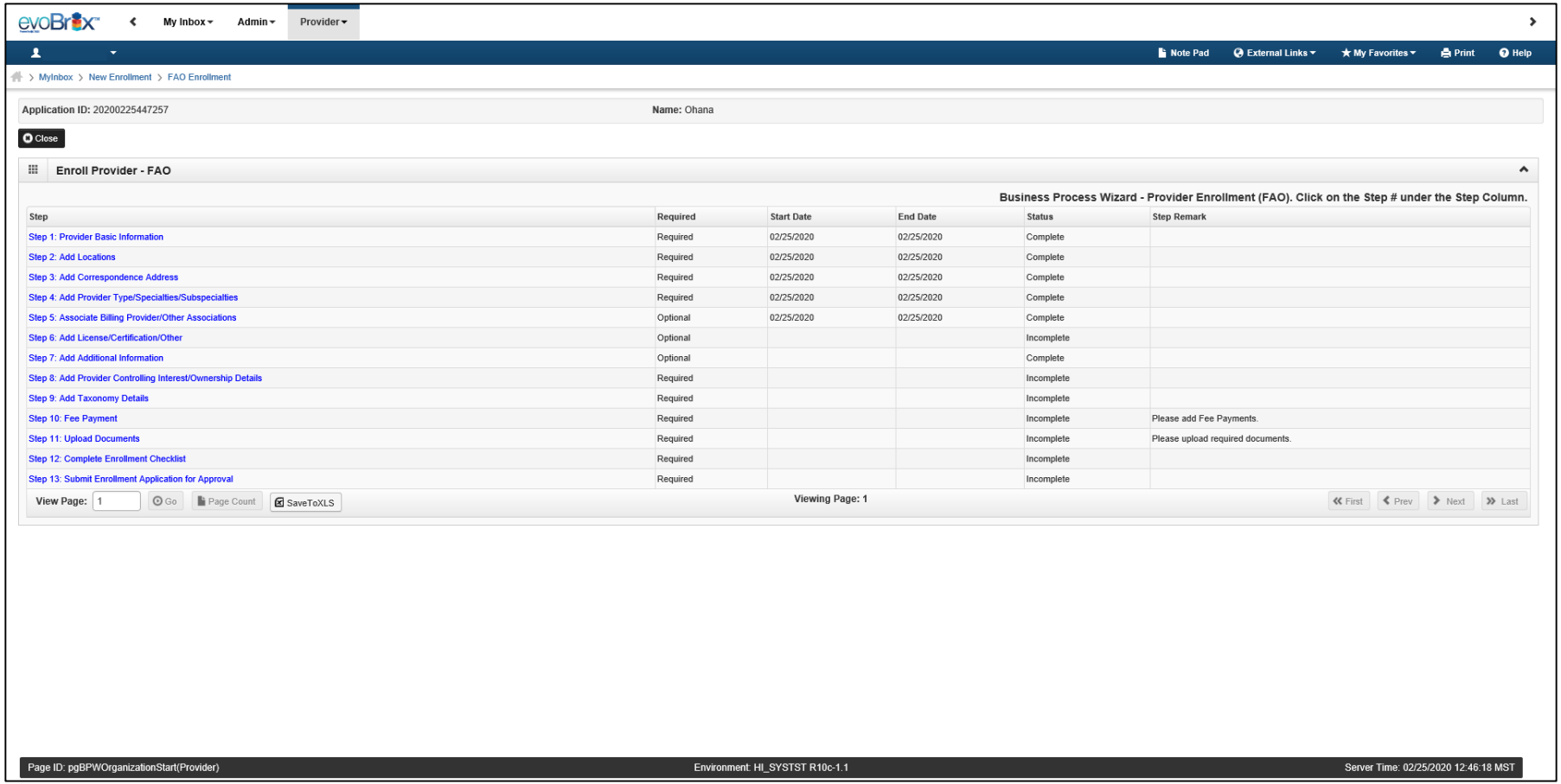
Associate Billing Provider



Associate Billing Provider



Step 6: Add License/Certification



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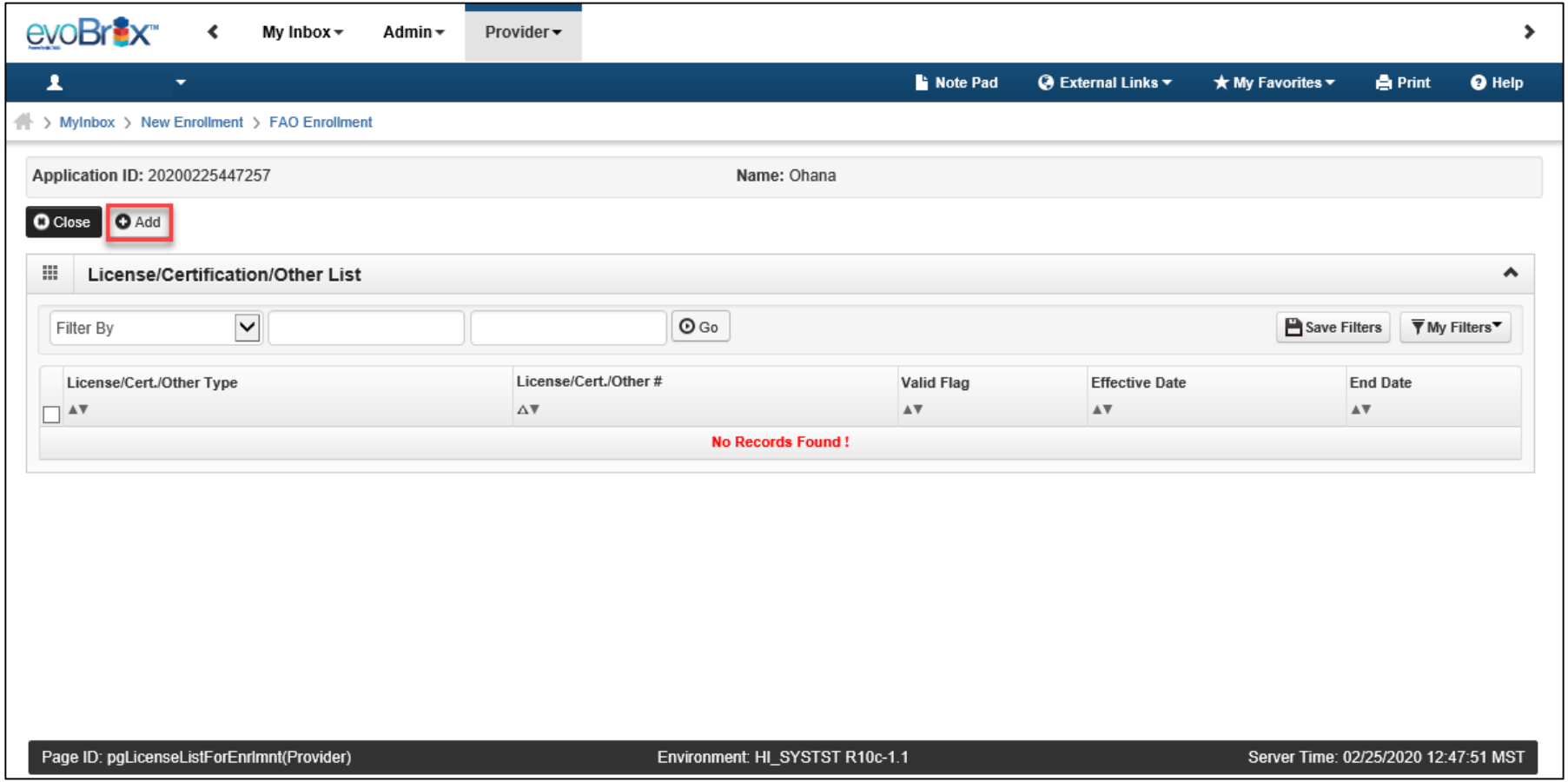

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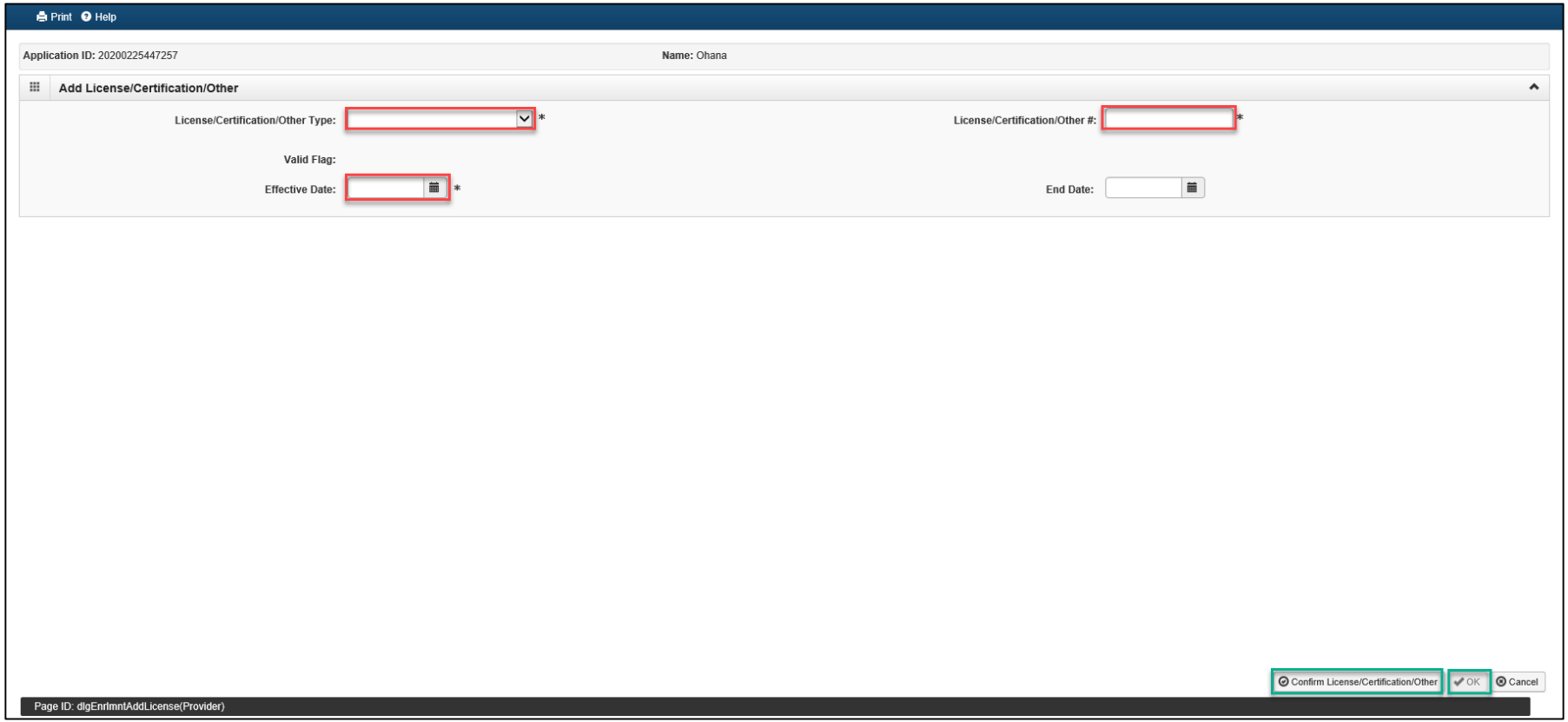

