

INSTRUCTIONS
DHS 1100 (Rev. 04/2023)

APPLICATION FOR HEALTH COVERAGE & HELP PAYING COSTS

PURPOSE:

The DHS 1100, Application for Health Coverage & Help Paying Costs (Rev. 02/23) shall be used as the application for anyone applying for medical assistance. Through this streamlined application process, individuals applying for health coverage can get savings to help pay premium amounts for private health coverage, free coverage through Medicaid or low-cost coverage through the Children's Health Insurance Program (CHIP).

GENERAL INSTRUCTIONS:

The DHS 1100 must be signed by an applicant who is an adult or a responsible household member. If the applicant is a minor, is incapacitated and incapable of acting on his or her own behalf, or is deceased, the applicant may designate a trusted person to act as their Authorized Representative on all matters relating to their application. This includes getting information needed to complete the application and signing of the application on the applicant's behalf.

The Department:

- a) Shall provide assistance to any applicant with the DHS 1100 in person, over the telephone, and online, in a manner that is accessible to individuals with disabilities and those who are limited English proficient, in accordance with the Disabilities Act and by section 504 of the Rehabilitation Act and Title VI of the Civil Rights Act of 1964.
- b) May choose to designate organizations, subject to certification by the department or designee to provide assistance to an applicant with the application process to include but not be limited to :
 - Completion or submission of the DHS 1100 for medical assistance
 - Interaction with the department on the status of the application
 - Assistance with responses to the Department; and
 - Case management following the initial approval and subsequent redeterminations in compliance with federal requirements
- c) Shall establish department-certified application counselors providing assistance to an applicant:
 - 1) A designated web portal exclusively for their use for purposes of providing assistance under HAR §17-1711.1-11;
 - 2) A secure mechanism to ensure they are able to perform only those duties for which they are certified; and
 - 3) Procedures to ensure that an applicant is:
 - Informed of the functions and responsibilities of the certified application counselor;
 - Able to authorize a certified application counselor to receive confidential information regarding the applicant related to the application; and
 - Informed that services provided by the certified application counselor is provided free of charge

You have the right to get this information in an alternate format. You also have the right to file a complaint if you feel you've been discriminated against. Visit <https://humanservices.hawaii.gov> in the Civil Rights Corner under Forms or call the Civil Rights Complaint Officer at 1 (808) 586-4955. TTY users can call 711 Hawaii Relay Services or 1-800-603-1201.

NOTE: An applicant who is unable to complete the entire application must provide his/her name, address and a signature of the applicant or authorized representative. Additional information as determined by the Department may be requested when coverage for long-term care services is being requested.

SPECIFIC INSTRUCTIONS:

Page 1 of 11

STEP 1 Tell us about yourself.

A Contact Person must complete all questions as applicable on page 1 of 11. We need this information so we can follow up with the individual if we have questions about the application and so we can let them know what plans or programs the individual applying for medical assistance qualifies for.

STEP 2 Tell us about your family.

The Contact Person shall provide the information about all family members who live in the household including a spouse/partner, any children living in the household, and anyone else included in the household's federal income tax return even if they're not applying for health coverage.

Your household size and income help determine what programs you qualify for. Read the information on page 2 of 11 ("Who do you need to include on this application?") carefully to figure out which people to add in Step 2. The application has space for up to 2 people.

If you have more than 2 people in your household, make copies of pages 5-6 of 11 and complete them for each additional person.

The chart below can help determine who should or shouldn't be included in this section.

| | INCLUDE these people even if they aren't applying for health coverage themselves. | DON'T INCLUDE these people if they want to apply for health insurance, they must fill out a separate application. |
|-------------------------------------|--|--|
| For ADULTS who need coverage | <ul style="list-style-type: none">- Any Spouse- Any Children under age 19, including stepchildren or other children under their care- Any unmarried partner with a shared child- Any other person on the same federal income tax return | <ul style="list-style-type: none">- Any unrelated people who live in the same household- Any parents or adult siblings, even if they live in the same household |

| | | |
|---------------------------------------|--|---|
| For CHILDREN who need coverage | <ul style="list-style-type: none"> - Any parent (or stepparent) they live with - Any sibling they live with - Any son or daughter they live with, including stepchildren - Any other person on the same federal income tax return. | <ul style="list-style-type: none"> - Any unrelated people who live in the same household - Any parents who live in a difference household |
|---------------------------------------|--|---|

Page 3 of 11

STEP 2: PERSON 1 Start with yourself

Need health coverage? Complete **all** questions on page 3 of 11.

Don't need health coverage? Complete questions 1-8.

| |
|--|
| <p>Question 6 You can still apply for coverage even if you don't plan to file a federal income tax return:</p> <p>-If you're married and interested in getting a premium tax credit, you'll need to file your federal income tax return jointly with your spouse to get the tax credit.</p> <p>-If you're claimed as a dependent on someone else's tax return, list the names of the tax filer(s).</p> <p>-If you're claimed as a dependent, include how you're related to the tax filer. For example, if you're the child of the tax filer, list "child"</p> |
| <p>Question 12 If you have a physical, mental, or emotional health condition that limits activities like bathing, dressing, or daily chores, or if you live in a medical facility or nursing home, answering "yes" won't increase your health care costs. If you have a disability, you may qualify for free or low-cost coverage.</p> |
| <p>Question 15 If you're not a U.S citizen but have eligible immigration status to get coverage through the Marketplace, check "yes" and provide your document type and document ID number(s) see pages 8-10.</p> |
| <p>Questions 18-19 Ethnicity and race questions are optional. This information will help the U.S Department of Health and human Services (HHS) better understand and improve the health and health care for all Americans. Providing this information won't impact your eligibility for health coverage, health plan options, or costs in any way.</p> |

Page 4 of 11

STEP 2: PERSON 1 (Continue With Yourself)

We ask about your current income to see if you qualify for help paying for coverage and how much help you can get. Include how much you make in wages and tips before taxes are deducted. You don't have to include amounts taken out of your check by your employer for child care, health insurance, or retirement plans that are "not taxable" (sometimes called "pre-tax deductions").

Job & Income Information

Complete all questions as applicable.

28. If you are self-employed: Fill in the type of work you do and how much net income you'll get this month. Net income means the amount left over after you've taken out business expenses. The amount can be positive or negative. The following expenses can be subtracted from your gross income to get an amount for your net self-employment income.

- Car and truck expenses (for travel during the workday not commuting)
- Employee wages and fringe benefits
- Interest (including mortgage interest paid to banks, etc.)
- Rent of lease of business property and utilities
- Advertising
- Repairs and maintenance
- Deductible self-employment taxes
- Contributions to a self-employed SEP, SIMPLE, or qualified retirement plan
- Property, liability, or business interruption insurance
- Depreciation
- Legal and professional services
- Commissions, taxes, licenses, and fees
- Contract labor
- Certain business travel and meals
- Cost of self-employed health insurance

If there are more people to include, please make a copy of pages 5 and 6 of 11. Complete and attach additional pages to this application as applicable. If not applicable, skip to page 7 of 11.

Page 5 of 11

STEP 2: PERSON 2

Complete Step 2 PERSON 2 for your spouse/partner and/or children who live with you and/or anyone on your same federal income tax return if you file one.

Does PERSON 2 need health coverage? Complete **all** questions on page 5 of 11.

PERSON 2 doesn't need health coverage? Complete questions 1-11.

PERSON 2 can still apply for coverage even if they do not plan to file a federal income tax return:
-If you're married and interested in getting a premium tax credit, you'll need to file your federal income tax return jointly with your spouse to get the tax credit.
-If you're claimed as a dependent on someone else's tax return, list the names of the tax filer(s).
-If you're claimed as a dependent, include how you're related to the tax filer. For example, if you're the child of the tax filer, list "child".

Question 15 If you have a physical, mental, or emotional health condition that limits activities like bathing, dressing, or daily chores, or if you live in a medical facility or nursing home, answering "yes" won't increase your health care costs. If you have a disability, you may qualify for free or low-cost coverage.

Question 18 If PERSON 2 is not a U.S citizen but have eligible immigration status to get coverage through the Marketplace, check "yes" and provide your document type and document ID number(s) see pages 8-10.

Questions 21-22 Ethnicity and race questions are optional. This information will help the U.S Department of Health and human Services (HHS) better understand and improve the health and health care for all Americans. Providing this information won't impact your eligibility for health coverage, health plan options, or costs in any way.

Page 6 of 11

STEP 2: PERSON 2

Job & Income Information

Provide information about PERSON 2's current income to see if they're eligible for help paying for health coverage. Include how much PERSON 2 makes in wages and tips before taxes are deducted. You don't have to include amounts taken out of PERSON 2's check by their employer for child care, health insurance, or retirement plans that are "not taxable" (sometimes called "pre-tax deductions").

Complete all questions as applicable.

31. If PERSON 2 is self-employed: Fill in the type of work you do and how much net income you'll get this month. Net income means the amount left over after you've taken out business expenses. The amount can be positive or negative. The following expenses can be subtracted from your gross income to get an amount for your net self-employment income.

- Car and truck expenses (for travel during the workday, not commuting)
- Employee wages and fringe benefits
- Interest (including mortgage interest paid to banks, etc.)
- Rent of lease of business property and utilities
- Advertising
- Repairs and maintenance
- Deductible self-employment taxes
- Contributions to a self-employed SEP, SIMPLE, or qualified retirement plan
- Property liability or business interruption insurance
- Depreciation
- Legal and professional services
- Commissions, taxes, licenses, and fees
- Contract labor
- Certain business travel and meals
- Cost of self-employed health insurance

If there are more people to include, please make a copy of pages 5 and 6 of 11. Complete and attach additional pages to this application as applicable. If not applicable, skip to page 7 of 11. (Step 3: Household Relationships)

Page 7 of 11

STEP 3: Household Relationships

There are 6 Household Member sections available for applicants to identify individual relationships to each other. Write the names and relationships of each household member to all individuals included on this application. Identify how each member is related to each other by using the following relationships listed below:

| | | |
|--|--|--|
| -Married -Unmarried Partner or Domestic Partner -Parent (including step) -Child (including step) -Sibling (including step) | -Grandparent -Grandchild -Aunt/Uncle -Niece/Nephew (including step) -Cousin -Under Primary Care | -Foster Parent -Foster Child -Not related -Other Related (i.e. in law living in home) |
|--|--|--|

In addition each household member is asked if they are the primary responsibility of a child(ren) under the age of 19. This question helps identify additional information for medical coverage.

If there are more than six (6) people in the home, a copy of Page 7 of 11 will need to be made and attached to this application.

Page 8 of 11

STEP 4 American Indian or Alaska Native (AI/AN) family member(s)

If anyone in your family is American Indian or Alaskan Native, mark “Yes” complete Appendix B: American Indian or Alaskan Native Family Member (AI/AN), and submit it with your application. There are special protections available for members of federally recognized tribes.

STEP 5 Your Family’s Health Coverage

Answer all questions as applicable for anyone who needs health coverage.

Page 10 of 11

STEP 6 Read & sign this application.

Read the statements on these pages, sign your name and write today’s date. By signing, you’re agreeing that the information you provided is true and correct.

If an authorized representative helped you to fill out this application, they can sign the form for you, but they’ll need to complete Appendix C: Assistance with Completing this Application, and submit it with your application.

You (PERSON 1 on the application) must sign Appendix C to allow the authorized representative to sign this application, get official information about this application, and act for you on all future matters related to this application.