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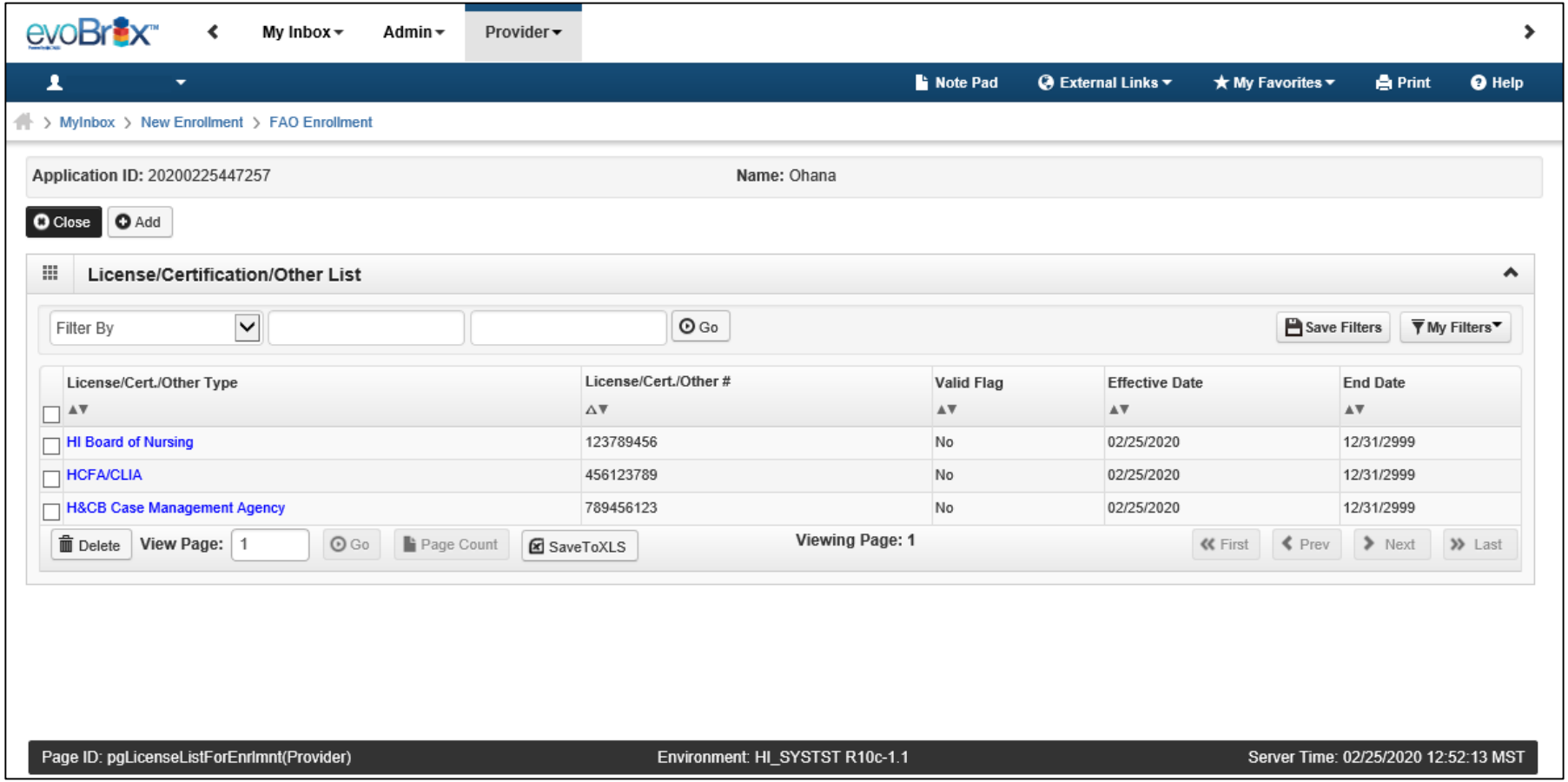
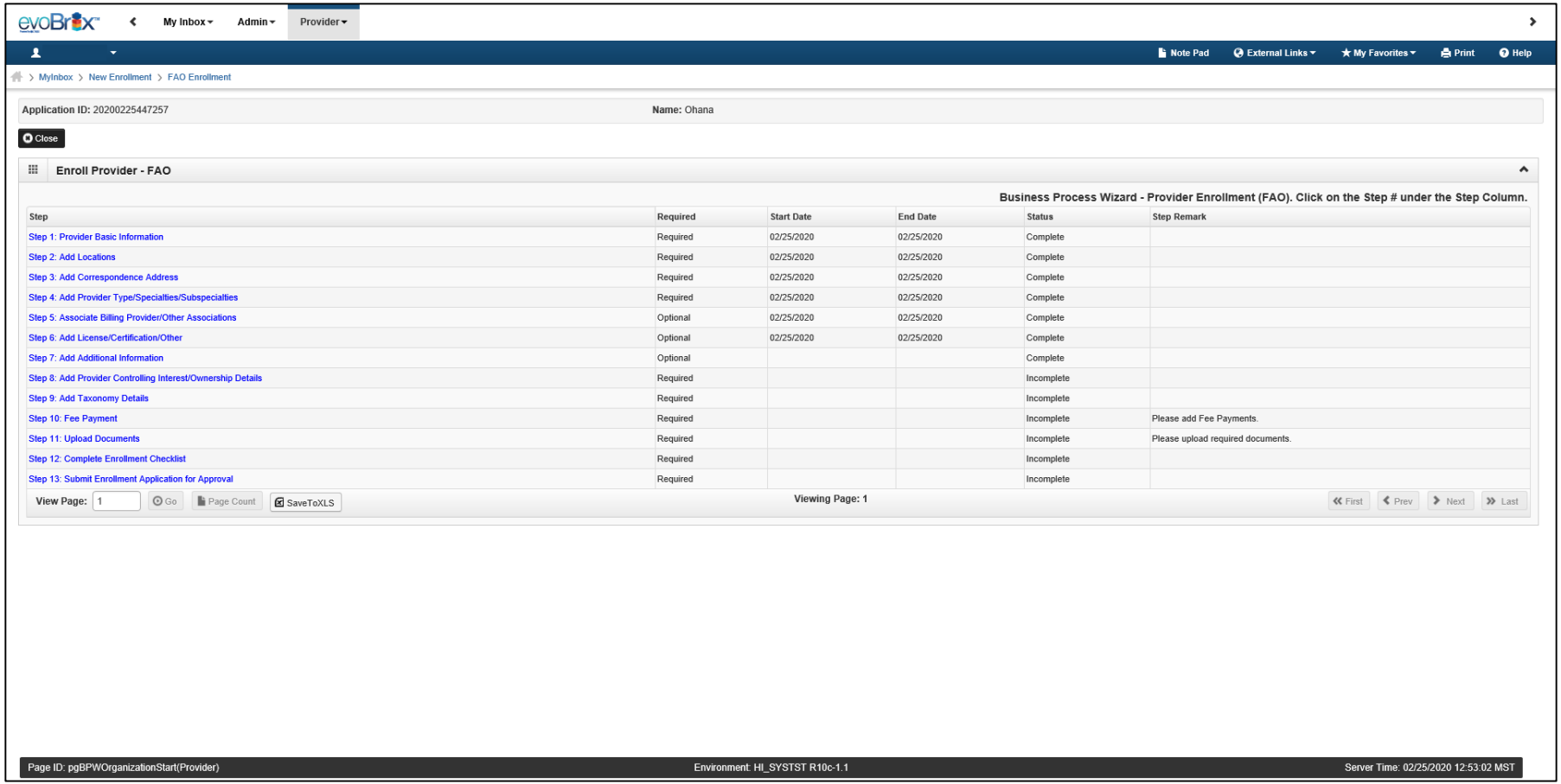
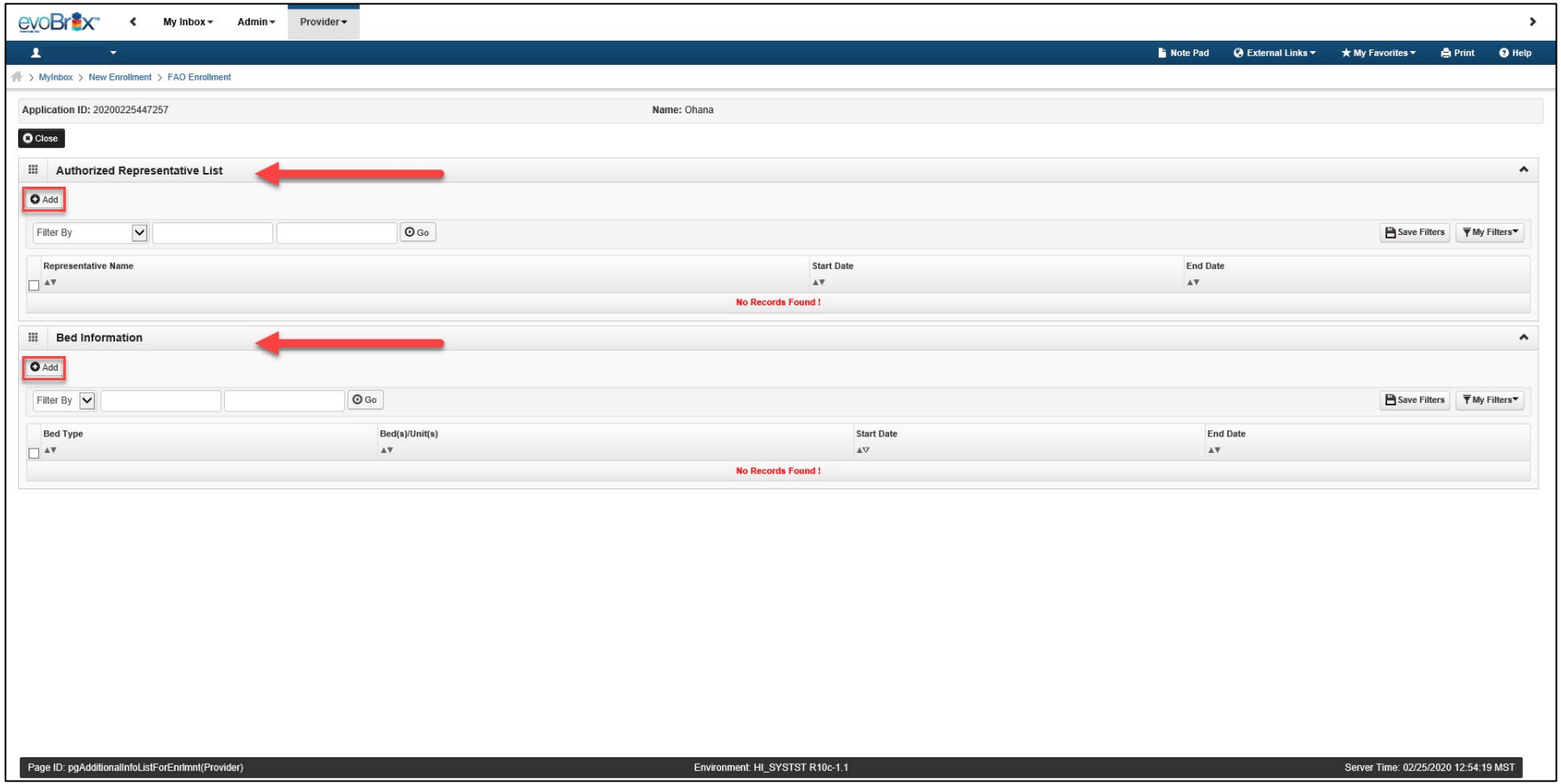


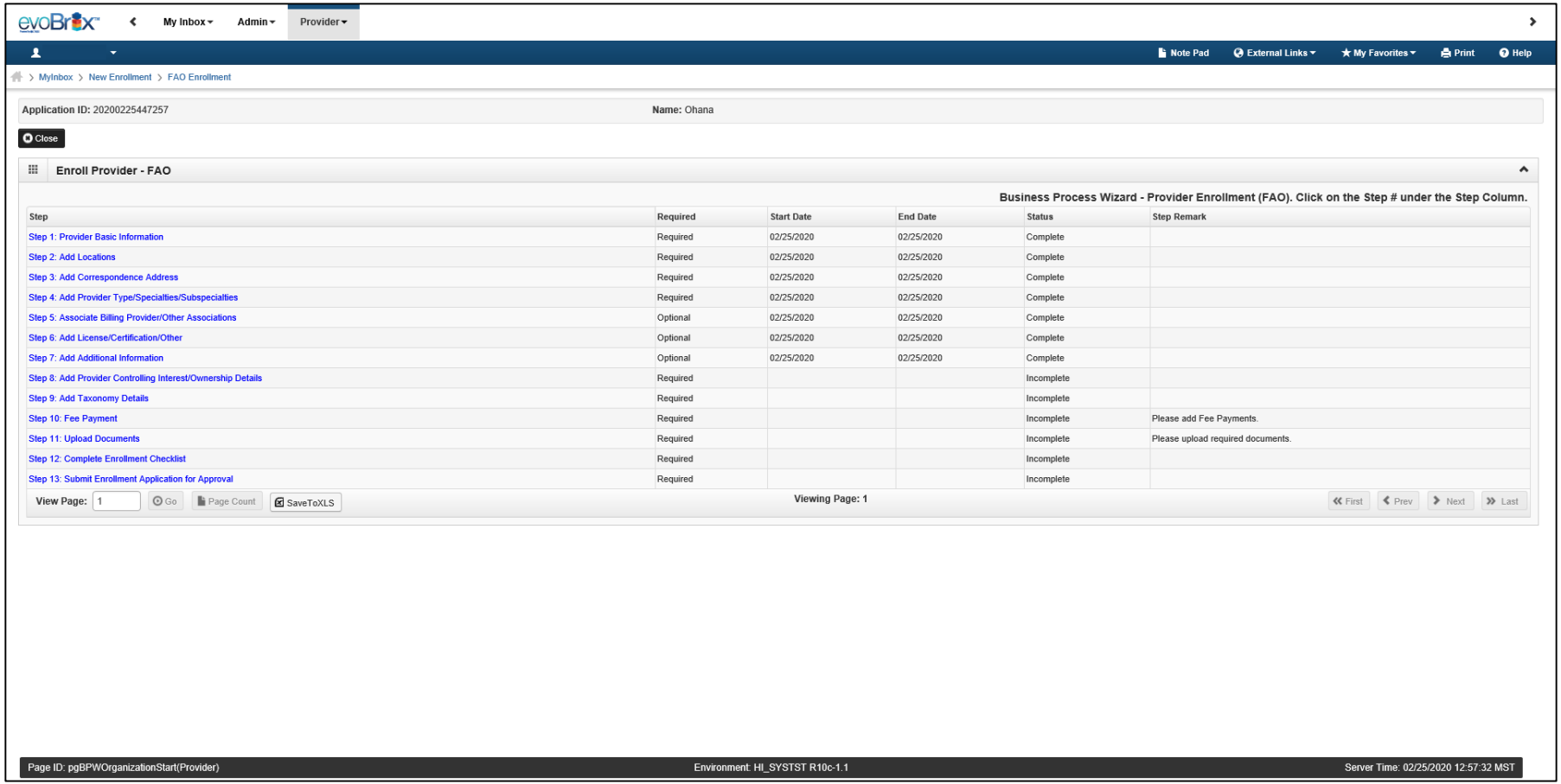
Step 7: Add Additional Information



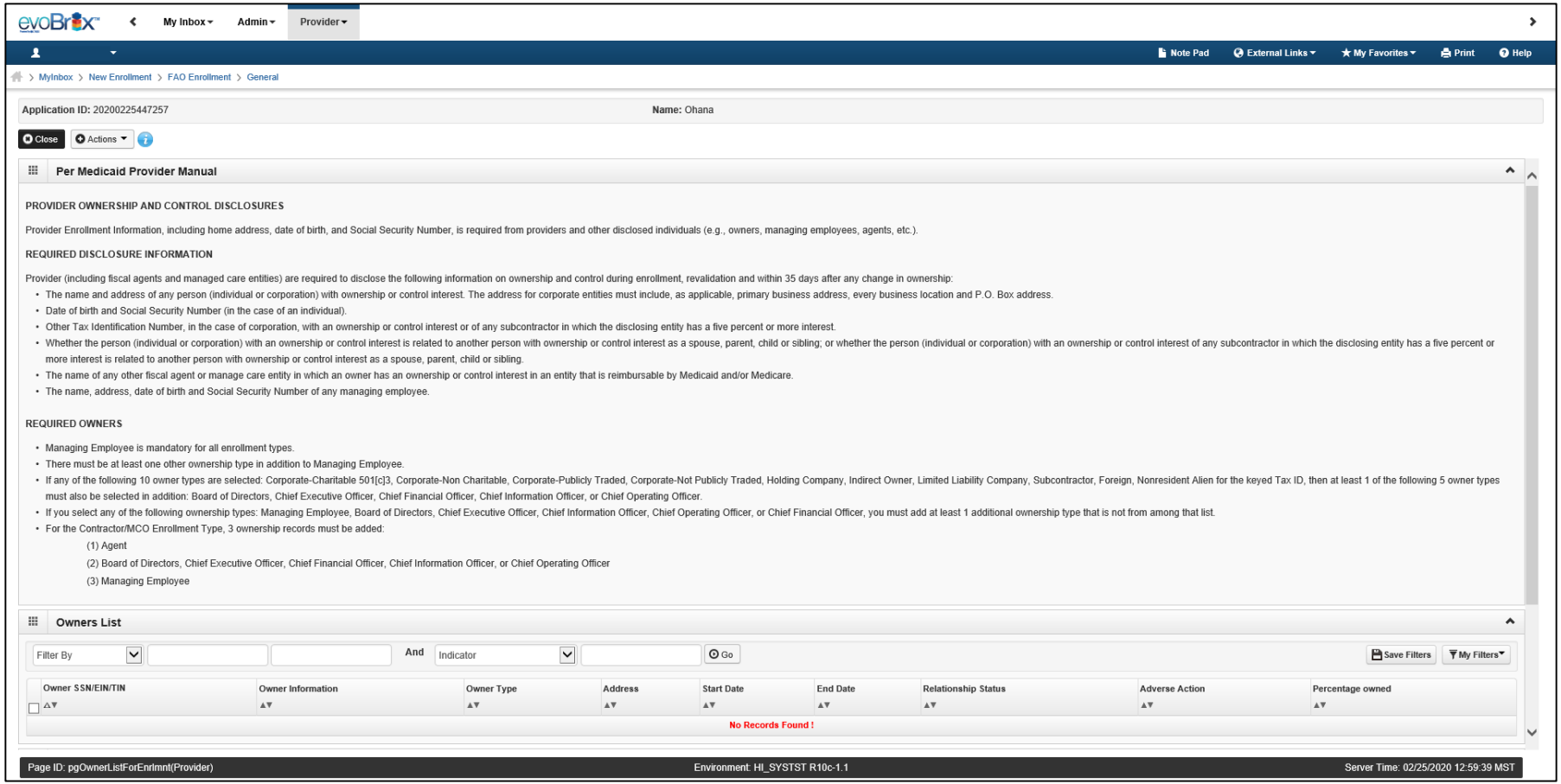
Add Additional Information



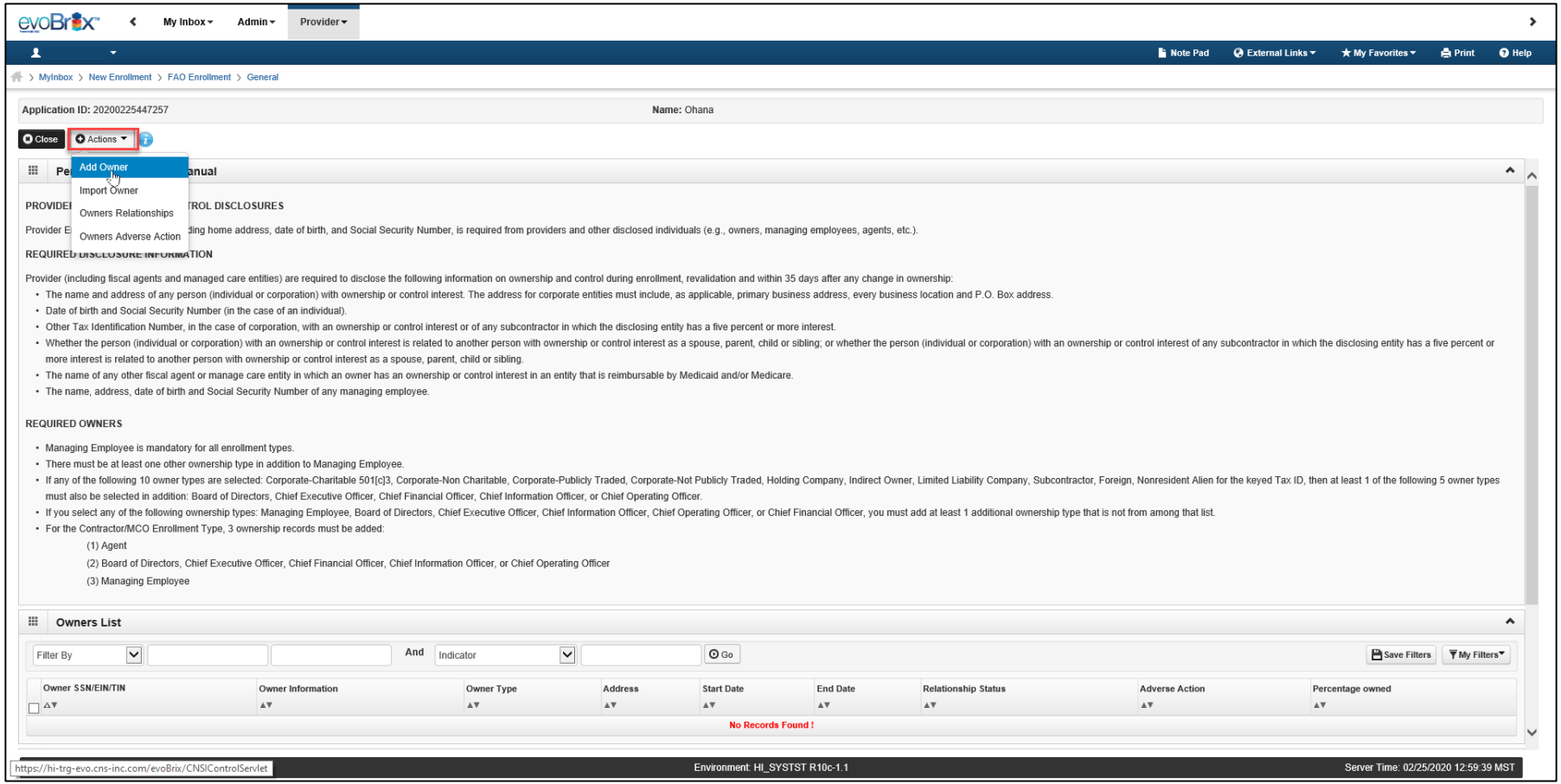
Step 8: Add Controlling Interest/Ownership Details



Add Controlling Interest/Ownership Details



Add Owner



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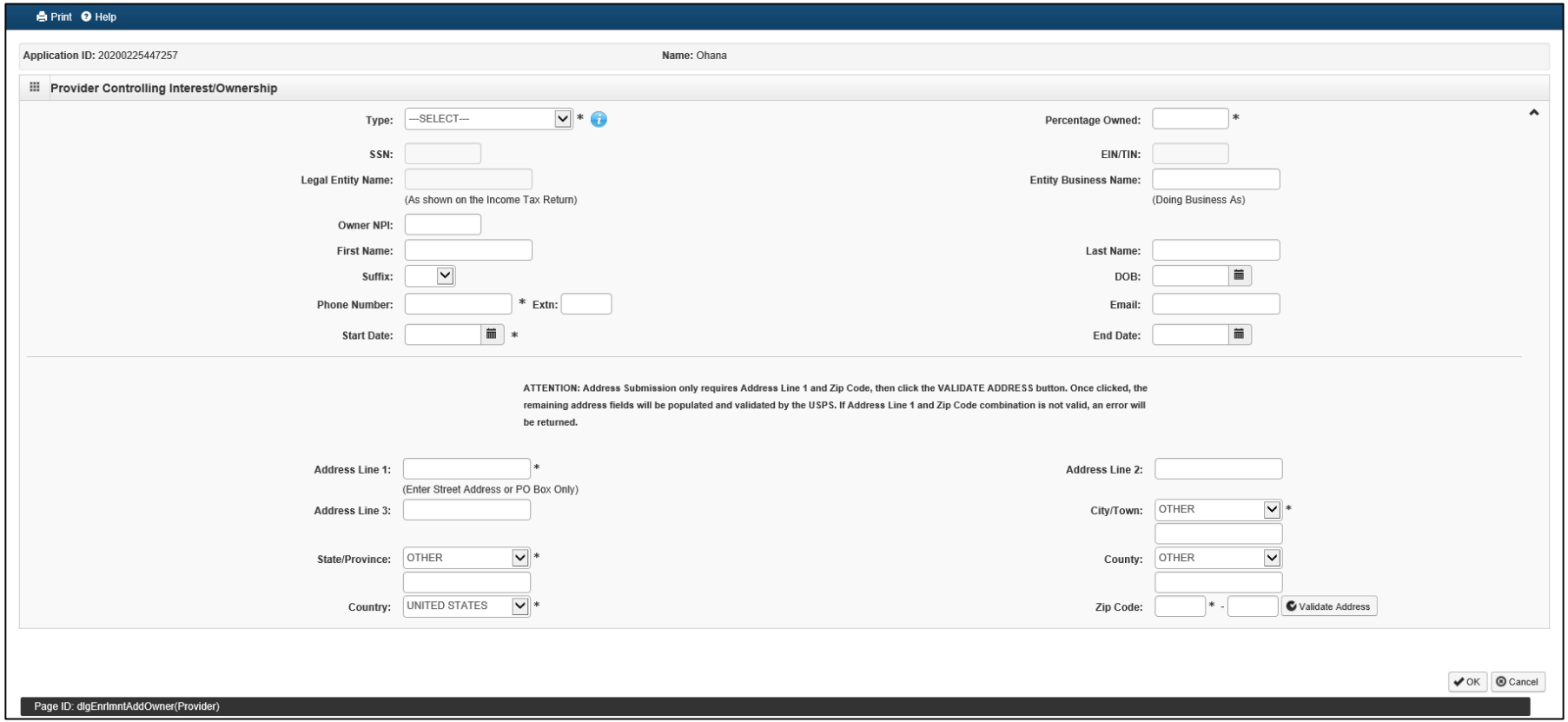
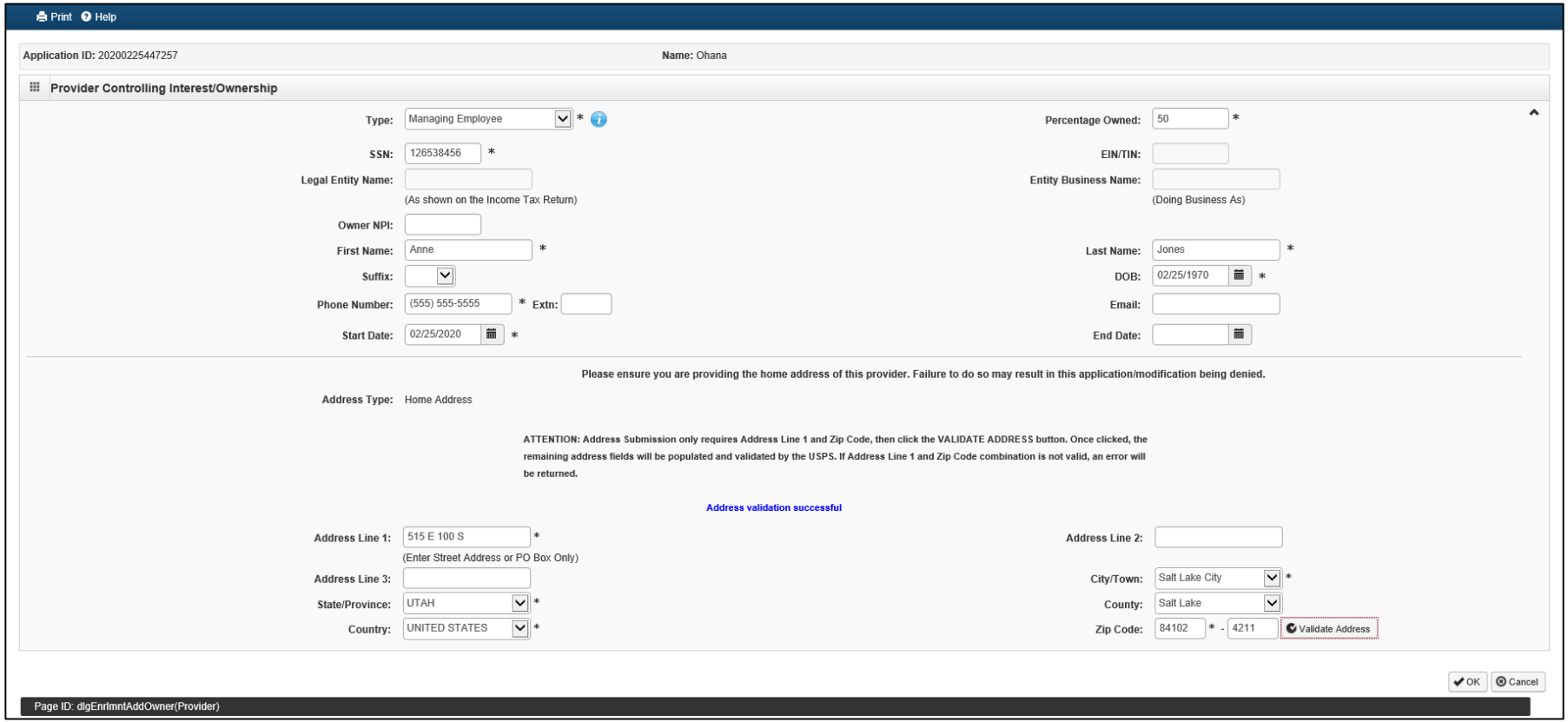
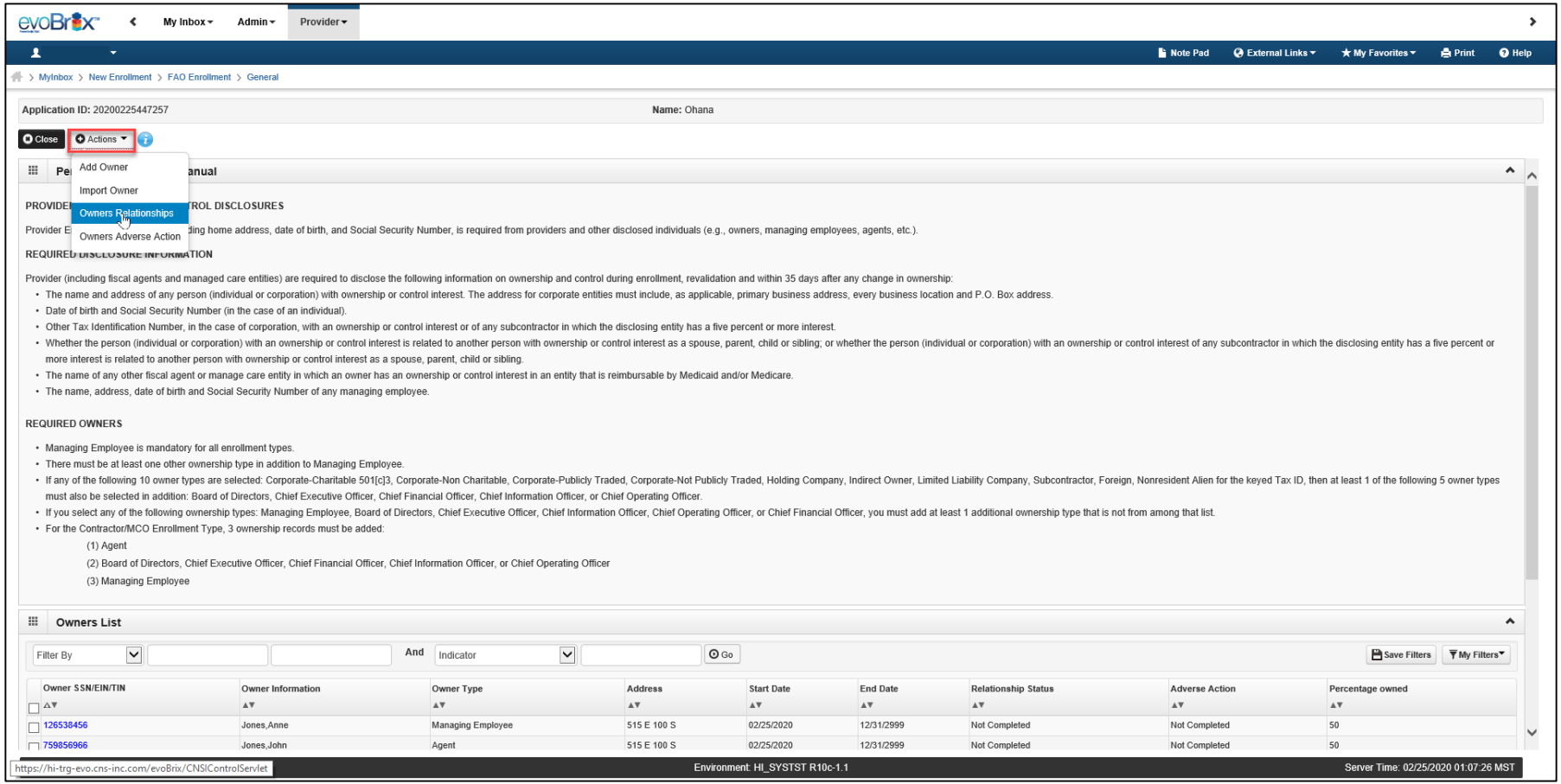