If anyone on this application is eligible for Medicaid

The contact person or the authorized representative agrees to allow the Department of Human Services to pursue payments from any third-parties which may include but not limited to other health insurance or legal settlements. In addition, the Department of Human Services may pursue medical support from an absent parent, unless cooperating with medical support will harm him/herself or their children. He/she can tell Medicaid and they may not have to cooperate.

The contact person or authorized representative also agrees to cooperate with the Department of Human Services, Federal Quality control reviewers or auditors if their case is selected for a review.

APPENDIX A: Health Coverage from Jobs

If anyone in your family has an offer of health coverage from a job, including through a parent or spouse, provide information on the offer of coverage, regardless of whether the person is currently enrolled.

A copy must be attached for each job that offers coverage.

Tell us about the job that offers coverage.

The Employer Coverage Tool must be taken to the employer who offers coverage to help complete the questions. Appendix A only needs to be submitted with the application that is sent in.

EMPLOYER COVERAGE TOOL

Completion of the Employer Coverage Tool will help answer questions in Appendix A about any employer health coverage that the individual is eligible for (even if it's from other person's job, like a parent or spouse). The information in the numbered boxes matches the boxes on Appendix A. One tool must be completed for each employer that offers health coverage.

APPENDIX B

American Indian or Alaska Native Family Member (AI/AN)

Completion of Appendix B is only required if the individual or a family member are American Indian or Alaska Native. You'll be asked about the person's tribe membership, income and other information. Appendix B must be submitted with the Application for Health Coverage & Help Paying Costs.

Tell us about your American Indian or Alaska Native family member(s).

American Indians and Alaska Natives can get services from the Indian Health Services, tribal health programs, or urban Indian health programs. They also may not have to pay cost sharing and may get special monthly enrollment periods. Answer the following questions to make sure your family gets the most help possible.

NOTE: If you have more people to include, make a copy of this page and attach.

APPENDIX C: Assistance with Completing this Application

You can choose an authorized representative:

Someone who you choose to act on your behalf with the Marketplace, like a family member or other trusted person. Some authorized representative may have legal authority to act on your behalf.

Authorized Representative:

If an authorized representative is designated, they agree to maintain the confidentiality of information provided to the applicant(s) by the State of Hawaii Department of Human Services. By signing and completing information requested below, the authorized representative also agrees to adhere to the regulations relevant to the State and Federal Laws covering conflicts of interest and confidentiality of information.

Certified application counselors, navigators, in-person assistance counselors, and other assisters:

These are professional individuals or organizations that are trained to help consumers looking for

health coverage options through the Marketplace, including help with completing this application. Services are free to consumers. You can ask to see certification showing they're authorized to perform this work. They can help you complete this section. The ID number is the navigator's identification number. This is a unique alphanumeric ID (13 letters and numbers) given to each navigator.

Agents and brokers:

Agents and brokers can help you apply for help paying for coverage and enroll in a Qualified Health Plan (QHP) through the Marketplace. They can make specific recommendations about which plan you should enroll in. They're also licensed and regulated by states and typically get payments or commissions from health insurance companies when they enroll consumers. They can help you complete this section.

List both ID numbers for agents and brokers:

FFM User ID: A unique ID that the agent broker creates when registering with the Marketplace.

National Producer Number (NPN): A unique number (up to 10 digits) that's assigned to each licensed agent or broker. A NPN can be easily located by going to the National Insurance Producer Registry's website at www.nipr.com.

Person Acting Responsibly (for this application only):

If you are a minor, incapacitated, or a Limited English Proficient (LEP), you can give someone permission to act responsibly to help you fill out this application. This person must agree to maintain the confidentiality of information provided to the applicant(s) by the State of Hawaii Department of Human Services and assist with providing documentation needed to process this application.

Use this list below to answer questions about eligible immigration status.

Are you or a person(s) in your household a:

- Lawful permanent resident (LPR/Green Card holder)
- Asylee
- Refugee
- Cuban/Haitian entrant
- Paroled into the U.S.
- Conditional entrant granted before 1980
- Battered spouse, child, or parent
- Victim of trafficking and his or her spouse, child, sibling, or parent
- Individual granted Withholding of Deportation or Withholding of Removal under the immigration laws or under the Convention against torture (CAT)
- Individual with non-immigrant status (including worker visas, student visas, and citizens of Micronesia, the Marshall Islands and Palau)
- Individual with Temporary Protected Status (TPS)
- Individual with Deferred Enforced Departure (DED)
- Individual with Deferred Action Status (Deferred Action for Childhood Arrivals (DACA) isn't an eligible immigration status for applying for health coverage.)

OR Applicant for:

- Special Immigrant Juvenile Status
- Adjustment to LPR Status with an approved visa petition
- Victim of trafficking visa

- Asylum who has either been granted employment authorization OR is under 14 and has had an application for asylum pending for at least 180 days
- Withholding of Deportation or Withholding of Removal, under the immigration laws or under the Convention against Torture (CAT) who has either been granted employment authorization, OR is under 14 and has had an application for withholding of deportation or withholding of removal under the immigration laws or under the CAT pending for at least 180 days.

OR Certain individual(s) with employment authorization document(s):

Registry applicants

- Order of supervision
- Application for Cancellation of Removal or Suspension of Deportation
- Application for Legalization under 1986 Immigration Reform and Control Act (IRCA)
- Applicant for Temporary Protected Status (TPS)
- Legalization under the LIFE Act

OR

-Lawful temporary resident

-Granted an administrative stay of removal by the Department of Homeland Security (DHS)

-Member of a federally recognized Indian tribe or American Indian born in Canada

-Resident of American Samoa

Immigration Status and Document Types:

If you're an eligible non-citizen applying for health coverage, list your immigration document. See the list below for some common document types. If the document you have isn't listed, you can still write its name. If you are not sure or you have an eligible status but no document, call the Federal Health Insurance Marketplace at 1-800-318-2596 for help.

| IF YOU HAVE: | LIST THE FOLLOWING INFORMATION FOR THE DOCUMENT ID |
|---|--|
| Permanent Resident Card, "Green Card" (I-551) | • Alien registration number • Card number |
| Reentry Permit (I-327) | • Alien registration number |
| Refugee Travel Document (I-571) | • Alien registration number |
| Employment Authorization Card (I-766) | • Alien registration number • Expiration date • Card number • Category code |
| Machine Readable Immigrant Visa (with temporary I-551 language) | • Alien registration number • Passport number |
| Temporary I-551 Stamp (on passport or 1-94/1-94A) | • Alien registration number |
| Arrival/Departure Record (I-94/I-94A) | • I-94 number |
| Arrival/Departure Record in foreign passport (I-94) | • I-94 number • Expiration date • Passport number • Country of issuance |
| Foreign passport | • Passport number • Country of issuance • Expiration date |
| Certificate of Eligibility for Nonimmigrant Student Status (I-20) | • SEVIS ID |
| Certificate of Eligibility for Exchange Visitor Status (DS2019) | • SEVIS ID |

| | |
|--------------------------|--|
| Notice of Action (I-797) | <ul style="list-style-type: none"> · Alien registration number or an I-94 number |
| Other | <ul style="list-style-type: none"> · Alien registration number or an I-94 number · Description of the type or name of the document |

You can also list these documents or statuses:

- Document indicating a member of a federally recognized tribe or American Indian born in Canada.
(Note: This is considered an eligible immigration status for Medicaid, but not for a Qualified Health Plan (QHP).)
- Office of Refugee Resettlement (ORR) eligibility letter (if under 18)
- Document indicating withholding of removal
- Administrative order staying removal issued by the Department of Homeland Security (DHS)
- Certification from U.S. Department of Health and Human Services (HHS) Office of Refugee Resettlement (ORR)
- Cuban/Haitian entrant
- Resident of American Samoa

FILING/DISTRIBUTION INSTRUCTIONS:

The DHS 1100 may be submitted to the Department by any of the following methods: via the Department's designated internet web site(s), by telephone, via the United States Postal Service, In Person or through other commonly available electronic means.

Application For Health Coverage & Help Paying Costs

THINGS TO KNOW



Use this application to see what coverage choices you qualify for

- Affordable private health insurance plans that offer comprehensive coverage to help you stay well.
- A new tax credit that can immediately help pay your premiums for health coverage.
- Free or low-cost insurance from Medicaid or the Children's Health Insurance Program (CHIP).



Who can use this application?

- Use this application to apply for you or anyone in your family.
- Apply even if you or your child already have health coverage. You could be eligible for lower-cost or free coverage.
- Families that include immigrants can apply. You can apply for your child even if you are not eligible for coverage. Applying will not affect your immigration status or chances of becoming a permanent resident or citizen.
- If someone is helping you fill out this application, you may need to complete Appendix C.



Apply faster online

- Apply faster online at mybenefits.hawaii.gov.
- If you want to purchase insurance without help, apply directly at www.healthcare.gov.



What you may need to apply

- Social Security Numbers (or document numbers for any legal immigrants who need insurance).
- Employer and income information for everyone in your family (for example, from pay stubs, W-2 forms, or wage and tax statements).
- Policy numbers for any current health insurance.
- Information about any job-related health insurance available to your family.



Why do we ask for this information?

- We ask about income and other information to let you know what coverage you qualify for and if you can get any help paying for it. **We will keep all the information you provide private and secure, as required by law.** To view the Privacy Act Statement, go to mybenefits.hawaii.gov. However, if you do not have online access and would like a copy or need it in a larger font, you may contact customer service at 1-800-316-8005 (TTY: 711 or 1-800-603-1201) or pick one up at any of our MQD offices across the state.



What happens next?

Send your complete, signed application to the address on page 9. **If you do not have all the information we ask for, sign and submit your application anyway.** We will follow-up with you within 1-2 weeks. You will get instructions on the next steps to complete your health coverage. If you do not hear from us, visit mybenefits.hawaii.gov or call 1-800-316-8005 (TTY: 711 or 1-800-603-1201). Filling out this application does not mean you have to buy health insurance.



Get help with this application

- **Online:** mybenefits.hawaii.gov
- **Phone:** Call the Customer Service at 1-800-316-8005 (TTY: 711 or 1-800-603-1201) for assistance with completing and submitting an application or getting information on the status of your application.
- **In person:** There may be counselors in your area who can help. Visit our website or call 1-800-316-8005 (TTY: 711 or 1-800-603-1201) for more information.