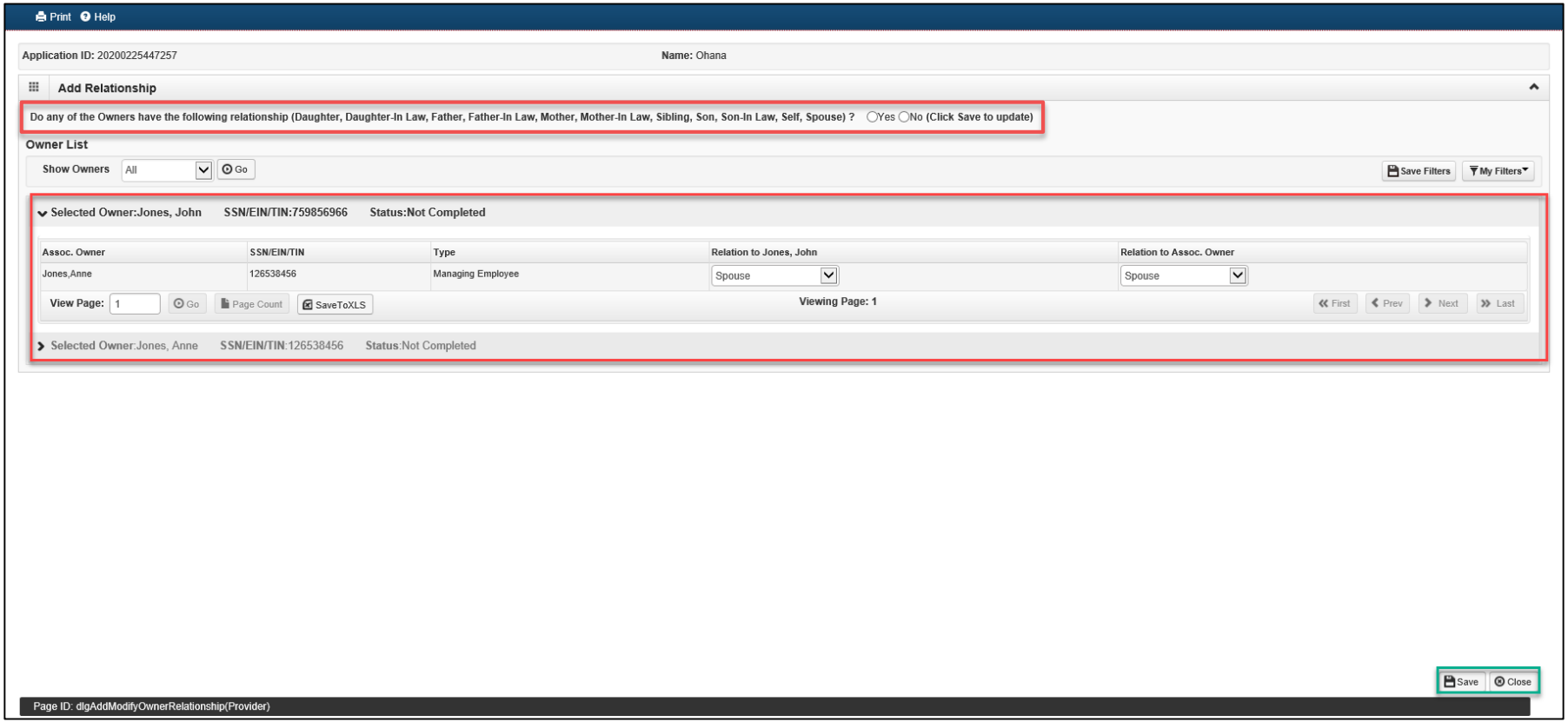
Add Ownership



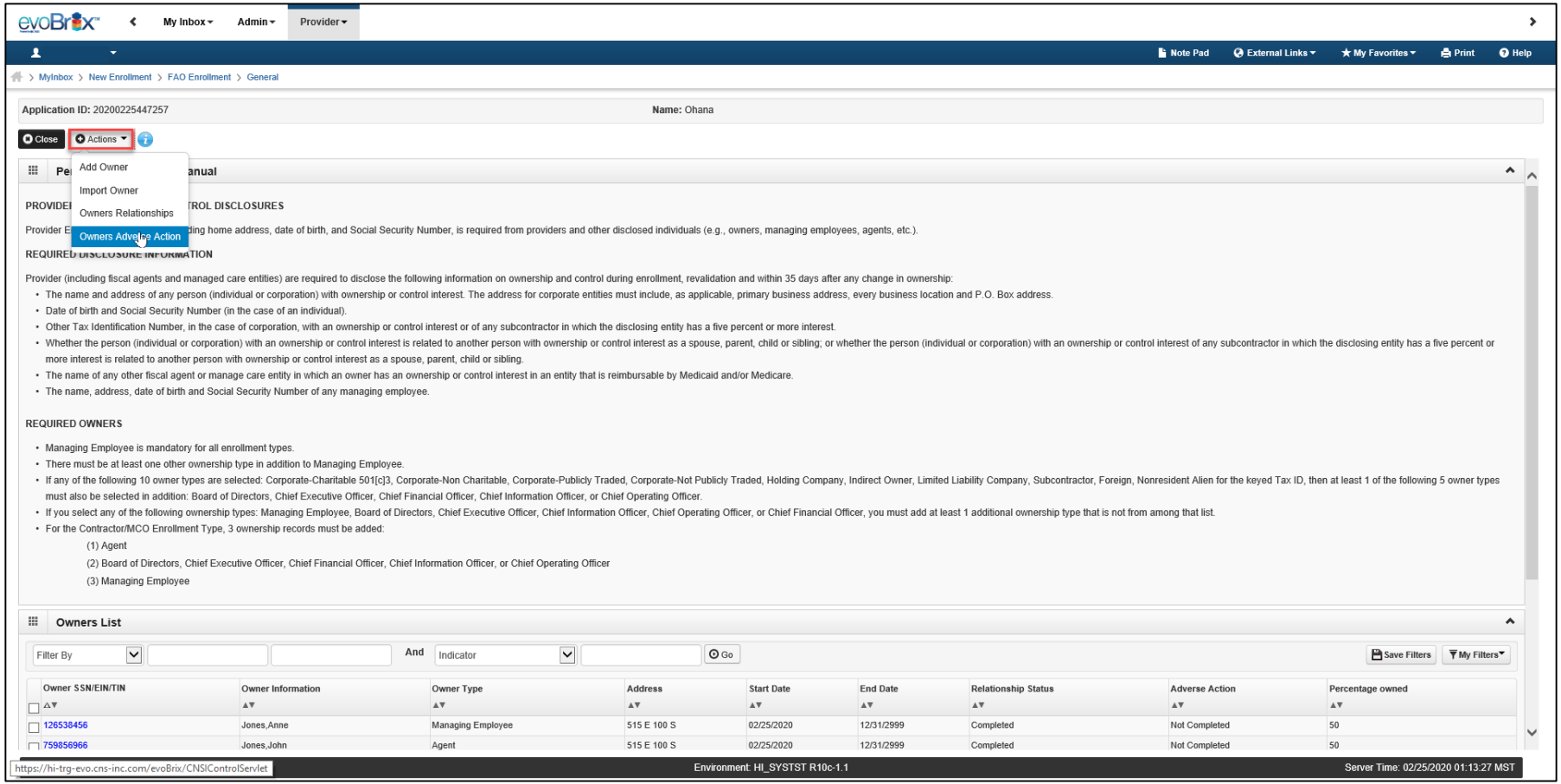
Add Owners Relationship



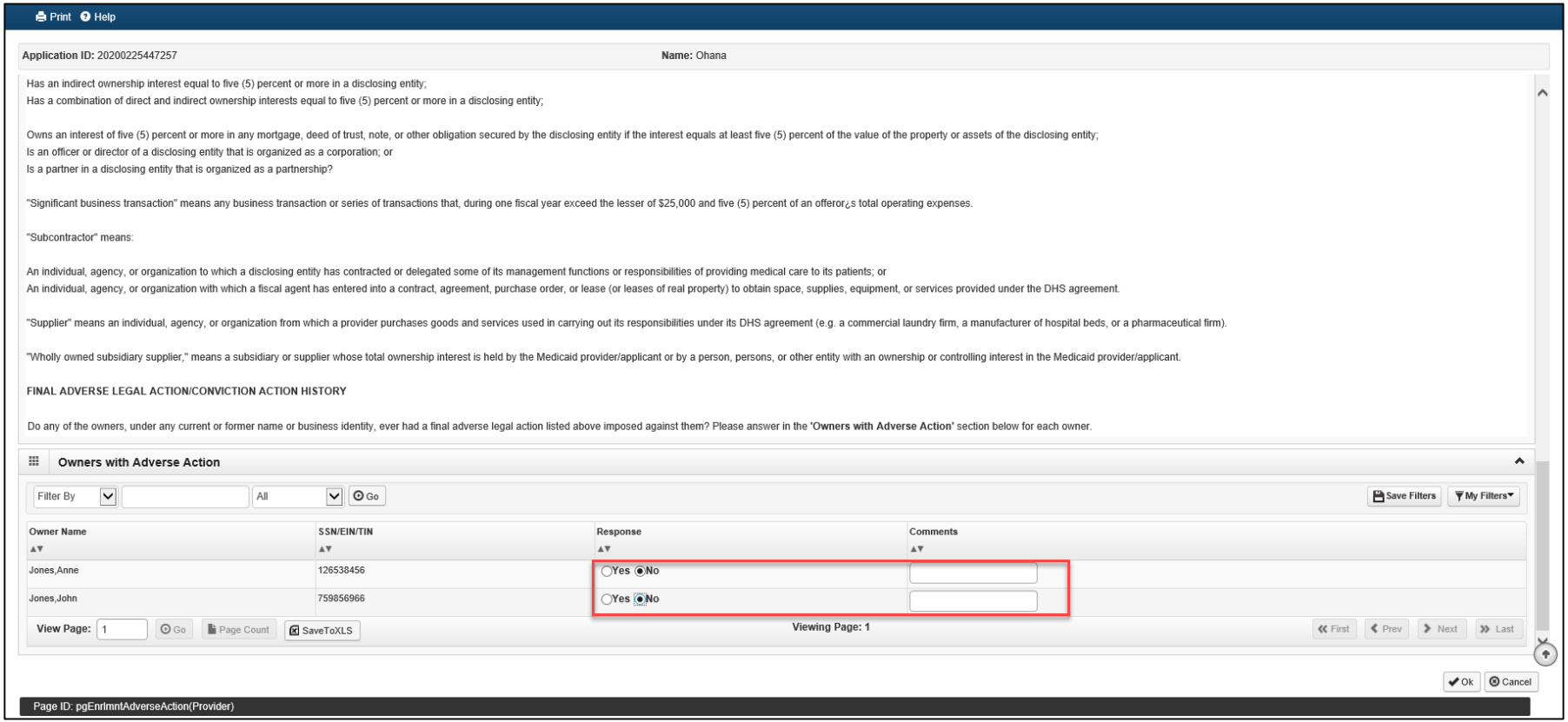
Add Owners Relationship



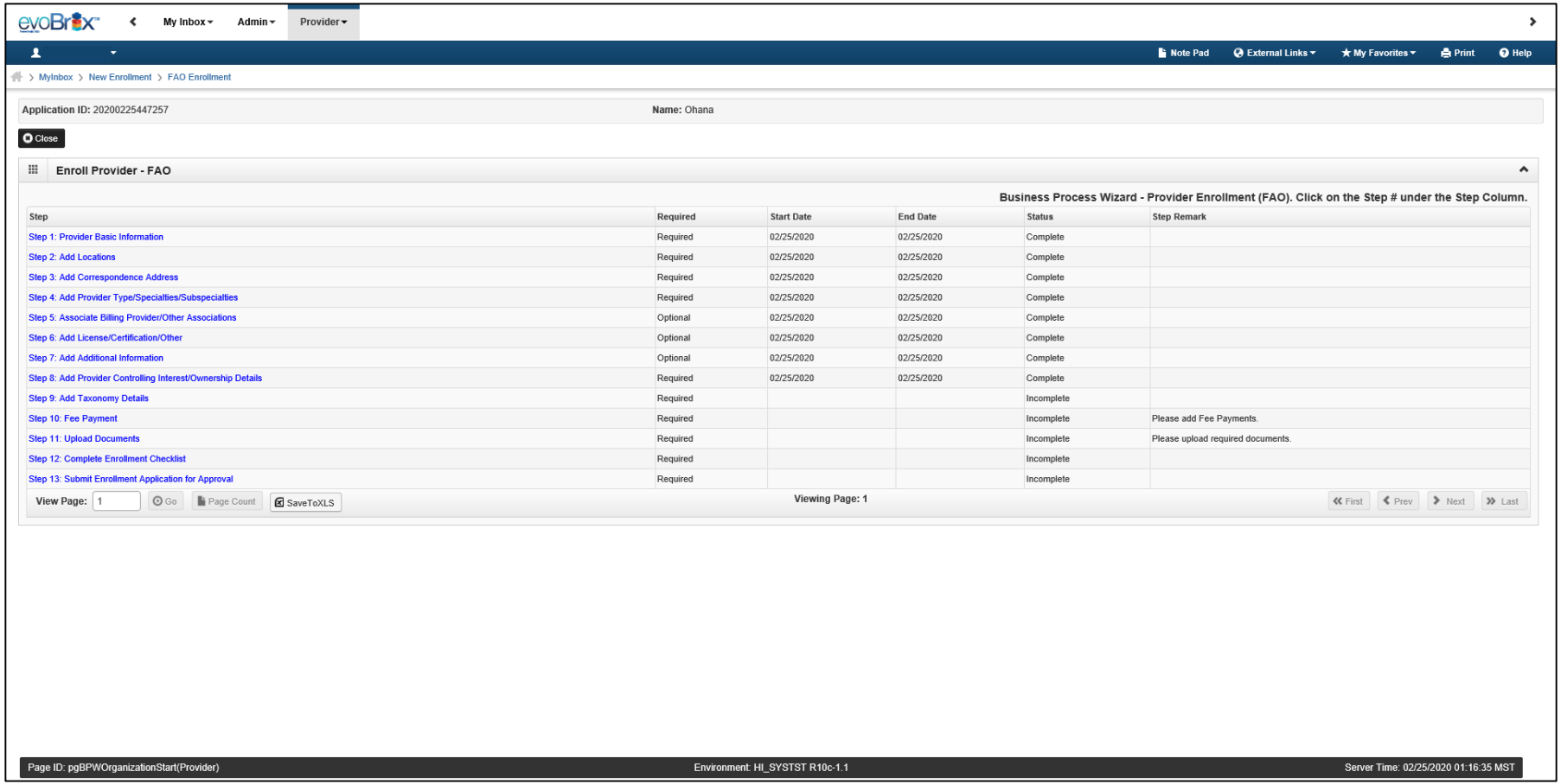
Complete Adverse Actions



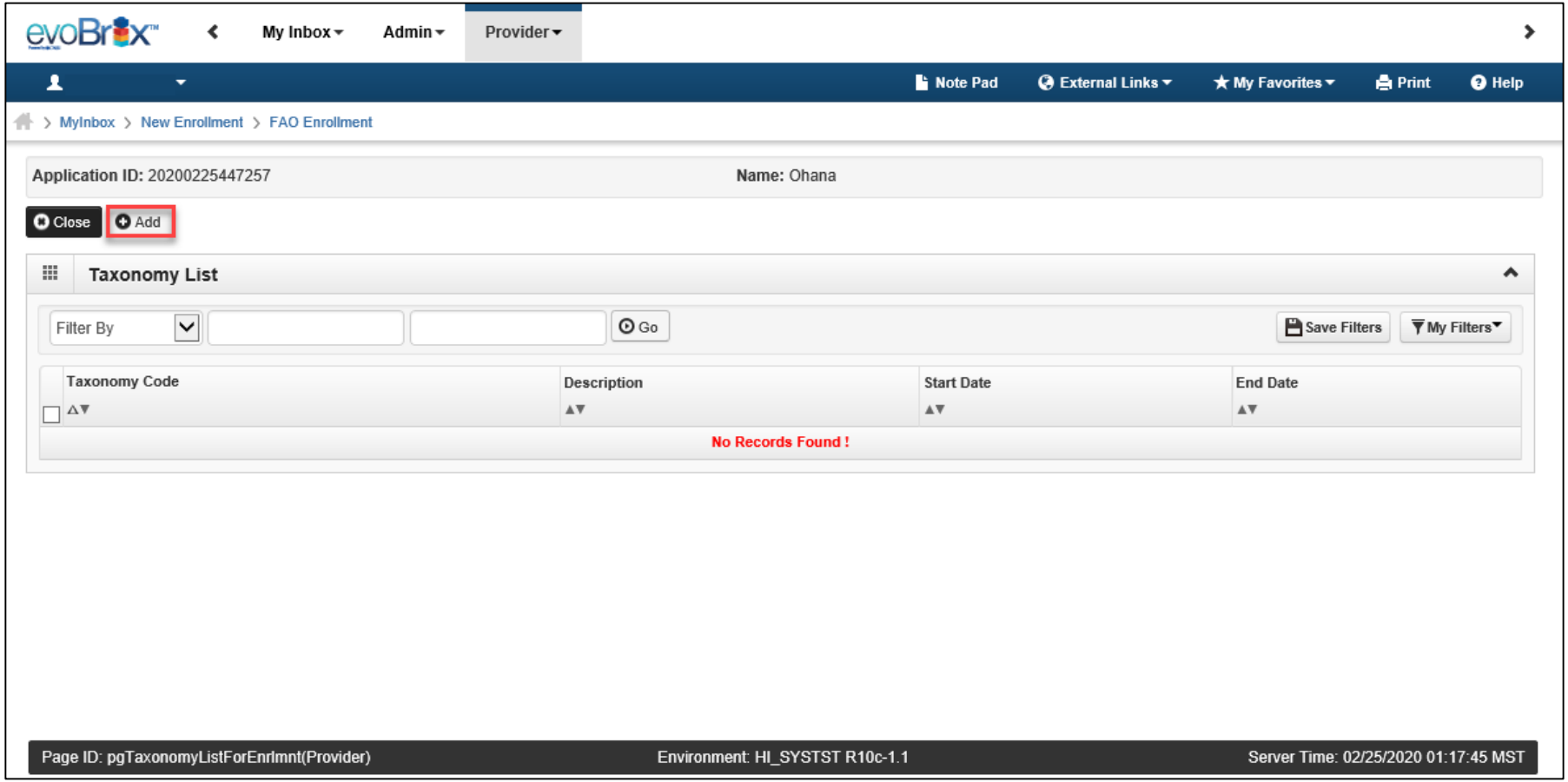