NEED HELP WITH YOUR APPLICATION? Visit mybenefits.hawaii.gov or call us at 1-800-316-8005. If you need help in a language other than English, call 1-800-316-8005 and tell the customer service representative the language you need. We will get you help at no cost to you. TTY users should call 711 or 1-800-603-1201.

| | |
|---|------------------------|
| Do you need help in another language? We will get you a free interpreter. Call 1-800-316-8005 to tell us which language you speak. (TTY: 711 or 1-800-603-1201). | English |
| 您需要其它語言嗎？如有需要，請致電 1-800-316-8005 ，我們會提供免費翻譯服務 (TTY: 711 或 1-800-603-1201). | Cantonese |
| En mi niit alilis lon pwal eu kapas? Sipwe angei emon chon chiaku ngonuk ese kamo. Kokori 1-800-316-8005 omw kopwe ureni kich meni kapas ka ani. (TTY: 711 ika 1-800-603-1201). | Chuukese |
| Avez-vous besoin d'aide dans une autre langue? Nous pouvons vous fournir gratuitement des services d'un interprète. Appelez le 1-800-316-8005 pour nous indiquer quelle langue vous parlez. (TTY: 711 ou 1-800-603-1201). | French |
| Brauchen Sie Hilfe in einer anderen Sprache? Wir koennen Ihnen gern einen kostenlosen Dolmetscher besorgen. Bitte rufen Sie uns an unter 1-800-316-8005 und sagen Sie uns Bescheid, welche Sprache Sie sprechen. (TTY: 711 oder 1-800-603-1201). | German |
| Makemake `oe i kokua i pili kekahi `olelo o na `aina `e? Makemake la maua i ki`i `oe mea unuhi manuahi. E kelepona 1-800-316-8005 `oe ia la kaua a e ha`ina `oe ia la maua mea `olelo o na `aina `e. (TTY: 711 a 1-800-603-1201). | Hawaiian |
| Masapulyo kadi ti tulong iti sabali a pagsasao? Ikkandakayo iti libre nga paraipatarus. Awaganyo ti 1-800-316-8005 tapno ibagayo kadakami no ania ti pagsasao nga ar-aramatenyo. (TTY: 711 wenno 1-800-603-1201). | Ilokano |
| 貴方は、他の言語に、助けを必要としていますか？私たちは、貴方のために、無料で 通訳を用意できます。電話番号の、 1-800-316-8005 に、電話して、私たちに貴方の話されている言語を申し出てください。 (TTY: 711 または 1-800-603-1201). | Japanese |
| 다른언어로 도움이 필요하십니까? 저희가 무료로 통역을 제공합니다. 1-800-316-8005 로 전화해서 사용하는 언어를 알려주십시오 (TTY: 711 또는 1-800-603-1201). | Korean |
| 您需要其它语言吗？如有需要，请致电 1-800-316-8005 ，我们会提供免费翻译服务 (TTY: 711 或 1-800-603-1201). | Mandarin |
| Kwoj aikuij ke jiban kin juon bar kajin? Kim naj lewaj juon am dri ukok eo ejjelok wonen. Kirtok 1-800-316-8005 im kwalok non kim kajin ta eo kwo melele im kenono kake. (TTY: 711 ak 1-800-603-1201). | Marshallese |
| E te mana'o mia se fesosoani i se isi gagana? Matou te fesosoani e ave atu fua se faaliliu upu mo oe. Vili mai i le numera lea 1-800-316-8005 pea e mana'o mia se fesosoani mo se faaliliu upu. (TTY: 711 po o le 1-800-603-1201). | Samoan |
| ¿Necesita ayuda en otro idioma? Nosotros le ayudaremos a conseguir un intérprete gratuito. Llame al 1-800-316-8005 y díganos que idioma habla. (TTY: 711 o 1-800-603-1201). | Spanish |
| Kailangan ba ninyo ng tulong sa ibang lengguwahe? Ikukuha namin kayo ng libreng tagasalin. Tumawag sa 1-800-316-8005 para sabihin kung anong lengguwahe ang nais ninyong gamitin. (TTY: 711 o 1-800-603-1201). | Tagalog |
| 'Oku ke fiema'u tokoni 'iha lea makehe? Te mau malava 'o 'oatu ha fakatonulea ta'etotongi. Telefoni ki he 1-800-316-8005 'o fakaha mai pe koe ha 'ae lea fakafonua 'oku ke ngaue'aki. (TTY: 711 pe 1-800-603-1201). | Tongan |
| Bạn có cần giúp đỡ bằng ngôn ngữ khác không ? Chúng tôi sẽ yêu cầu một người thông dịch viên miễn phí cho bạn. Gọi 1-800-316-8005 nói cho chúng tôi biết bạn dùng ngôn ngữ nào. (TTY: 711 hoặc 1-800-603-1201). | Vietnamese Việt Nam |
| Gakinahanglan ka ba ug tabang sa imong pinulongan? Amo kang mahatagan ug libre nga maghuhubad. Tawag sa 1-800-316-8005 aron magpahibalo kung unsa ang imong sinulti-han. (TTY: 711 o 1-800-603-1201). | Visayan (Cebuano) |

Please print using black or dark ink only.

Mark each box [☐] as appropriate, with an "X", like this → ☒.

STEP 1 Tell Us About Yourself.

We need one adult in the family to be the contact person for this application.

| | | | | | | | |
|---|--|--|-----------|---|---|------------------------------|--|
| 1. First name | | Middle name | | Last name | | Suffix | |
| 2. Home address - If Homeless, please write "Homeless" here with appropriate city, state and zip code and mark this box <input type="checkbox"/> | | | | | | 3. Apartment or suite number | |
| 4. City | | | 5. State | 6. ZIP code | | 7. County | |
| 8. Mailing address (if different from home address) | | | | | | 9. Apartment or suite number | |
| 10. City | | | 11. State | 12. ZIP code | | 13. County | |
| 14. Home phone number () - | | 15. Cell phone number () - | | | 16. Other phone number () - | | |
| 17. Email Address Note: Your email and phone number will make it quicker for us to contact you if more information is needed. | | | | | | | |
| 18. What is your preferred method of contact? Please select all that apply. <input type="checkbox"/> Mail <input type="checkbox"/> Phone <input type="checkbox"/> Email | | | | | | | |
| 19. What is your preferred spoken language (if not English)? | | | | 20. What is your preferred written language (if not English)? | | | |
| 21. How many family members live with you? Detailed questions are in Step 3 of this application. | | | | | | | |
| 22. Is any family member you usually live with incarcerated (detained or jailed) or residing in the Hawaii State Hospital? <input type="checkbox"/> Yes <input type="checkbox"/> No Name: _____ Start Date: _____ End Date: _____ | | | | | | | |



NEED HELP WITH YOUR APPLICATION? Visit mybenefits.hawaii.gov or call us at 1-800-316-8005. If you need help in a language other than English, call 1-800-316-8005 and tell the customer service representative the language you need. We will get you help at no cost to you. TTY users should call 711 or 1-800-603-1201.

STEP 2 Tell Us About Your Family.

Complete this step for each person in your family. Start with yourself, then add other adults and children. If you have more than two (2) people in your family, you will need to make a copy of [pages 5 and 6](#) for each additional person and attach the pages to this application. As a condition of eligibility, a Social Security number must be provided for each individual (including Children over the age of 1) who is applying for Medicaid or an application filed for SSN before applying for assistance*.

However, if you are a parent or spouse who is not applying for medical help for yourself, we may still need your income to determine eligibility for the household members who are applying. If you choose not to provide an SSN, we will need to follow up with you to get information about the non-applicant's income. Your SSN will help us to process eligibility faster during application and renewals.

*If someone wants help getting an SSN, call 1-800-772-1213 or visit socialsecurity.gov. TTY users should call 1-800-325-0778. You may need to show proof of an SSN application or reason why an SSN cannot be obtained.

Who do you need to include on this application?

The following people should be included if they live with you or you are responsible for their care, even if they are temporarily away (college, deployment, etc.):

- Spouse
- Natural, adoptive, or stepchildren under age 19 years old
- Unmarried partner with a shared child
- Any other person on the same federal income tax return (including any children over age 19 who are claimed on a parent's tax return). You don't need to file taxes to get health coverage.
- Other children under your care who are under age 19 years old

For children under age 19 who need coverage, include even if not applying for health coverage:

- Any parent (or stepparent) they live with
- Any sibling they live with
- Any son or daughter they live with, including stepchildren
- Any other person on the same federal income tax return. You don't need to file taxes to get health coverage.



NEED HELP WITH YOUR APPLICATION? Visit mybenefits.hawaii.gov or call us at 1-800-316-8005. If you need help in a language other than English, call 1-800-316-8005 and tell the customer service representative the language you need. We will get you help at no cost to you. TTY users should call 711 or 1-800-603-1201.

Please print using black or dark ink only.

Mark each box [☐] as appropriate, with an "X", like this → ☒.

STEP 2: PERSON 1 Start with yourself

Complete Step 2: PERSON 1 for yourself.

| | | | | |
|-------------------------------|-------------|---|---------------------------------|---|
| 1. First name | Middle name | Last name | Suffix | Relationship to PERSON 1 SELF |
| 2. Date of birth (mm/dd/yyyy) | | 3. Gender (Optional) <input type="checkbox"/> Male <input type="checkbox"/> Female | 4. Social Security Number (SSN) | |
| 5. Name of spouse if married | | | | |

As a condition of eligibility, a Social Security Number (SSN) must be provided for each individual (including children) applying for medical assistance. The SSN will help process the application automatically.

6. Do you plan to file a federal income tax return NEXT YEAR?

(You can still apply for health insurance even if you do not file a federal income tax return.)

☐ **Yes. If yes**, please answer questions a-c. ☐ **No. If no**, skip to question c.

a. Will you file jointly with a spouse? ☐ Yes ☐ No If **yes**, write name of spouse: _____

b. Will you claim any tax dependents on your tax return? ☐ Yes ☐ No

If **yes**, write name(s) of dependents: _____

c. Will you be claimed as a tax dependent on someone's tax return? ☐ Yes ☐ No

If **yes**, write the name of the tax filer: _____

How are you related to the tax filer: _____

7. Are you pregnant? ☐ Yes ☐ No

If yes, how many babies are expected during this pregnancy? _____ Expected Due Date: _____

8. Are you applying for medical assistance? (Even if you have other insurance, there might be a program with better coverage or lower costs.)

☐ Yes. If yes, answer all the questions below (9-19). ☐ No. If no, SKIP to the income questions on page 4.

9. If applying for insurance are you a resident of Hawaii? ☐ Yes ☐ No

10. Does this person have a spouse or parent that lives outside the household? ☐ Yes ☐ No

11. Were you ever in an accident? If so, are you still incurring medical expenses because of it? ☐ Yes ☐ No

Questions for Aged (65 or older), Blind, Disabled/Long-Term Service and Support:

12. Do you have a disability that will last more than twelve (12) months? ☐ Yes ☐ No

a. Do you currently receive long-term care nursing services? ☐ Yes, in a nursing facility ☐ Yes, in my home in the community ☐ No

b. Have you received long term care nursing services in the last three (3) months? ☐ Yes. If Yes, what dates? _____ ☐ No

c. Do you think you need long term care nursing services now? ☐ Yes ☐ No

d. Do you receive Supplemental Security Income (SSI)? ☐ Yes ☐ No

13. Did you receive any medical services in the past three (3) months immediately prior to the date of this application?

☐ Yes. If Yes, what dates? _____ ☐ No

14. Are you a U.S. citizen or U.S. national? ☐ Yes ☐ No

15. If you are not a U.S. citizen or U.S. national, do you have eligible immigration status? If Yes, enter document type and ID number below:

| | |
|--|--|
| Immigration document type (i.e. I-551, Visa, etc.) | Status type (optional) |
| Name as it appears on your immigration document | |
| Alien or I-94 Number | Passport number or other card number |
| SEVIS ID or Expiration Date (optional) | Other (category code or country of issuance) |

16. Provide the date of entry to the U.S. found on your immigration document listed in question 15. (mm/dd/yyyy) _____

a. Are you a citizen of the ☐ Federated States of Micronesia ☐ Republic of the Marshall Islands or ☐ Republic of Palau? ☐ Yes ☐ No

b. Are you, your spouse or parent, a veteran, or an active-duty member of the U.S. military? ☐ Yes ☐ No

17. Were you in Foster Care, or receiving Kinship or State Adoption assistance and receiving Medicaid when you turned 18 or older? ☐ Yes ☐ No

18. If Hispanic/Latino, ethnicity (OPTIONAL: mark all that apply.)

☐ Mexican ☐ Mexican American ☐ Chicano/a ☐ Puerto Rican ☐ Cuban ☐ Other: _____

19. Race (OPTIONAL: mark all that apply)

| | | | | |
|---------------------------------------|---|-----------------------------------|--------------------------------------|---|
| <input type="checkbox"/> White | <input type="checkbox"/> Black or African American | <input type="checkbox"/> Filipino | <input type="checkbox"/> Vietnamese | <input type="checkbox"/> Guamanian or Chamorro |
| <input type="checkbox"/> Asian Indian | <input type="checkbox"/> American Indian or Alaska Native | <input type="checkbox"/> Japanese | <input type="checkbox"/> Other Asian | <input type="checkbox"/> Other Pacific Islander |
| <input type="checkbox"/> Chinese | <input type="checkbox"/> Native Hawaiian | <input type="checkbox"/> Korean | <input type="checkbox"/> Samoan | <input type="checkbox"/> Other: |

Please print using black or dark ink only.
Mark each box [☐] as appropriate, with an "X", like this → ☒.

STEP 2: PERSON 1 (Continue with yourself)

Job & Income Information

☐ **Employed**

If you are currently employed, tell us about your income. Start with question 20.

☐ **Self-employed**

Skip to question 28.

☐ **Not employed**

Skip to question 29.

JOB 1: Please enter job income even if your job(s) status changed in the past year from the date of this application.

Check any of the following that have occurred within the last year

☐ Changed jobs ☐ Stopped working ☐ Started working fewer hours ☐ None of these

Start Date: _____ **End Date:** _____

20. Employer name and address: _____

21. Employer phone number: _____

() —

22. Wages/tips (before taxes): ☐ Hourly ☐ Weekly ☐ Every 2 weeks ☐ Twice a month ☐ Monthly
\$ _____

23. Average hours worked each WEEK: _____

JOB 2: If you have more jobs and need more space, attach another sheet of paper.

Start Date: _____ **End Date:** _____

24. Employer name and address: _____

25. Employer phone number: _____

() —

26. Wages/tips (before taxes): ☐ Hourly ☐ Weekly ☐ Every 2 weeks ☐ Twice a month ☐ Monthly
\$ _____

27. Average hours worked each WEEK: _____

Please attach proof of your business excise tax license, gross income, and receipts of self-employment expenses to determine net income. If documents are not attached, you will be contacted for the information.

28. If self-employed, answer the following questions:

a. Type of work: _____ b. How much net income (gross income minus allowable expenses) will you get this month from self-employment?
\$ _____

29. OTHER INCOME THIS MONTH: Check all that apply, the amount, and how often received.

NOTE: You do not need to tell us about child support, veteran's payment or SSI monthly income

| | |
|---|--|
| <input type="checkbox"/> Unemployment \$ _____ How often? _____ | <input type="checkbox"/> Net farming/fishing \$ _____ How often? _____ |
| <input type="checkbox"/> Pensions \$ _____ How often? _____ | <input type="checkbox"/> Net rental/royalty \$ _____ How often? _____ |
| <input type="checkbox"/> Social Security \$ _____ How often? _____ | <input type="checkbox"/> Educational Grant/Work Study \$ _____ |
| <input type="checkbox"/> Retirement accounts \$ _____ How often? _____ | <input type="checkbox"/> Other Type of income _____ |
| <input type="checkbox"/> Alimony received \$ _____ How often? _____ (If agreement/amended on/before Dec 31, 2018) | \$ _____ How often? _____ |

30. DEDUCTIONS: Check all the deductions that can be filed on your federal income tax return.

NOTE: You should not include a cost that you already considered in your answer to net self-employment (question 28b)

☐ Alimony paid \$ _____ How often? _____ ☐ Other Type of deductions _____ How often? _____
(If agreement/amended on/before Dec 31, 2018)

☐ Student loan interest \$ _____ How often? _____

31. NET YEARLY INCOME: Complete if your net income changes a lot from month to month.

If you do not expect changes to your monthly income, skip to the next person.

Your total income this year:
\$ _____

Your total income next year (if you think it will be different):
\$ _____

If there are more people to include, please make a copy of pages 5 and 6.

Complete and attach additional pages to this application.

If this is not applicable skip to page 7 of 11.

Please print using black or dark ink only.

Mark each box [☐] as appropriate, with an "X", like this → ☒.

STEP 2: PERSON 2

Complete Step 2 PERSON 2 for your spouse/partner and/or children who live with you and/or anyone on your same federal income tax return if you file one. See page 1 for more information about who to include. If you do not file a tax return, complete Step 2 PERSON 2 for anyone in your household /family (refer to Page 2 of 11, Step 2)

| | | | | |
|-------------------------------|-------------|---|--------|---------------------------------|
| 1. First name | Middle name | Last name | Suffix | 2. Relationship to PERSON 1 |
| 3. Date of birth (mm/dd/yyyy) | | 4. Gender (Optional) <input type="checkbox"/> Male <input type="checkbox"/> Female | | 5. Social Security Number (SSN) |
| 6. Name of spouse if married | | | | |

As a condition of eligibility, a Social Security Number (SSN) must be provided for each individual (including children) applying for medical assistance. The SSN will help process the application automatically.

7. Does PERSON 2 live with PERSON 1? ☐ Yes ☐ No

8. If No, Home address: _____
(If Homeless, please enter "Homeless" here with appropriate city, state and zip code and mark this box ☐)

9. Does PERSON 2 plan to file a federal income tax return NEXT YEAR (You can still apply for health insurance even if you do not file a federal income tax return.)

☐ Yes. If yes, please answer questions a-c. ☐ No. If no, skip to question c.

a. Will PERSON 2 file jointly with a spouse? ☐ Yes ☐ No If yes, write name of spouse: _____

b. Will PERSON 2 claim any tax dependents on your tax return? ☐ Yes ☐ No

If yes, write name(s) of dependents: _____

c. Will PERSON 2 be claimed as a tax dependent on someone's tax return? ☐ Yes ☐ No

If yes, write the name of the tax filer: _____

How are PERSON 2 related to the tax filer: _____

10. Is PERSON 2 pregnant? ☐ Yes ☐ No If yes, how many babies are expected during this pregnancy? _____ Expected Due Date: _____

11. Is PERSON 2 applying for medical assistance? (Even if you have other insurance, there might be a program with better coverage or lower costs.)

☐ Yes. If yes, answer all the questions below (12-22). ☐ No. If no, SKIP to the income questions on page 6.

12. If PERSON 2 is applying is he/she a resident or intent to be a resident of Hawaii? ☐ Yes ☐ No

13. Does PERSON 2 have a spouse or parent that lives outside the household? ☐ Yes ☐ No

14. Was PERSON 2 ever in an accident? If so, are you still incurring medical expense because of it? ☐ Yes ☐ No

Questions for Aged (65 or older), Blind, Disabled/Long-Term Service and Support:

15. Does PERSON 2 have a disability that will last more than twelve (12) months? ☐ Yes ☐ No

a. Does PERSON 2 currently receive long-term care nursing services? ☐ Yes, in a nursing facility ☐ Yes, in my home in the community ☐ No

b. Has PERSON 2 received long term care nursing services in the last three (3) months? ☐ Yes. If Yes, what dates? _____ ☐ No

c. Does PERSON 2 need long term care nursing services now? ☐ Yes ☐ No

d. Does PERSON 2 receive Supplemental Security Income (SSI)? ☐ Yes ☐ No

16. Did PERSON 2 receive any medical services in the past three (3) months immediately prior to the date of this application?

☐ Yes. If Yes, what dates? _____ ☐ No

17. Is PERSON 2 a U.S. citizen or U.S. national? ☐ Yes ☐ No

18. If PERSON 2 is not a U.S. citizen or U.S. national, do they have eligible immigration status? If Yes, enter document type and ID number below:

| | |
|--|--|
| Immigration document type (i.e. I-551, Visa, etc.) | Status type (optional) |
| Name as it appears on your immigration document | |
| Alien or I-94 Number | Passport number or other card number |
| SEVIS ID or Expiration Date (optional) | Other (category code or country of issuance) |

19. Provide the date of entry to the U.S. found on the immigration document listed in question 18. (mm/dd/yyyy) _____

a. Is PERSON 2 a citizen of the ☐ Federated States of Micronesia ☐ Republic of the Marshall Islands or ☐ Republic of Palau? ☐ Yes ☐ No

b. Is PERSON 2, their spouse or parent, a veteran, or an active-duty member of the U.S. military? ☐ Yes ☐ No

20. Was PERSON 2 in Foster Care, or receiving Kinship or State Adoption assistance and receiving Medicaid when they turned 18 or older? ☐ Yes ☐ No

21. If Hispanic/Latino, ethnicity (OPTIONAL: mark all that apply.)

☐ Mexican ☐ Mexican American ☐ Chicano/a ☐ Puerto Rican ☐ Cuban ☐ Other: _____

22. Race (OPTIONAL: mark all that apply)

| | | | | |
|---------------------------------------|---|-----------------------------------|--------------------------------------|---|
| <input type="checkbox"/> White | <input type="checkbox"/> Black or African American | <input type="checkbox"/> Filipino | <input type="checkbox"/> Vietnamese | <input type="checkbox"/> Guamanian or Chamorro |
| <input type="checkbox"/> Asian Indian | <input type="checkbox"/> American Indian or Alaska Native | <input type="checkbox"/> Japanese | <input type="checkbox"/> Other Asian | <input type="checkbox"/> Other Pacific Islander |
| <input type="checkbox"/> Chinese | <input type="checkbox"/> Native Hawaiian | <input type="checkbox"/> Korean | <input type="checkbox"/> Samoan | <input type="checkbox"/> Other: |

Please print using black or dark ink only.

Mark each box [☐] as appropriate, with an "X", like this → ☒.

STEP 2: PERSON 2 Current Job & Income Information

☐ **Employed**

If PERSON 2 currently employed, tell us about your income. Start with question 23.

☐ **Self-employed**

Skip to question 31.

☐ **Not employed**

Skip to question 32.

JOB 1: Please enter job income even if your job(s) status changed in the past year from the date of this application.

Check any of the following that have occurred within the last year

☐ Changed jobs ☐ Stopped working ☐ Started working fewer hours ☐ None of these

Start Date: _____ **End Date:** _____

23. Employer name and address:

24. Employer phone number:

() —

25. Wages/tips (before taxes): ☐ Hourly ☐ Weekly ☐ Every 2 weeks ☐ Twice a month ☐ Monthly

\$ _____

26. Average hours worked each WEEK:

JOB 2: If PERSON 2 has more jobs and need more space, attach another sheet of paper.

Start Date: _____ **End Date:** _____

27. Employer name and address:

28. Employer phone number:

() —

29. Wages/tips (before taxes): ☐ Hourly ☐ Weekly ☐ Every 2 weeks ☐ Twice a month ☐ Monthly

\$ _____

30. Average hours worked each WEEK:

Please attach proof of PERSON 2's business excise tax license, gross income, and receipts of self-employment expenses to determine net income. If documents are not attached, you will be contacted for the information.

31. If PERSON 2 is self-employed, answer the following questions:

a. Type of work: _____

b. How much net income (gross income minus allowable expenses) will PERSON 2 get this month from self-employment?