Disclose Adverse Actions



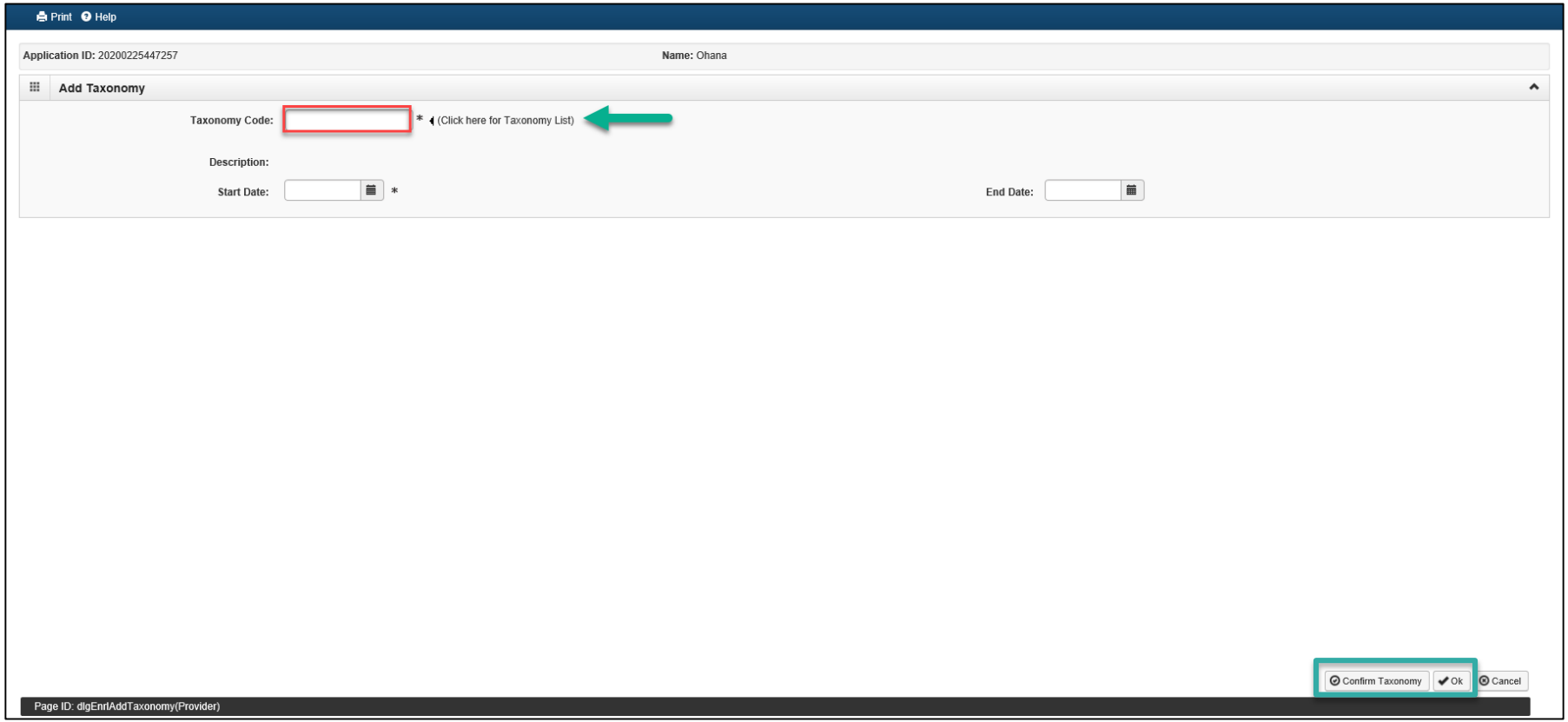
Step 9: Taxonomy Details



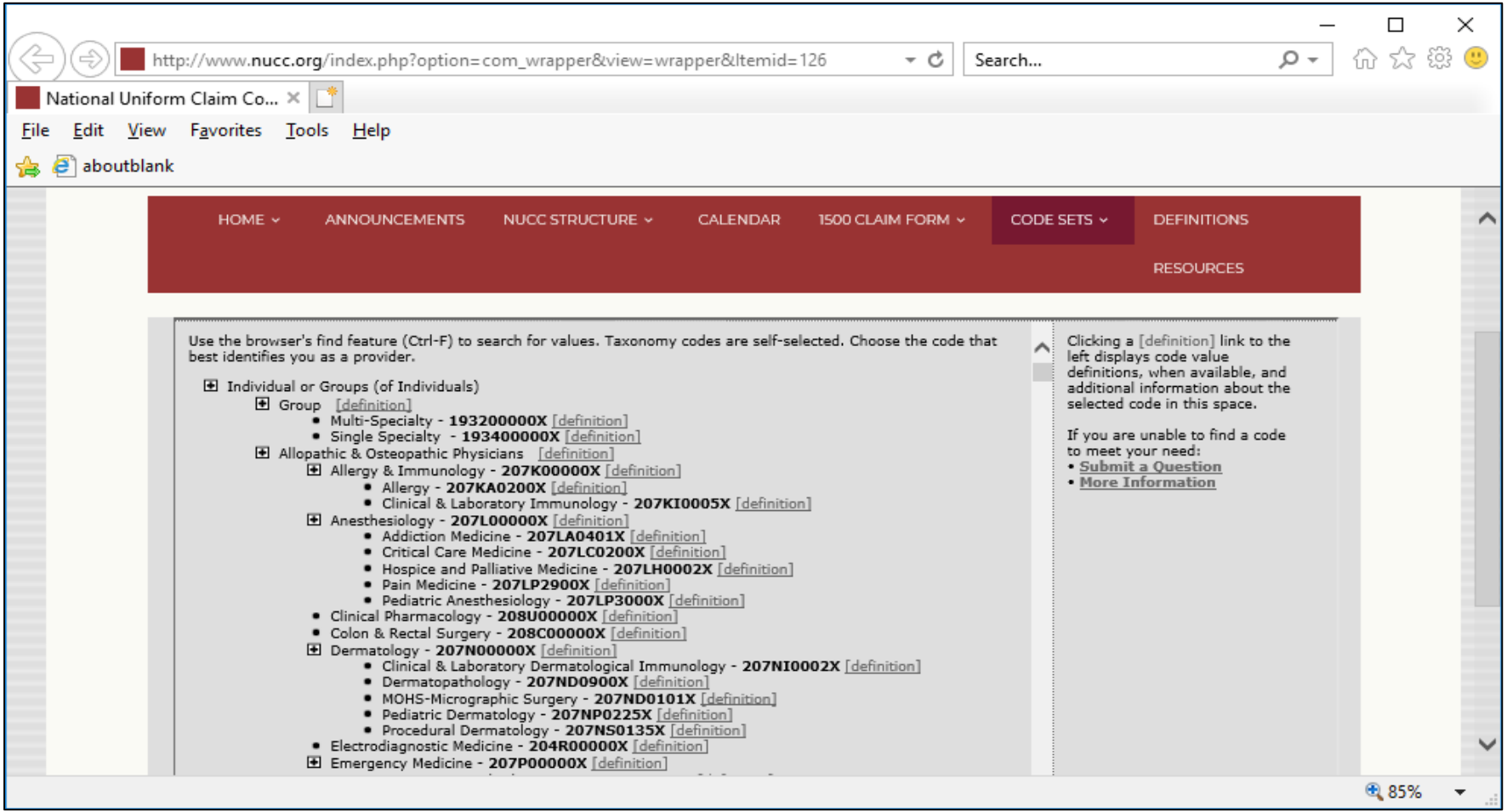
Taxonomy Details



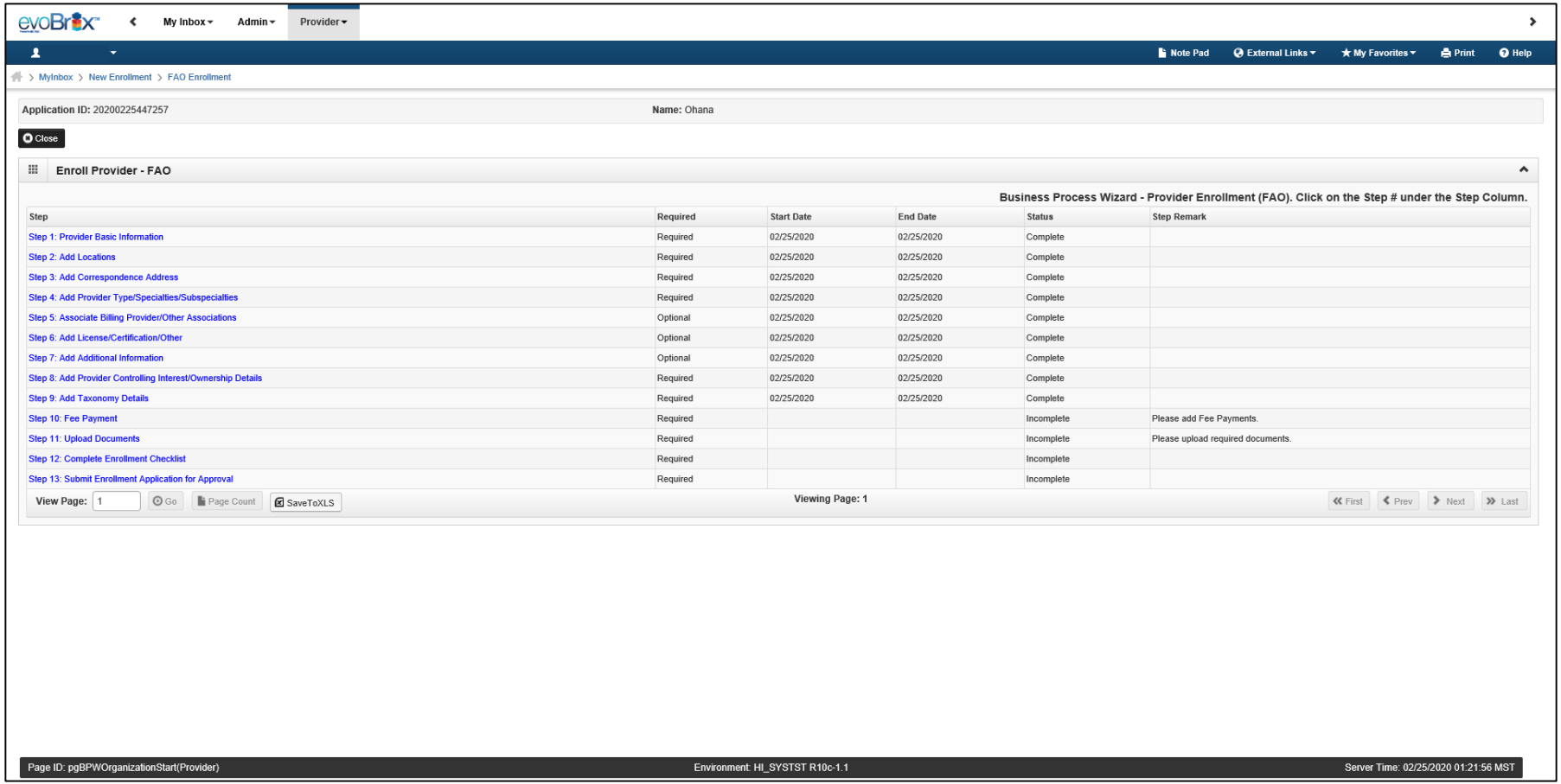
Add Taxonomy



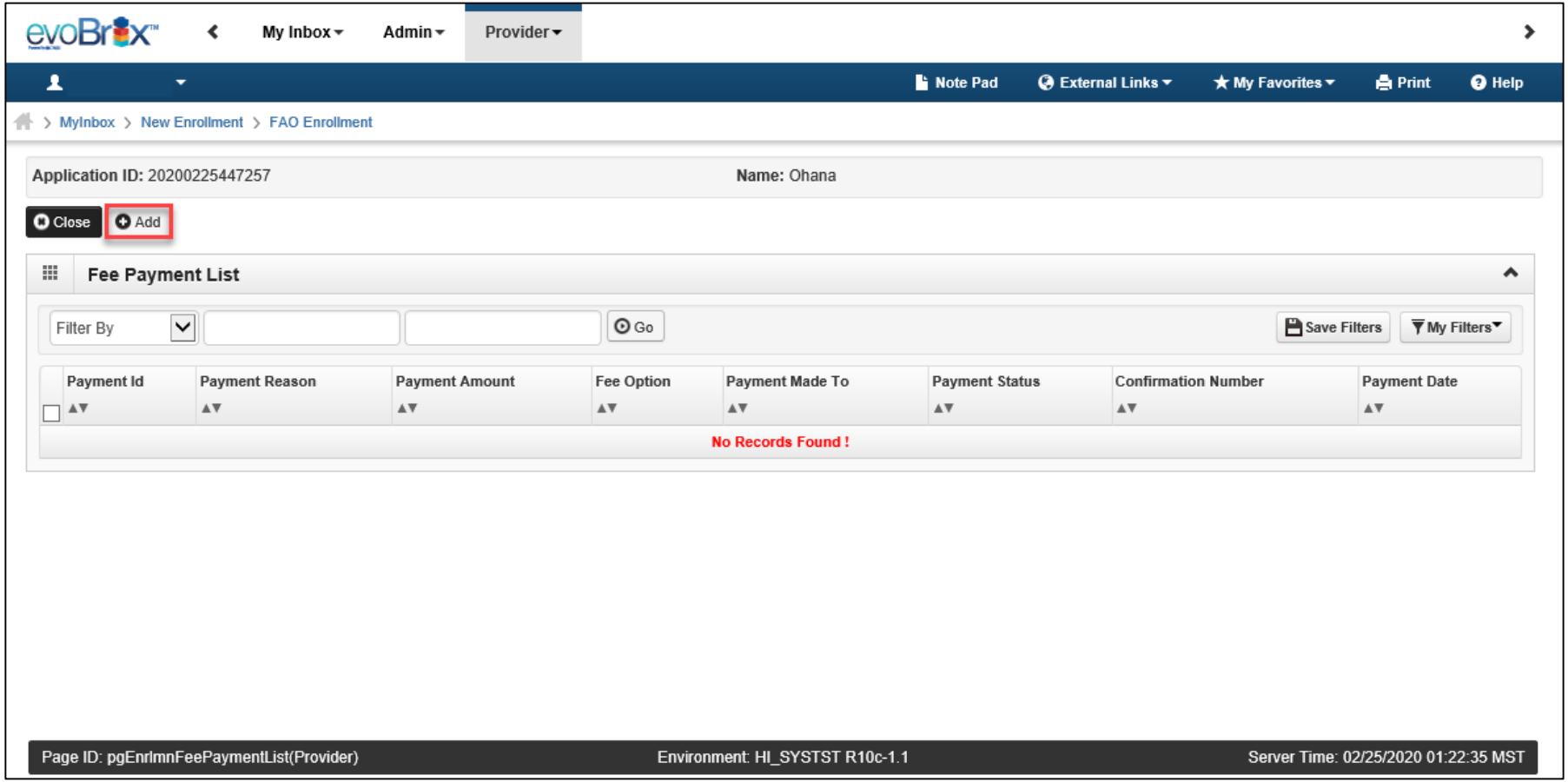
NUCC Taxonomy Code List