\$ _____

32. **OTHER INCOME THIS MONTH:** Check all that apply, the amount, and how often PERSON 2's receives it.

NOTE: You do not need to tell us about child support, veteran's payment or SSI monthly income

☐ Unemployment \$ _____ How often? _____

☐ Net farming/fishing \$ _____ How often? _____

☐ Pensions \$ _____ How often? _____

☐ Net rental/royalty \$ _____ How often? _____

☐ Social Security \$ _____ How often? _____

☐ Educational Grant/Work Study \$ _____

☐ Retirement accounts \$ _____ How often? _____

☐ Other Type of income _____

☐ Alimony received \$ _____ How often? _____

\$ _____ How often? _____

(If agreement/amended on/before Dec 31, 2018)

33. **DEDUCTIONS:** Check all the deductions that can be filed on PERSON 2's federal income tax return.

NOTE: You should not include a cost that you already considered in your answer to net self-employment (question 31b)

☐ Alimony paid \$ _____ How often? _____ ☐ Other Type of deductions _____ How often? _____

(If agreement/amended on/before Dec 31, 2018)

☐ Student loan interest \$ _____ How often? _____

34. **NET YEARLY INCOME:** Complete if PERSON 2's net income changes a lot from month to month.

If you do not expect changes to PERSON 2's monthly income, skip to the next section.

PERSON 2's total income this year:

\$ _____

PERSON 2's total income next year (if you think it will be different)

\$ _____

If there are more people to include, please make a copy of STEP 2: PERSON 2 (Pages 5 and 6).

Once completed, attach additional pages to this application and continue to STEP 3

Please print using black or dark ink only.

Mark each box [☐] as appropriate, with an "X", like this → ☒.

STEP 3

Household Relationships

List all the individuals included on this application and identify how each member is related to each other. Use the following relationships to identify relationships to household members.

- Married
- Unmarried Partner or Domestic Partner
- Parent (including step)
- Child (including step)
- Grand Parent
- Grand Child
- Foster Parent
- Foster Child
- Under Primary Care
- Sibling (including step)
- Aunt/Uncle
- Cousin
- Nephew/Niece (including step)
- Other Related (i.e., in law living in home)
- Not Related

| | | |
|---|--------------------------|---------------------------------|
| Household Member PERSON 1 | Name of Person 1: | |
| Is Person 1 primarily responsible for the care of a child(ren) under age 19 years old in this household? <input type="checkbox"/> Yes, name of child(ren): _____ <input type="checkbox"/> No | | |
| Household Member PERSON 2 | Name of Person 2: | |
| Relationship to Person 1: _____ | | |
| Is Person 2 primarily responsible for the care of a child(ren) under age 19 years old in this household? <input type="checkbox"/> Yes, name of child(ren): _____ <input type="checkbox"/> No | | |
| Household Member PERSON 3 | Name of Person 3: | |
| Relationship to Person 1: _____ | | Relationship to Person 2: _____ |
| Is Person 3 primarily responsible for the care of a child(ren) under age 19 years old in this household? <input type="checkbox"/> Yes, name of child(ren): _____ <input type="checkbox"/> No | | |
| Household Member PERSON 4 | Name of Person 4: | |
| Relationship to Person 1: _____ | | Relationship to Person 2: _____ |
| Relationship to Person 3: _____ | | |
| Is Person 4 primarily responsible for the care of a child(ren) under age 19 years old in this household? <input type="checkbox"/> Yes, name of child(ren): _____ <input type="checkbox"/> No | | |
| Household Member PERSON 5 | Name of Person 5: | |
| Relationship to Person 1: _____ | | Relationship to Person 2: _____ |
| Relationship to Person 3: _____ | | Relationship to Person 4: _____ |
| Is Person 5 primarily responsible for the care of a child(ren) under age 19 years old in this household? <input type="checkbox"/> Yes, name of child(ren): _____ <input type="checkbox"/> No | | |
| Household Member PERSON 6 | Name of Person 6: | |
| Relationship to Person 1: _____ | | Relationship to Person 2: _____ |
| Relationship to Person 3: _____ | | Relationship to Person 4: _____ |
| Relationship to Person 5: _____ | | |
| Is Person 6 primarily responsible for the care of a child(ren) under age 19 years old in this household? <input type="checkbox"/> Yes, name of child(ren): _____ <input type="checkbox"/> No | | |
| If you have more than six (6) people in your family, you will need to make a copy of this page and continue with Person 7 and attach to this application. | | |

Please print using black or dark ink only.

Mark each box ☐ as appropriate, with an "X", like this → ☒.

STEP 4

American Indian Or Alaska Native (AI/AN) Family Member(s)

1. Are you or is anyone in your family American Indian or Alaska Native?

☐ Yes. If yes, also complete Appendix B.

☐ No. If No, skip to Step 5.

STEP 5

Your Family's Health Coverage

1. For every year that you got a premium tax credit, did your household file a tax return and reconcile any premium tax credit you used?

☐ Yes, premium tax credits were reconciled. Check this box only if ALL of these below apply to you:

- You used advance payments of premium tax credits (APTC) in one or more past years to help lower your costs for Marketplace coverage.
- The tax filer for your household filed a federal income tax return for each of these years.
- The tax filer(s) submitted IRS Form 8962 (healthcare.gov/help/reconciling-your-tax-credit/) with the tax return.
- The tax return filed compared the amount of APTC used to the rest of the tax return information for each year.

☐ No

2. Was anyone on this application found not eligible for Medicaid or CHIP in the past 90 days? (Select yes only if someone was found not eligible for this coverage by Med-QUEST, not by the Marketplace.)

☐ Yes Who: _____

☐ No

3. Was anyone on this application found not eligible for Medicaid or CHIP due to their immigration status in the last 4 years?

☐ Yes Who: _____

☐ No

4. Did anyone on this application apply for coverage during the Marketplace open enrollment period?

☐ Yes Who: _____

☐ No

5. Is anyone listed on this application offered health coverage from a job? Check yes even if the coverage is from someone else's job, like a parent or spouse, even if they do not accept the coverage.

☐ Yes Continue and then complete Appendix A. Is this a state employee benefit plan? ☐ Yes ☐ No

☐ No

6. Is anyone enrolled in health coverage now?

☐ Yes If yes, continue to Family Health Coverage PERSON 1

☐ No If no, SKIP to Step 6.

Please print using black or dark ink only.
 Mark each box ☐ as appropriate, with an "X", like this → ☒.

| | | | |
|--|--|--|--|
| Family Health Coverage PERSON 1 | | Name: _____ | |
| Type of Coverage(s): <input type="checkbox"/> Employer Insurance <input type="checkbox"/> COBRA <input type="checkbox"/> Medicare <input type="checkbox"/> TRICARE <input type="checkbox"/> VA health care program <input type="checkbox"/> Peace Corps <input type="checkbox"/> Other | | | |
| Start Date: _____ | | End Date: _____ | |
| If it is an employer insurance: (You will also need to complete Appendix A.) | | Policy/ID number | |
| Name of health insurance company: _____ | | | |
| If it is another kind of coverage: | | Policy/ID number | |
| Name of health insurance company: _____ | | | |
| Is this a limited-benefit plan, like a school accident policy? <input type="checkbox"/> Yes <input type="checkbox"/> No | | Includes: <input type="checkbox"/> Medical <input type="checkbox"/> Dental <input type="checkbox"/> Vision | |

| | | | |
|--|--|--|--|
| Family Health Coverage PERSON 2 | | Name: _____ | |
| Type of Coverage(s): <input type="checkbox"/> Employer Insurance <input type="checkbox"/> COBRA <input type="checkbox"/> Medicare <input type="checkbox"/> TRICARE <input type="checkbox"/> VA health care program <input type="checkbox"/> Peace Corps <input type="checkbox"/> Other | | | |
| Start Date: _____ | | End Date: _____ | |
| If it is an employer insurance: (You will also need to complete Appendix A.) | | Policy/ID number | |
| Name of health insurance company: _____ | | | |
| If it is another kind of coverage: | | Policy/ID number | |
| Name of health insurance company: _____ | | | |
| Is this a limited-benefit plan, like a school accident policy? <input type="checkbox"/> Yes <input type="checkbox"/> No | | Includes: <input type="checkbox"/> Medical <input type="checkbox"/> Dental <input type="checkbox"/> Vision | |

| | | | |
|--|--|--|--|
| Family Health Coverage PERSON 3 | | Name: _____ | |
| Type of Coverage(s): <input type="checkbox"/> Employer Insurance <input type="checkbox"/> COBRA <input type="checkbox"/> Medicare <input type="checkbox"/> TRICARE <input type="checkbox"/> VA health care program <input type="checkbox"/> Peace Corps <input type="checkbox"/> Other | | | |
| Start Date: _____ | | End Date: _____ | |
| If it is an employer insurance: (You will also need to complete Appendix A.) | | Policy/ID number | |
| Name of health insurance company: _____ | | | |
| If it is another kind of coverage: | | Policy/ID number | |
| Name of health insurance company: _____ | | | |
| Is this a limited-benefit plan, like a school accident policy? <input type="checkbox"/> Yes <input type="checkbox"/> No | | Includes: <input type="checkbox"/> Medical <input type="checkbox"/> Dental <input type="checkbox"/> Vision | |

| | | | |
|--|--|--|--|
| Family Health Coverage PERSON 4 | | Name: _____ | |
| Type of Coverage(s): <input type="checkbox"/> Employer Insurance <input type="checkbox"/> COBRA <input type="checkbox"/> Medicare <input type="checkbox"/> TRICARE <input type="checkbox"/> VA health care program <input type="checkbox"/> Peace Corps <input type="checkbox"/> Other | | | |
| Start Date: _____ | | End Date: _____ | |
| If it is an employer insurance: (You will also need to complete Appendix A.) | | Policy/ID number | |
| Name of health insurance company: _____ | | | |
| If it is another kind of coverage: | | Policy/ID number | |
| Name of health insurance company: _____ | | | |
| Is this a limited-benefit plan, like a school accident policy? <input type="checkbox"/> Yes <input type="checkbox"/> No | | Includes: <input type="checkbox"/> Medical <input type="checkbox"/> Dental <input type="checkbox"/> Vision | |

| | | | |
|--|--|--|--|
| Family Health Coverage PERSON 5 | | Name: _____ | |
| Type of Coverage(s): <input type="checkbox"/> Employer Insurance <input type="checkbox"/> COBRA <input type="checkbox"/> Medicare <input type="checkbox"/> TRICARE <input type="checkbox"/> VA health care program <input type="checkbox"/> Peace Corps <input type="checkbox"/> Other | | | |
| Start Date: _____ | | End Date: _____ | |
| If it is an employer insurance: (You will also need to complete Appendix A.) | | Policy/ID number | |
| Name of health insurance company: _____ | | | |
| If it is another kind of coverage: | | Policy/ID number | |
| Name of health insurance company: _____ | | | |
| Is this a limited-benefit plan, like a school accident policy? <input type="checkbox"/> Yes <input type="checkbox"/> No | | Includes: <input type="checkbox"/> Medical <input type="checkbox"/> Dental <input type="checkbox"/> Vision | |

| | | | |
|--|--|--|--|
| Family Health Coverage PERSON 6 | | Name: _____ | |
| Type of Coverage(s): <input type="checkbox"/> Employer Insurance <input type="checkbox"/> COBRA <input type="checkbox"/> Medicare <input type="checkbox"/> TRICARE <input type="checkbox"/> VA health care program <input type="checkbox"/> Peace Corps <input type="checkbox"/> Other | | | |
| Start Date: _____ | | End Date: _____ | |
| If it is an employer insurance: (You will also need to complete Appendix A.) | | Policy/ID number | |
| Name of health insurance company: _____ | | | |
| If it is another kind of coverage: | | Policy/ID number | |
| Name of health insurance company: _____ | | | |
| Is this a limited-benefit plan, like a school accident policy? <input type="checkbox"/> Yes <input type="checkbox"/> No | | Includes: <input type="checkbox"/> Medical <input type="checkbox"/> Dental <input type="checkbox"/> Vision | |

If you have more than (6) six people who have health coverage now, make a copy of this page and continue with PERSON 7 in the Family Health Coverage section of this page.