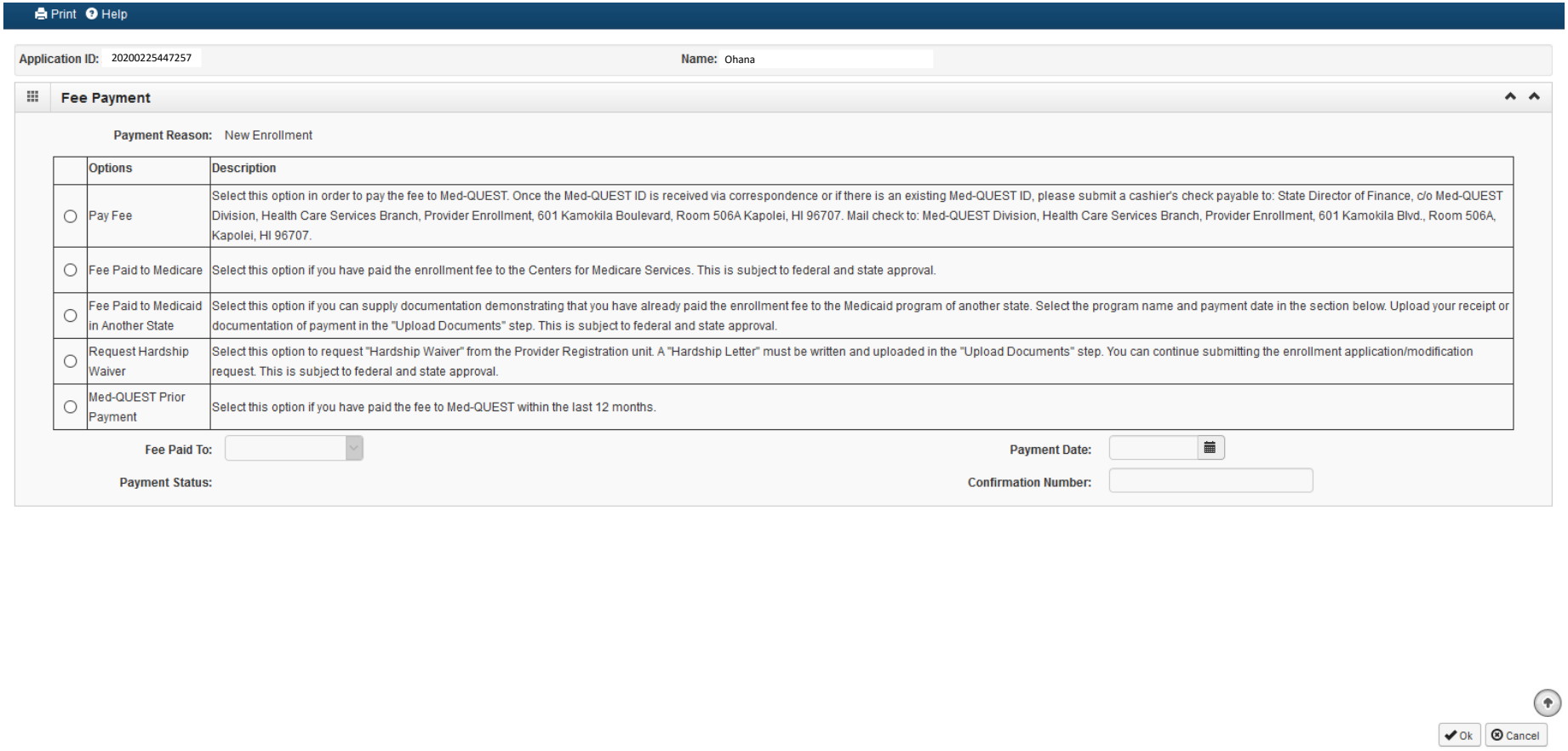
Step 10: Fee Payment



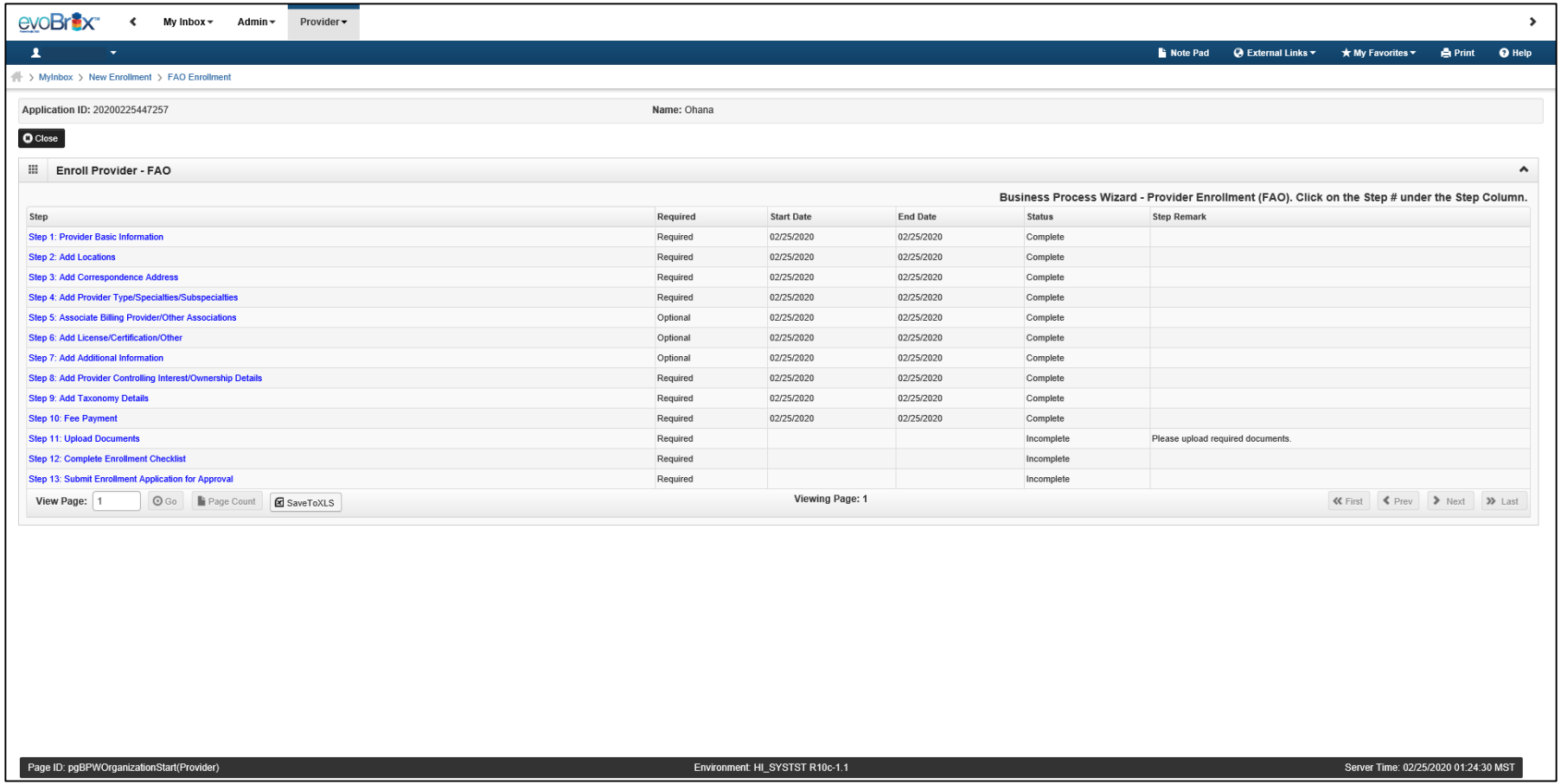
Fee Payment



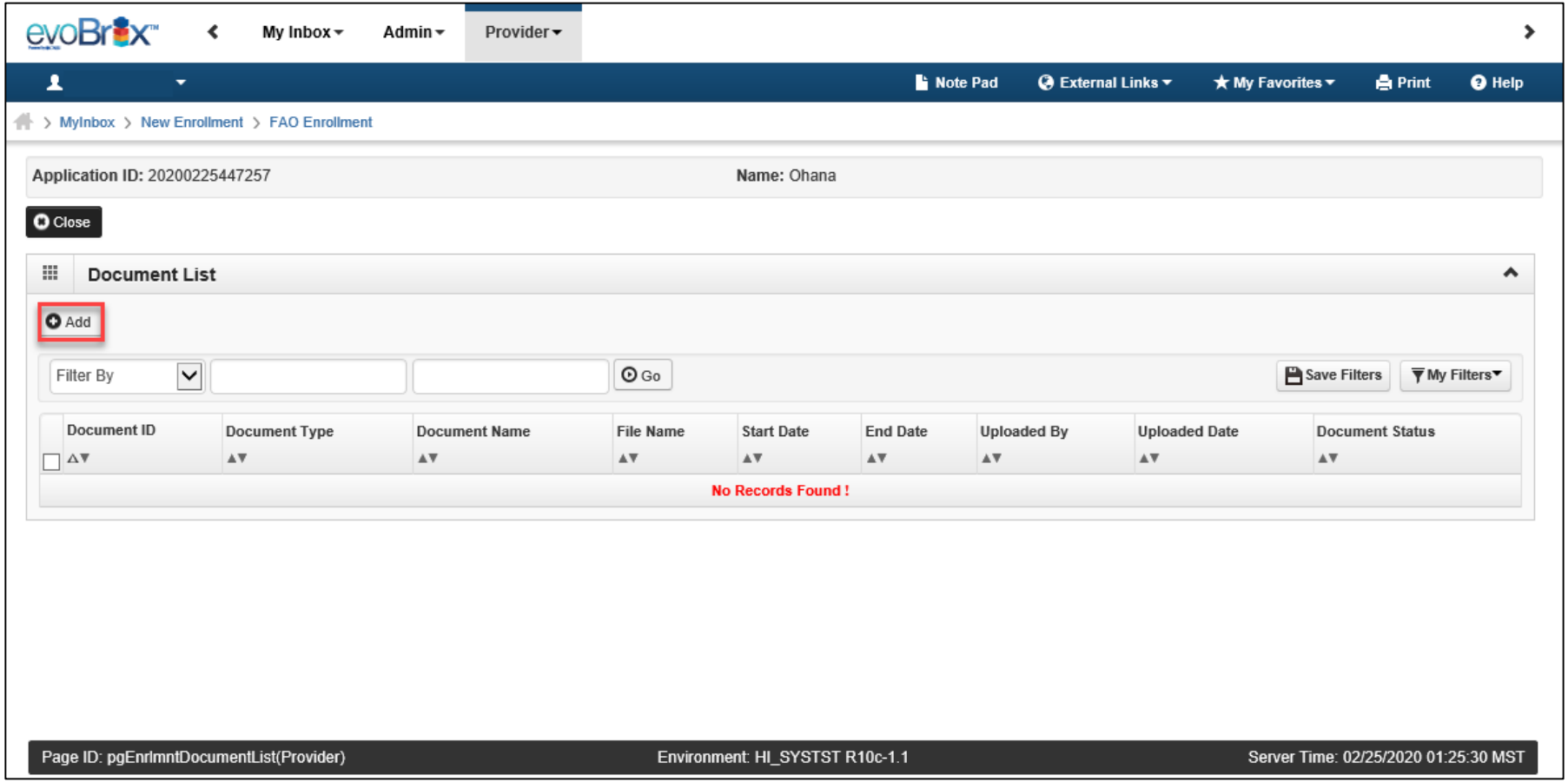
Fee Payment



Step 11: Upload Documents



Upload Documents



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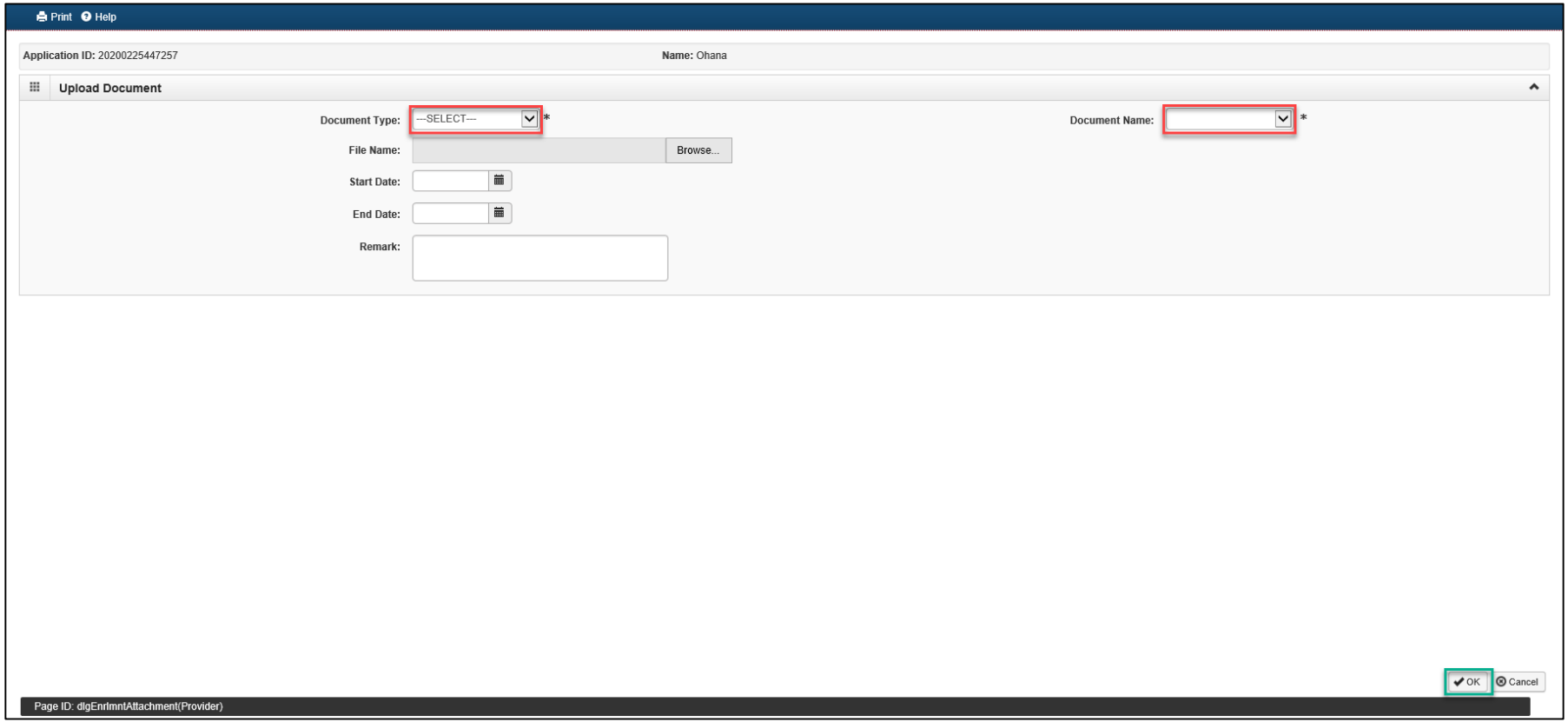

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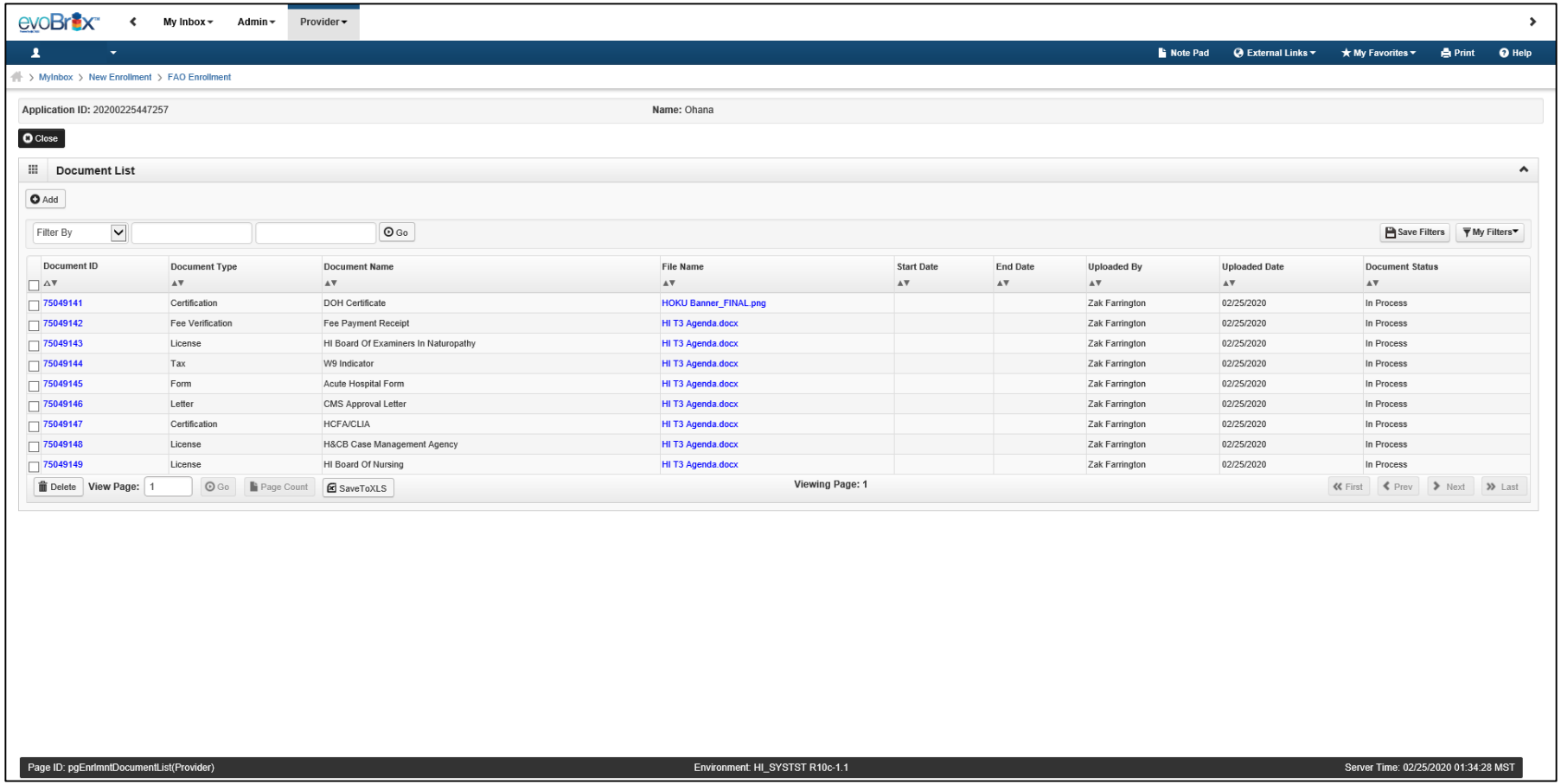
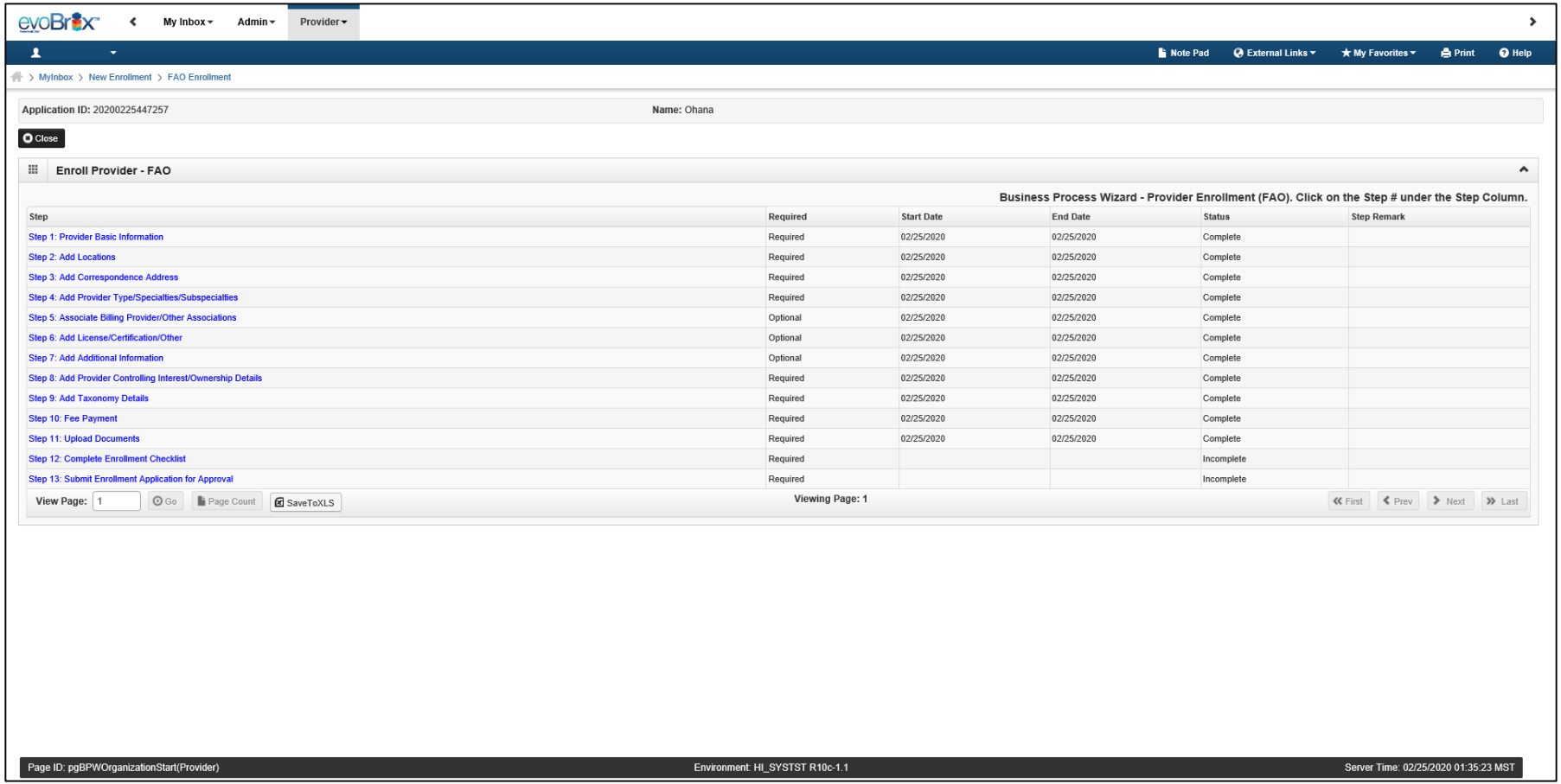
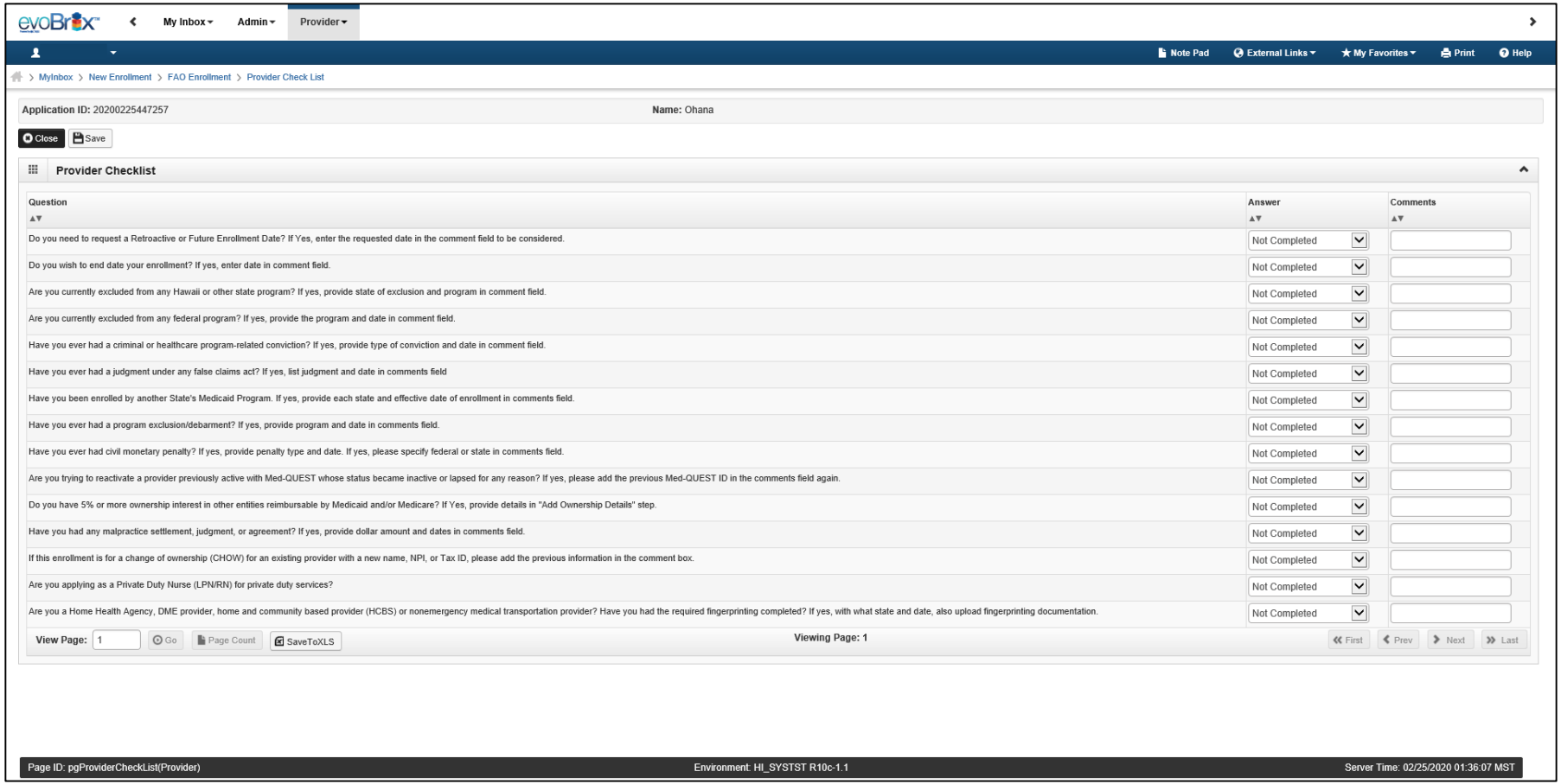