Please print using black or dark ink only.
Mark each box ☐ as appropriate, with an "X", like this → ☒.

!!!SIGNATURE REQUIRED BELOW!!!

STEP 6 Read & Sign This Application

- I am signing this application under penalty of perjury which means, I have provided true answers to all the questions on this form to the best of my knowledge. I know that I may be subject to penalties under state or federal law if I provide false and/or untrue information.
- I understand I must tell the Department of Human Services (DHS) or the Federal Health Insurance Marketplace if anything changes (and is different than) what I wrote on this application. I can visit mybenefits.hawaii.gov or call **1-800-316-8005** (TTY: 711 or 1-800-603-1201) or visit www.healthcare.gov or call 1-800-318-2596 (TTY: 1-855-889-4325) within 10 of days to report any changes. I understand that a change in my household's information could affect the eligibility for member(s) of my household.
- The Department of Human Services (DHS) complies with applicable Federal and State civil rights laws and does not discriminate, exclude or treat people differently on the basis of race, color, national origin, age, disability, or sex/gender (expression or identity) or any protected class under federal or state laws.
- For applicants under the age of 19 with an absent parent, acknowledge that you understand the following:
 - You will be asked to cooperate with the Department of Human Services and the agency that collects medical support from an absent parent.
 - You understand that you can tell Medicaid and that you may not have to cooperate if you think that cooperating to collect medical support will harm you or your children or if you are a pregnant woman.
- DHS can provide aids and services (at no cost to the individual) to people with disabilities, such as: qualified sign language, and written information in other formats. (large print, audio, accessible electronic formats) and language services (at no cost to the individual) to people whose primary language is not English, such as: qualified interpreters and information written in languages other than English.
- If I believe that DHS or its service providers have failed to provide these services or discriminated in another way on the basis of race, color, national origin, age, disability, or sex, I can file a discrimination complaint with: **Civil Rights Compliance Officer by e-mail at DHSCivilRightsBox@dhs.hawaii.gov or call (808) 586-4955 or 711 Hawaii Relay Service, fax (808) 586-4990 or write to: Civil Rights Compliance Officer, P. O. Box 339, Honolulu, HI 96809-0339. DHS discrimination complaint forms are available at <https://humanservices.hawaii.gov> in the Civil Rights Corner under Forms.**
- I can also file a civil rights complaint with the U.S. Department of Health and Human Services, Office for Civil Rights, electronically through the Office for Civil Rights Complaint Portal, available at <https://ocrportal.hhs.gov/ocr/portal/lobby.jsf>, or by mail or phone at: U.S. **Department of Health and Human Services, Office for Civil Rights (OCR), 200 Independence Avenue SW., Room 509F, HHH Building, Washington, DC 20201, Phone: 1(800) 368-1019, TDD: 1(800) 537-7697.**
- I understand the information I provide to the DHS services and the Federal Health Insurance Marketplace will be subject to verification with electronic databases, to include but not limited to, the Social Security Administration (SSA), Department of Homeland Security (DHS) or a consumer reporting agency. By signing this application, I authorize DHS to verify my information provided. I also understand that if the information does not match, I may be asked to send Hawaii Med-QUEST Division proof.

If anyone on this application is eligible for Medicaid.

- I am assigning the Department of Human Services, my rights to payments for medical care from any third party, which may include but not limited to, other health insurance or legal settlement. I am also assigning the Department of Human Services, my rights to pursue and get medical support from a spouse or parent. I will cooperate in obtaining third party payments.
- I agree to cooperate with the Department of Human Services, Federal Quality Control reviewers or auditors if my case is selected for a review.

My right to appeal

I think the Department of Human Services or the Federal Health Insurance Marketplace has made a mistake, I can appeal its decision. To appeal means to tell someone at the Department of Human Services or the Federal Health Insurance Marketplace that I think the action is wrong and ask for a fair review of the action. I know that I can find out how to appeal by contacting someone at **1-800-316-8005** (TTY: 711 or 1-800-603-1201) or online at <https://medical.mybenefits.hawaii.gov/appeals.html>.

I know that I can be represented in the process by someone other than myself. My eligibility and other information will be explained to me.

Sign this application.

The person who filled out Step 1 must sign this application. If you are an Authorized Representative, or acting responsibly on a behalf of an applicant who is incapacitated or a minor, sign here and you must complete Appendix C.

| | |
|------------------------|-------------------|
| First Name, Last Name: | |
| Signature | Date (mm/dd/yyyy) |



NEED HELP WITH YOUR APPLICATION? Visit mybenefits.hawaii.gov or call us at 1-800-316-8005. If you need help in a language other than English, call 1-800-316-8005 and tell the customer service representative the language you need. We will get you help at no cost to you. TTY users should call 711 or 1-800-603-1201.

STEP 7

How to provide us your signed Medicaid Application:

| | |
|------------------|--|
| Statewide | Med-QUEST Eligibility & Enrollment Service Centers 1-800-316-8005 (Phone) 711 TTY/TDD (Available to deaf, hearing, and speech impaired) 1-800-576-5504 (Fax) MQDCustomerSupport@dhs.hawaii.gov (Email) P.O. Box 3490, Honolulu, HI 96811-3490 (Mailing) |
| HAWAII | Hilo Service Center 1404 Kilauea Avenue, Hilo, HI 96720 Kona Service Center Lanihau Professional Center, 75-5591 Palani Road, Suite 3004, Kailua-Kona, HI 96740 |
| KAUA'I | Kaua'i Service Center Dynasty Court, 4473 Pahee Street, Suite A, Lihue, HI 96766 |
| MAUI | Maui Service Center (Maui County) Maui Millyard Plaza, 210 Imi Kala Street, Suite 101, Wailuku, HI 96793 Moloka'i State Civic Center, 65 Makaena Street, Room 110, Kaunakakai, HI 96748 Lana'i 730 Lana'i Avenue, Lana'i City, HI 96763 |
| OAHU | Oahu Service Center Honolulu 1350 South King Street, Suite 200, Honolulu, HI 96814 Kapolei 601 Kamokila Boulevard, Room 415, Kapolei, HI 96707 Waipahu 94-275 Mokuola Street, Suite 301, Waipahu, HI 96797 |

If you want to register to vote, you can complete the attached voter registration form or download a form from <http://elections.hawaii.gov>



NEED HELP WITH YOUR APPLICATION? Visit mybenefits.hawaii.gov or call us at 1-800-316-8005. If you need help in a language other than English, call 1-800-316-8005 and tell the customer service representative the language you need. We will get you help at no cost to you. TTY users should call 711 or 1-800-603-1201.

APPENDIX A

Earned Income Tax Credit (EITC):

EITC is a benefit for working people who have low to moderate income. This tax credit reduces the amount of tax you owe and may also result in a refund. You must understand that you have to report income changes because it may affect the amount of premium assistance (or tax credits) you may be eligible to receive. If you receive too much premium assistance (or tax credits) during the benefit year, you will need to pay the extra premium assistance back to the IRS when filing for federal income taxes for the benefit year.

Health Coverage from Jobs

You **do not** need to answer these questions unless someone in the household is eligible for health coverage from a job even if they don't accept the coverage. Attach a copy of this page for each job that offers coverage.

Tell us about the job that offers coverage.

Take the Employer Coverage Tool on the next page to the employer who offers coverage to help you answer these questions. You only need to include this page when you send in your application, not the Employer Coverage Tool.



EMPLOYEE Information

The employee needs to fill out this section.

| | |
|--|---|
| 1. Employee name (First, Middle, Last) | 2. Employee Social Security Number □ □ □ - □ □ □ □ □ □ |
|--|---|



EMPLOYER Information

Ask the employer for this section.

| | | |
|--|----------|---|
| 3. Employer name | | 4. Employer Identification Number (EIN) |
| 5. Employer address (notice will be sent to this address) | | 6. Employer phone number () - |
| 7. City | 8. State | 9. ZIP Code |
| 10. Who can we contact about employee health at this job? | | |
| 11. Phone number (if different from above) () - | | 12. Email address |
| 13. Are you currently eligible for coverage offered by this employer, or will you become eligible in the next three (3) months? <input type="checkbox"/> Yes (continue) a. If you are in a waiting or probationary period, when can you enroll in coverage? _____ mm/dd/yyyy List the names of anyone else who is eligible for coverage from this job. Name: _____ Name: _____ Name: _____ <input type="checkbox"/> No (STOP and go to Step 6 in the application) | | |

Tell us about the health plan offered by this employer.

| |
|--|
| 14. Does the employer offer a health plan that meets the minimum value standard*? <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 15. For the lowest-cost plan that meets the minimum value standard* offered only to the employee (do not include family plans): A health plan meets the minimum value standard if it pays at least 60% of the total cost of medical services for a standard population and offers substantial coverage of hospital and doctor services. Most job-based plans meet the minimum value standard. a. How much would the employee have to pay in premiums for this plan? \$ _____ b. How often? <input type="checkbox"/> Weekly <input type="checkbox"/> Every 2 weeks <input type="checkbox"/> Twice a month <input type="checkbox"/> Once a month <input type="checkbox"/> Quarterly <input type="checkbox"/> Yearly |
| 16. What change will the employer make for the new year (if known)? <input type="checkbox"/> Employer will not offer health coverage. <input type="checkbox"/> Employer will start offering health coverage to employees or change the premium for the lowest-cost plan available only to the employee that meets the minimum value standard.* (Premium should reflect the discount for wellness programs. See question 15) a. How much will the employee have to pay in premiums for that plan? \$ _____ b. How often? <input type="checkbox"/> Weekly <input type="checkbox"/> Every 2 weeks <input type="checkbox"/> Twice a month <input type="checkbox"/> Once a month <input type="checkbox"/> Quarterly <input type="checkbox"/> Yearly Date of change (mm/dd/yyyy): _____ |

*An employer-sponsored health plan meets the "minimum value standard" if the plan's share of the total allowed benefit cost covered by the plan is no less than 60 percent of such costs (Section 36B(c)(2)(C)(ii) of the Internal Revenue Code of 1986)



NEED HELP WITH YOUR APPLICATION? Visit mybenefits.hawaii.gov or call us at 1-800-316-8005. If you need help in a language other than English, call 1-800-316-8005 and tell the customer service representative the language you need. We will get you help at no cost to you. TTY users should call 711 or 1-800-603-1201.

EMPLOYER COVERAGE TOOL

Use this tool to help answer questions in Appendix A about any employer health coverage that you are eligible for (even if it is from another person's job, like a parent or spouse). The information in the numbered boxes below need to match the boxes on Appendix A. For example, the answer to question 14 on this page should match question 14 on Appendix A.