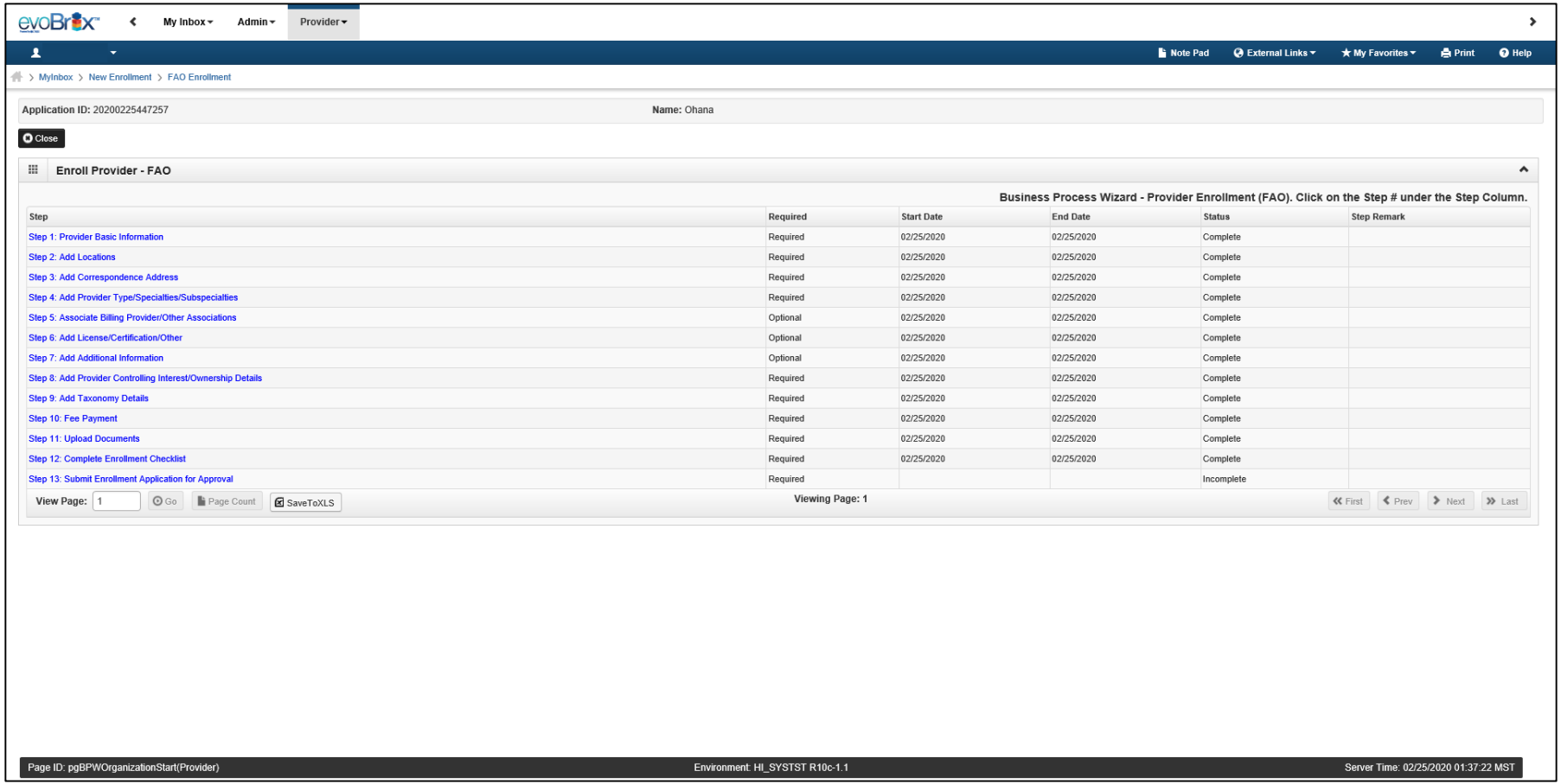
Step 12: Enrollment Checklist



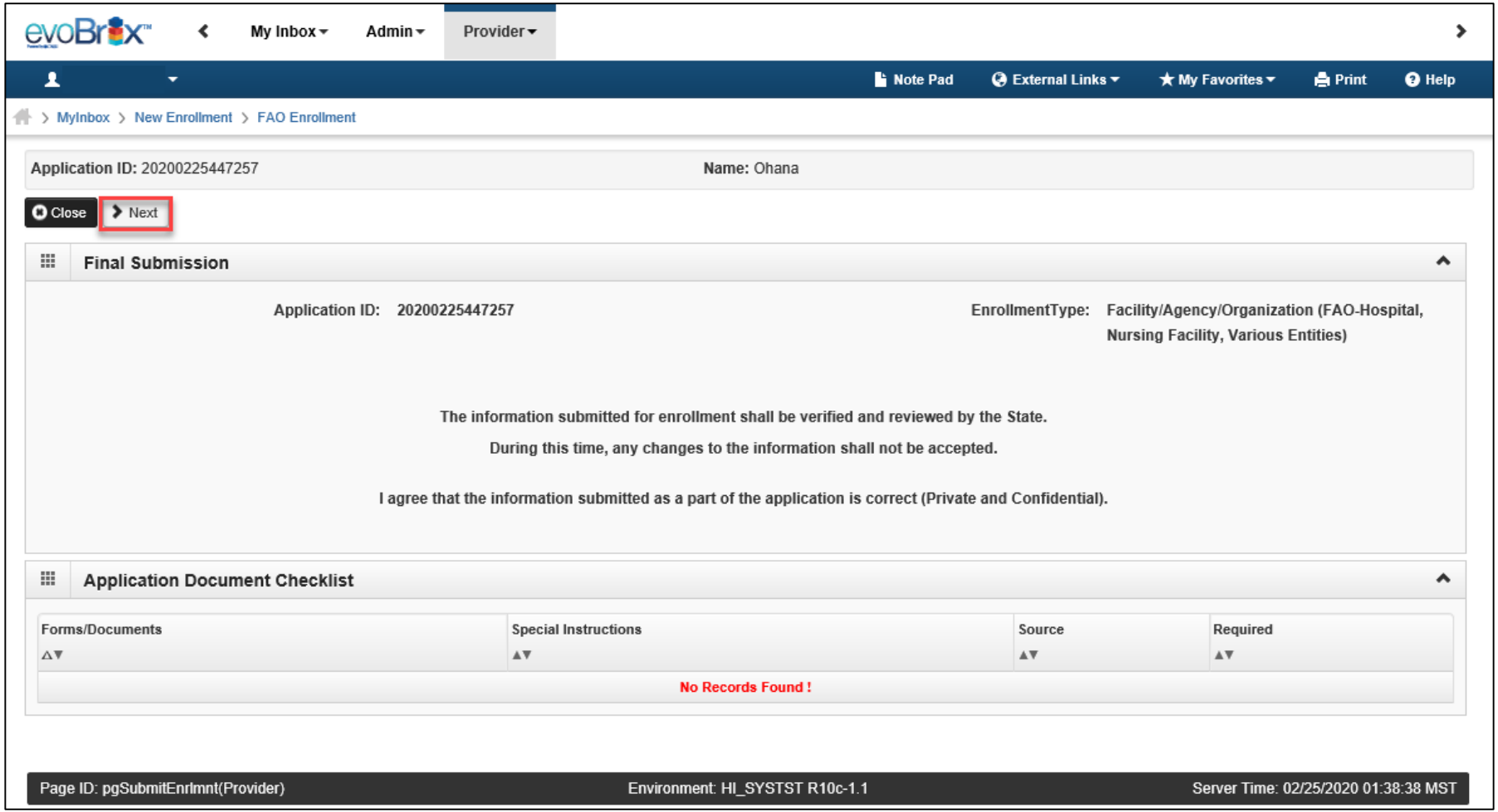
Enrollment Checklist



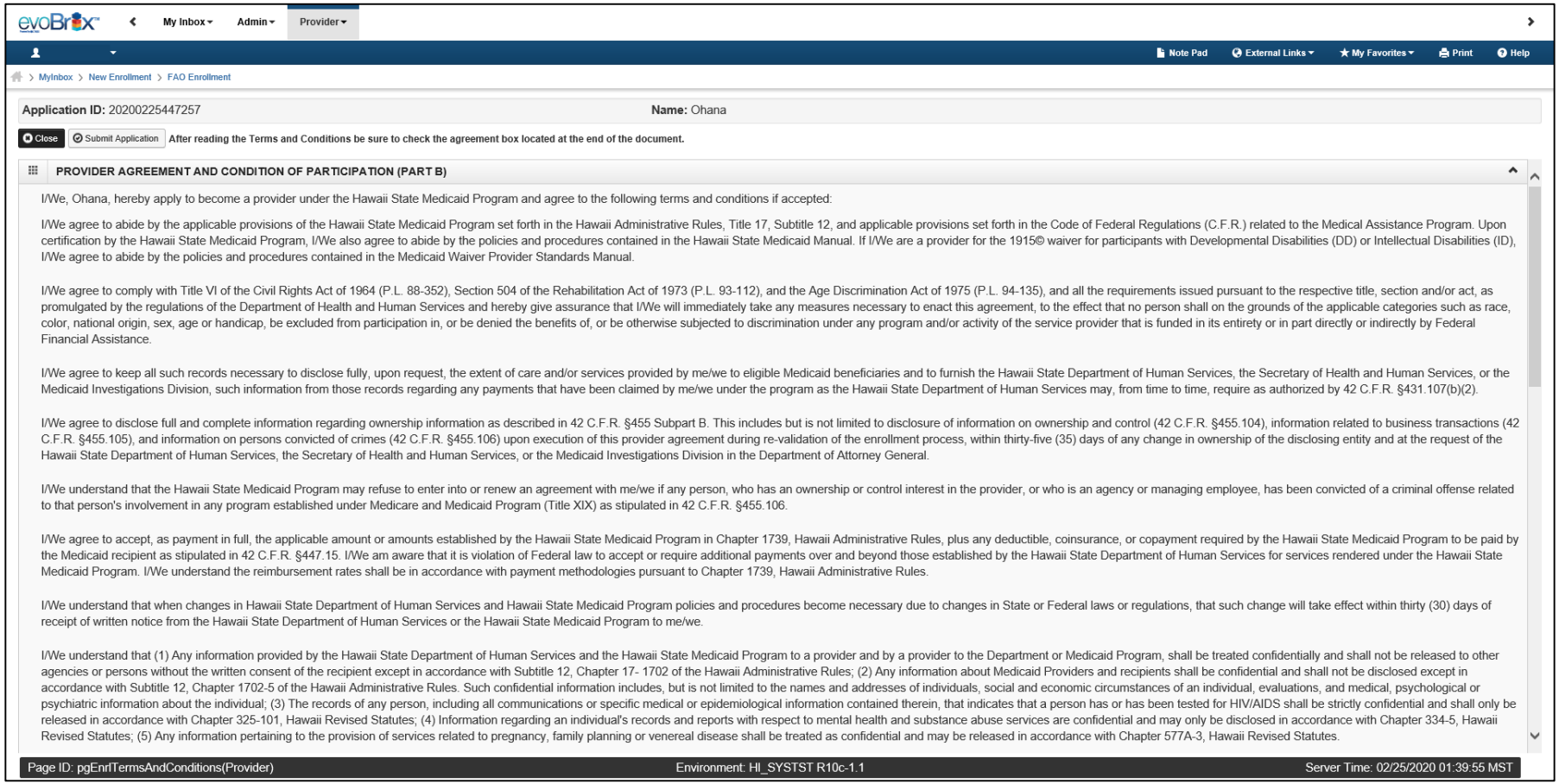
Step 13: Submit Application



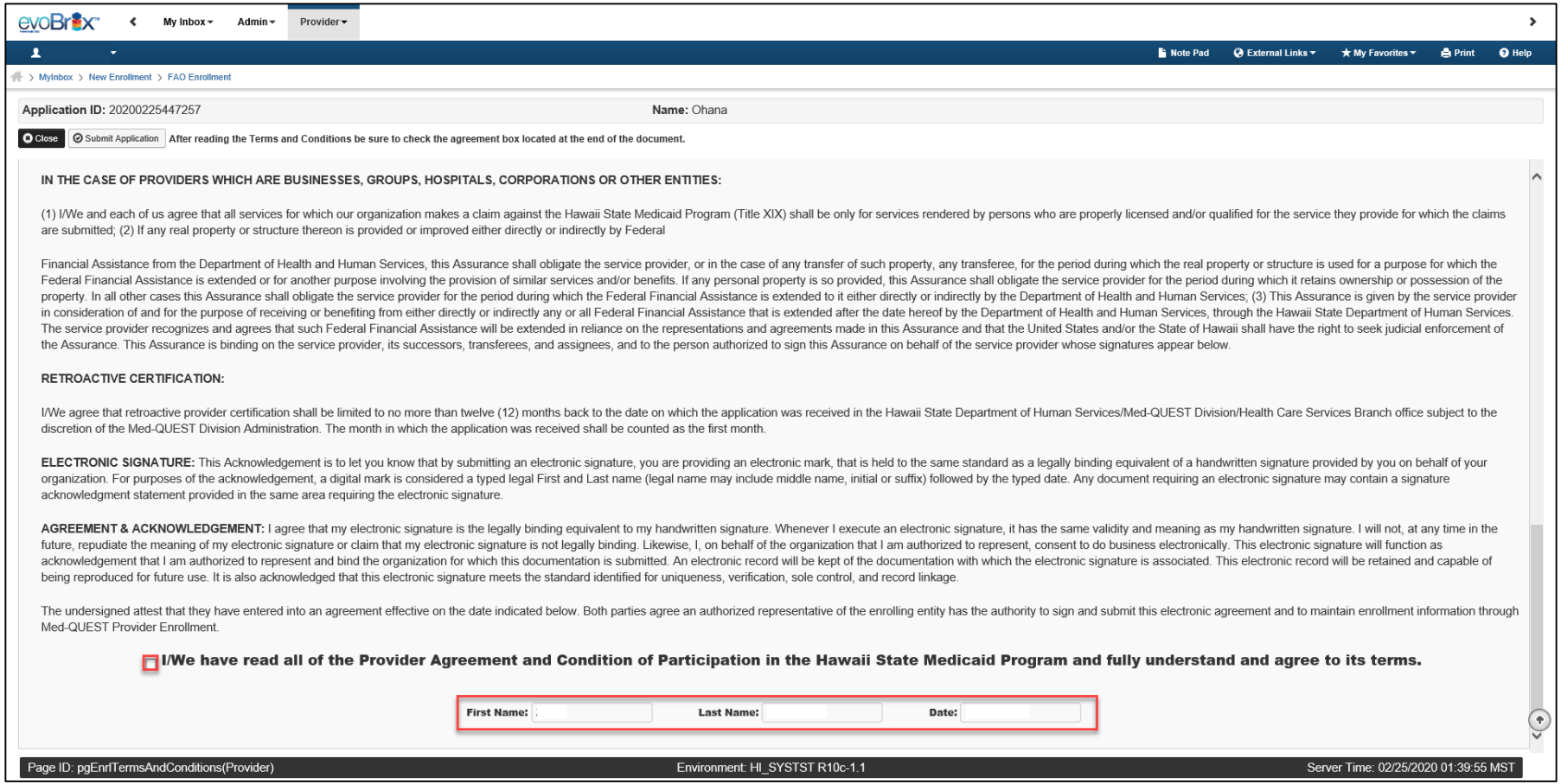
Submit Application



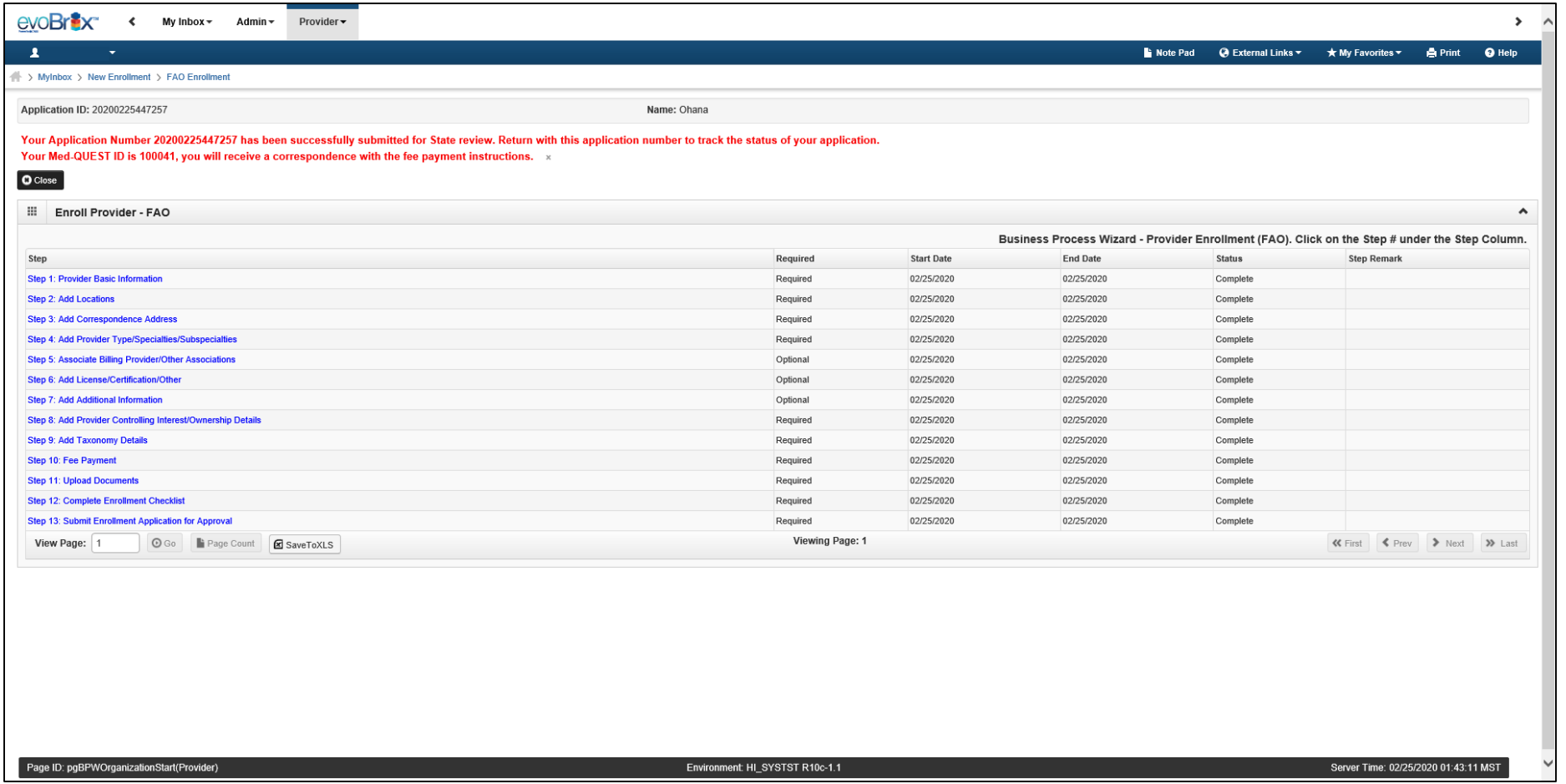
Review Provider Participation Agreement



Review Provider Participation Agreement



Submission Complete



Thank You!

Persistence, Perseverance and Passion as always remains our credo.

Contact Med-QUEST

Office:
601 Kamokila Blvd., Room 506A
Kapolei, HI 96707

email: hcsbinquiries@dhs.hawaii.gov
phone: 808-692-8099
fax: 808-692-8087

https://medquest.hawaii.gov/en/plans-providers/Provider-Management-System-Upgrade.html