Write your name and Social Security number in boxes 1 and 2 and ask the employer to fill out the rest of the form. Complete one tool for each employer that offers health coverage.



EMPLOYEE Information

The employee needs to fill out this section.

| | |
|--|---|
| 1. Employee name (First, Middle, Last) | 2. Employee Social Security Number [][][]-[][][]-[][][][][] |
|--|---|



EMPLOYER Information

Ask the employer for this section.

| | | |
|---|----------|---|
| 3. Employer name | | 4. Employer Identification Number (EIN) |
| 5. Employer address (notice will be sent to this address) | | 6. Employer phone number () - |
| 7. City | 8. State | 9. ZIP Code |
| 10. Who can we contact about employee health coverage at this job? | | |
| 11. Phone number (if different from above) () - | | 12. Email address |
| 13. Are you currently eligible for coverage offered by this employer, or will you become eligible in the next three (3) months? <input type="checkbox"/> Yes (continue) a. If the employee is not eligible today, including as a result of a waiting or probationary period, when is the employee eligible for coverage? _____ mm/dd/yyyy (continue) <input type="checkbox"/> No (STOP and go to Step 6 in the application) | | |

Tell us about the health plan offered by this employer.

Does the employer offer a health plan that covers an employee's spouse or dependent?

☐ **Yes** Which people? ☐ Spouse ☐ Dependent(s)
☐ **No**

(Go to question 14)

| |
|---|
| 14. Does the employer offer a health plan that meets the minimum value standard*? <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 15. For the lowest-cost plan that meets the minimum value standard* offered only to the employee (do not include family plans): If the employer has wellness programs, provide the premium that the employee would pay if he/she received the maximum discount for any tobacco cessation program, and did not receive any other discounts based on wellness programs. a. How much would the employee have to pay in premiums for this plan? \$_____ b. How often? <input type="checkbox"/> Weekly <input type="checkbox"/> Every 2 weeks <input type="checkbox"/> Twice a month <input type="checkbox"/> Once a month <input type="checkbox"/> Quarterly <input type="checkbox"/> Yearly |
| 16. What change will the employer make for the new year (if known)? <input type="checkbox"/> Employer will not offer health coverage. <input type="checkbox"/> Employer will start offering health coverage to employees or change the premium for the lowest-cost plan available only to the employee that meets the minimum value standard. *(Premium should reflect the discount for wellness programs. See question 15) a. How much will the employee have to pay in premiums for that plan? \$_____ b. How often? <input type="checkbox"/> Weekly <input type="checkbox"/> Every 2 weeks <input type="checkbox"/> Twice a month <input type="checkbox"/> Once a month <input type="checkbox"/> Quarterly <input type="checkbox"/> Yearly |
| Date of change (mm/dd/yyyy):_____ |

*An employer-sponsored health plan meets the "minimum value standard" if the plan's share of the total allowed benefit cost covered by the plan is no less than 60 percent of such costs (Section 36B(c)(2)(C)(ii) of the Internal Revenue Code of 1986)



NEED HELP WITH YOUR APPLICATION? Visit mybenefits.hawaii.gov or call us at 1-800-316-8005. If you need help in a language other than English, call 1-800-316-8005 and tell the customer service representative the language you need. We will get you help at no cost to you. TTY users should call 711 or 1-800-603-1201.

APPENDIX B

American Indian Or Alaska Native Family Member (AI/AN)

Complete this appendix if you or a family member are American Indian or Alaska Native. Submit this with your Application for Health Coverage & Help Paying Costs.

Tell us about your American Indian or Alaska Native family member(s).

American Indians and Alaska Natives can get services from the Indian Health Services, tribal health program, or urban Indian health programs. They also may not have to pay cost sharing and may get special monthly enrollment periods. Answer the following questions to make sure your family gets the most help possible.

NOTE: If you have more people to include, make a copy of this page and attach.

| | AI/AN PERSON 1 | AI/AN PERSON 2 |
|--|---|---|
| 1. Name (First name, Middle name, Last name) | <div>First Middle</div> <div>Last</div> | <div>First Middle</div> <div>Last</div> |
| 2. Member of a federally recognized tribe? | <input type="checkbox"/> Yes If yes, tribe name is: <input type="checkbox"/> No | <input type="checkbox"/> Yes If yes, tribe name is: <input type="checkbox"/> No |
| 3. Has this person ever gotten a service from the Indian Health Service, a tribal health program, urban Indian health program, or through a referral from one of these programs? | <input type="checkbox"/> Yes <input type="checkbox"/> No If no, is this person eligible to get services from the Indian Health services, tribal health programs, urban Indian health programs, or through a referral from one of these programs? <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No If no, is this person eligible to get services from the Indian Health services, tribal health programs, urban Indian health programs, or through a referral from one of these programs? <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 4. Certain money received may not be counted for Medicaid or the Children's Health Insurance Program (CHIP). List any income (amount and how often) reported on your application that includes money from these sources: <ul style="list-style-type: none"> Per capita payments from a tribe that come from natural resources, usage rights, leases, or royalties. Payments from natural resources, farming, ranching, fishing, leases, or royalties from land designated as Indian trust land by the Department of Interior (including reservations and former reservations). Money from selling things that have cultural significance. | <div>\$ _____</div> <div>How often? _____</div> | <div>\$ _____</div> <div>How often? _____</div> |

APPENDIX C

Assistance With Completing This Application

You can choose an authorized representative.

You can give a trusted person permission to talk about this application with us, see your information, and act for you on matters related to this application, including getting information about your application and signing your application on your behalf. This person is called an "Authorized Representative." If you ever need to change your Authorized Representative, call 1-800-316-8005. If you are a legally appointed representative for someone on this application, submit proof with the application.

| | | | |
|--|----------|-------------|-------------------------------|
| 1. Name of authorized representative (First name, Middle name, Last name) | | | |
| 2. Mailing Address | | | 3. Apartment or suite number |
| 4. City | 5. State | 6. ZIP code | 7. County |
| 8. Phone number () - | | | |
| 9. Organization name | | | 10. ID number (if applicable) |
| The household contact/Person 1 will need to sign Appendix C, if you or another household member are designating an authorized representative. The authorized representative is allowed to get official information about this application, and act for you on all future matters with this agency. <input type="checkbox"/> Please select this box if the individual who is signing below is the Applicant. | | | |
| 11. PERSON 1 or Primary Individual's Signature | | | 12. Date (mm/dd/yyyy) |

Authorized Representative

As the designated Authorized Representative, by signing below I agree to maintain the confidentiality of any information provided to me by the Department or it's designee and I can be released as the Authorized Representative:

| | | | |
|--|-----------|-------|----------|
| Signature of Authorized Representative | Telephone | Date | |
| Mailing Address | City | State | ZIP Code |

As applicable, I _____, am a provider or staff member or volunteer
PRINT Name of Individual

of an organization: _____
PRINT Name of Provider/Organization

I understand and agree, as a condition of serving as the Authorized Representative, I will adhere to the regulations relating to confidentiality of information and the prohibition against reassignment of provider claims as appropriate for a health facility or an organization acting on the facility's behalf, as well as other relevant State and Federal laws covering conflicts of interest and confidentiality of information.

For certified application counselors, navigators, agents, and brokers only

Complete this section if you are a certified application counselor, navigator, agent, or broker filling out this application for someone else.

| | |
|---|------------------------------|
| 1. Application start date (mm/dd/yyyy) | |
| 2. First name, Middle name, Last name, & Suffix | |
| 3. Organization name | 4. ID number (if applicable) |

? **NEED HELP WITH YOUR APPLICATION?** Visit mybenefits.hawaii.gov or call us at 1-800-316-8005. If you need help in a language other than English, call 1-800-316-8005 and tell the customer service representative the language you need. We will get you help at no cost to you. TTY users should call 711 or 1-800-603-1201.

APPENDIX C (Continued)

Person Acting Responsibly (for this application only)

If you are a minor, incapacitated, or a Limited English Proficient (LEP), you can give someone permission to act responsibly to help you fill out this application.

| | | | |
|--|----------|-------------|------------------------------|
| 1. Name of person acting responsibly on your behalf (First name, Middle name, Last name) | | | |
| 2. Mailing Address | | | 3. Apartment or suite number |
| 4. City | 5. State | 6. ZIP code | 7. County |
| 8. Phone number () - | | | |

By signing, you allow this person to sign your application, get official information about this application, and act for you on all future matters with this agency.

| | |
|--|-----------------------|
| 11. PERSON 1 (Applicant/Beneficiary) or Primary Individual's Signature | 12. Date (mm/dd/yyyy) |
|--|-----------------------|

Signature of Person Acting Responsibly

I understand that by acting responsibly I may complete, sign under penalty of perjury, and submit an application on behalf of an applicant if they are a minor or incapacitated. I agree to maintain the confidentiality of any information provided to me by the Department or it's designee, assist with providing all required proof of information necessary to determine eligibility for benefits and speak on the applicant/beneficiary behalf if the application decision is appealed. I understand that I can also be released at any time by PERSON 1 (Applicant/Beneficiary) or Primary Individual listed above.

| | |
|---|------|
| Signature of Person Acting Responsibly on PERSON 1 behalf | Date |
|---|------|

**STATE OF HAWAII
NATIONAL VOTER REGISTRATION ACT QUESTIONNAIRE**

If you are not registered to vote where you live now, would you like to apply to register to vote here today?

- ☐ **Already registered** I am registered to vote at my current residence address.
- ☐ **YES** I would like to register to vote. (Please fill out the *Voter Registration Application*.)
- ☐ **NO** I do not want to register to vote.

If you do not check a box, you will be considered to have decided not to register to vote at this time.

Important Notices

Applying to register or declining to register to vote will not affect the amount of assistance that you will be provided by this agency.

If you would like help filling out the voter registration application, we will help you. The decision to seek or accept help is yours. You may fill out the application in private.

If you believe that someone has interfered with your right to register or to decline to register to vote, or your right to privacy in deciding whether to register or in applying to register to vote, you may file a complaint with the Office of Elections by phone (808) 453-VOTE (8683) or toll free at 1-800-442-VOTE (8683) or by mail to Office of Elections, 802 Lehua Avenue, Pearl City, Hawaii 96782.

Print Name

Signature

Date

Office Use
Only

☐ Applicant declined to sign questionnaire

State Agency ID: A017

Estado ti Hawaii

Listaan Dagiti Saludsod iti Babaen ti Linteg ti Nailian a Rehistrasion ti Botante

No saanka a rehistrado nga agbotos iti lugar a pagnaedam ita, kayatmo kadi ti agaplikar nga agparehistro a kas botante iti daytoy a lugar ita met laeng?

- ☐ **Nakapagparehistroakon** Rehistradoak nga agbotos iti agdama nga adres ti residensiak.
- ☐ **Wen** Kayatko ti agparehistro nga agbotos.
(Kompletuen ti Aplikasion ti Rehistrasion ti Botante.)
- ☐ **Saan** Diak kayat ti agparehistro nga agbotos.

No awan ti tsekam a kahon, maikonsiderarka nga inkeddengmo ti saan nga agparehistro nga agbotos iti daytoy a gundaway.

Napateg a Pakaammo

Ti panagaplikar nga agparehistro wenno panagkedked nga agparehistro tapno makapagbotos ket saan a makaapektar iti kaadu ti tulong a maipaay kenka daytoy nga ahensia.

No kasapulam ti tulong iti panangkompletom iti aplikasion ti rehistrasion ti botante, tulongandaka. Ti desision nga agkiddaw wenno umawat iti tulong ket agpannuray kenka. Mabalinmo a kompletuen ti aplikasion a siksika.

No patiem nga adda nangbiang iti kalintegam nga agparehistro wenno agkedked nga agparehistro nga agbotos, wenno iti karbengam iti kinapribado (privacy) iti panangikeddeng no agparehistroka wenno iti panagaplikarmo nga agparehistro nga agbotos, mabalinmo ti mangipila iti reklamo iti Opisina Dagiti Eleksion (Office of Elections) babaen ti yaawagmo iti (808) 453-VOTE (8683) wenno iti libre a pagawagan (toll free) iti 1-800-442-VOTE (8683) wenno babaen ti koreo iti Office of Elections, 802 Lehua Avenue, Pearl City, Hawaii 96782.

Iprinta ti Nagan

Pirma

Petsa

Office Use
Only

☐ Applicant declined to sign questionnaire

State Agency ID: A017

**夏威夷州
全國選民登記法問卷**

如果您沒有在現居地登記投票，今天要在此申請登記投票嗎？

- ☐ **已經登記** 我已在我目前的居住地址登記投票。
- ☐ **是** 我想登記投票。（請填寫選民登記申請表。）
- ☐ **否** 我不想登記投票。

如果您沒有勾選，將被視為決定此次不登記投票。

重要通知

申請登記或拒絕登記投票都不會影響該機構將提供給您的援助金額。

如果您需要幫忙填寫選民登記申請表，我們將提供您協助。您可自行決定是否尋求或接受幫忙。您可以私下填寫申請表。

如果您認為有人干涉了登記或拒絕登記投票的權利，或是決定是否登記或申請登記投票時的隱私權，您可以撥打電話向選舉辦公室提出申訴（808）453-VOTE (8683) 或免費電話 1-800-442-VOTE (8683) 或郵寄至 96782 夏威夷珍珠城 Lehua Avenue 802 號的選舉辦公室

正楷姓名

簽名

日期

Office Use
Only

☐ Applicant declined to sign questionnaire

State Agency ID: A017

ESTADO NG HAWAII
TALATANUNGAN NG BATAS SA PAGPAPAREHISTRO NG
PAMBANSANG BOTANTE

kung ikaw ay hindi pa naka rehistro na bumoto kung saan ikaw ay kasalukuyang nakatira, gusto mo bang mag apply para magparehistro dito ngayon?

- ☐ **Nakarehistro na** Ako ay nakarehistro upang bumoto sa aking kasalukuyang address.
- ☐ **Oo** Gusto kong magparehistro para bumoto. (Pakiusap na i fill out ang Aplikasyon sa Pagpaparehistro ng Botante.)
- ☐ **Hindi** Ayokong magparehistro para bumoto.

Kung hindi mo lagyan ng check ang box, ikaw ay itinuturing na nagpasya na huwag magparehistro para bumoto sa oras na ito.

Mahalagang Paunawa

Ang pag-aplay para magparehistro o pagtanggap na magparehistro para bumoto ay hindi makaapekto sa halaga ng tulong na ibibigay sayo ng ahensya na ito.

Kung gusto mo ng tulong sa pagsagot sa aplikasyon sa pagpaparehistro ng botante, tutulungan ka namin. Ang desisyon na humingi o tumanggap ng tulong ay nasa iyo. Maaari mong punan ang aplikasyon ng pribado.

Kung naniniwala kang may humadlang sa iyong karapatang magparehistro o tumanggap na magparehistro para bumoto, o ang iyong karapatan sa pribado sa pagpapasya kung magparehistro o sa pag aaplay para magparehistro para bumoto, maaari kang magsampa ng reklamo sa Office of Elections sa telepono (808) 453-VOTE (8683) o walang bayad sa 1-800-442-VOTE (8683) o by mail sa Office of Elections, 802 Lehua Avenue, Pearl City, Hawaii 96782.

Print Name o Pangalan

Signature o Lagda

Date o Petsa

Office Use
Only


☐ Applicant declined to sign questionnaire

State Agency ID: A017

Hawaii Voter Registration Application

Please print clearly in black ink.

Register online at elections.hawaii.gov

| | | | | | |
|---|---|--|--|---|---|
| 1 | Do you meet these qualifications: | | | | |
| | Are you a citizen of the United States of America? | | <input type="checkbox"/> Yes <input type="checkbox"/> No | The residence stated in this affidavit is not simply because of my presence in the State, but was acquired with the intent to make Hawaii my legal residence with all the accompanying obligations therein. | |
| | Are you at least 16 years of age? (Must be 18 to vote) | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | |
| | Are you a resident of the State of Hawaii? | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | |
| If you answered "No" to any of the above, DO NOT complete this form. | | | | | |
| 2 | Last Name | | First Name | M.I. | Suffix (Jr., II) |
| | | | | | |
| 3 | HI Driver License or HI State ID Number If you do not have either, complete box 3b. | | <input type="checkbox"/> I do not have a HI Driver License or HI State ID Provide the last 4 digits of your Social Security Number. <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> | | |
| | | | <input type="checkbox"/> I do not have a HI Driver License, HI State ID, or SSN | | |
| 4 | Date of Birth | | Phone Number | Email | |
| | | | | | |
| 5 | If you are disabled and unable to read standard print, would you like to receive an electronic ballot? | | | | |
| | <input type="checkbox"/> Yes. I am disabled and unable to read standard print and would like to request an electronic ballot be sent to my email indicated on this application. Applicant must provide an email address to receive an electronic ballot. | | | | |
| 6 | Residence Address (P.O. Box, R.R., S.R., are <u>not</u> acceptable) | | Apt. Number | City | Zip Code |
| | | | | | |
| | Mailing Address in Hawaii <input type="checkbox"/> Same as Residence Address | | Apt. Number | City | Zip Code |
| | | | | | |
| If your residence does not have a street address, describe the location (cross streets, landmarks). | | | | | |
| 7 | Are you registered to vote in another state? | | <input type="checkbox"/> Yes. I hereby authorize cancellation of my previous registration at the following address, county, state, and zip code. | | |
| | | | | | |
| 8 | Warning: Any person who knowingly furnishes false information may be guilty of a Class C felony. I hereby swear (or affirm) that all information furnished on this application is true and correct. | | | | |
| | <div>SIGN HERE ►</div> | | | | Date |
| | | | | | |
| If you are unable to sign, mark the signature line and have a witness provide their signature, address, and phone number. | | | | | |
| OFFICE USE ONLY | ID Number | | Location Code | | Document Number |
| | A017 | | | | |
| | | | | |  |

Notice: The identity of the voter registration agency through which any voter was registered shall not be publicly disclosed. A person's decline to register to vote is also confidential and is used for voter registration purposes only (National Voter Registration Act of 1993).



Voter Registration Application

Hawaii Votes by Mail

All registered voters will be automatically sent a ballot to their mailing address in Hawaii associated with their voter registration.

First time Voter Mailing this Application

If you are registering to vote for the first time in the State of Hawaii, mailing this application, and do not have a Hawaii Driver License, Hawaii State ID, or the last 4-digits of your Social Security Number, you are required to provide proof of identification. Proof of identification includes a copy of:

- A current and valid photo identification; or
- A current utility bill, bank statement, government check, paycheck, or other government document that shows your name and address.

Submitting Your Application

County of Hawaii
25 Aupuni St. #1502
Hilo, HI 96720

County of Kauai
4386 Rice St. #101
Lihue, HI 96766

County of Maui
200 S. High St.
Wailuku, HI 96793

City & County of Honolulu
530 S. King St. #100
Honolulu, HI 96813

This application can be used for:

- First time registration
- Name change
- Address change
- Signature update

Language Assistance

Para kadagiti naipatarus a materiales a mainaig iti eleksion wenno tulong iti lengguahe tapno makompletoyo daytoy nga aplikasyon, awagan ti Opisina Dagiti Eleksion (**Office of Elections**).

Para sa mga isinalin na babasahin tungkol sa eleksyon o upang makatanggap ng tulong sa wika sa pagkumpleto ng aplikasyon na ito, makipag-ugnayan sa Tanggapan ng mga Eleksyon (**Office of Elections**).

若想獲得電子檔的翻譯材料，或者需要協助填表事宜，請聯繫 選舉辦公室 (**Office of Elections**).

Contact Us

For information about registering to vote, contact your **County Elections Division**.

County of Hawaii (808) 961-8277
County of Maui..... (808) 270-7749
County of Kauai..... (808) 241-4800
City & County of Honolulu.. (808) 768-3800

For additional voting information, contact the **Office of Elections**.

Phone: (808) 453-VOTE (8683)
Toll Free: 1-800-442-VOTE (8683)



TTY: (808) 453-6150
Toll Free TTY: 1-800-345-5915

Email: elections@hawaii.gov
Website: elections.hawaii.gov

DHS 1100 (Rev. 04/2023) Application differences from (Rev. 12/2017)

1. Are you a resident of intend to be a resident of Hawaii is moved to STEP 2 for each individual PERSON.
2. Additional instruction is added to Q21 How many family members live with you? (Detailed questions are in STEP 3 of this application)
3. Start Date and End Date added to Q22 Is any family member you usually live with incarcerated (detained or jailed) or residing in the Hawaii State Hospital?
4. STEP 2 "Tell Us About Your Family" Section has expanded conditions in which a SSN must be provided.
5. STEP 2 "Who do you need to include on this application?" has also expanded the individual descriptions of people who should be included if they live with the applicant/applicant is responsible for and temporarily away.
6. **STEP 2 PERSON 1 (Start with Yourself)**-Gender (optional)-*Hawaii Law*
7. **STEP 2 PERSON 1 (Start with Yourself)**--SSN verbiage simplified
8. **STEP 2 PERSON 1 (Start with Yourself)**-- "Do you need health coverage?" reworded to "Are you applying for medical assistance? for simplicity.
9. **STEP 2 PERSON 1 (Start with Yourself)**-- "If applying for insurance are you a resident of Hawaii" question asked
10. **STEP 2 PERSON 1 (Start with Yourself)**-- "Does this person have a spouse or parent that lives out the household?" question asked. *Absent Parent*
11. **STEP 2 PERSON 1 (Start with Yourself)**--Were you ever in an accident? If so. are you still incurring expenses *Medical Expenses*
12. **STEP 2 PERSON 1 (Start with Yourself)**--"Questions for Aged (65 or older) Blind, Disabled/Long-Term Service and Support questions called out.
13. **STEP 2 PERSON 1 (Start with Yourself)**-Were you in Foster Care question generalized to remove "Hawaii". *New Fed Law (out of state)*
14. **STEP 2 PERSON 1 (Job & Income Information)** changed jobs, stopped working, started fewer hours, none of these only under Job 1
15. **STEP 2 PERSON 1 (Job & Income Information)** additional instruction added to self employed questions section.
16. **STEP 2 PERSON 1 (Job & Income Information)** If agreement/amended verbiage added to alimony and deductions section
17. **STEP 2 PERSON 2** Gender (optional)
18. **STEP 2 PERSON 2** SSN verbiage simplified
19. **STEP 2 PERSON 2** Does PERSON 2 live with PERSON 1? If no home address question moved to this section.
20. **STEP 2 PERSON 2**"Do you need health coverage?" reworded to "Are you applying for medical assistance? for simplicity.
21. **STEP 2 PERSON 2** "If applying for insurance are you a resident of Hawaii" question asked
22. **STEP 2 PERSON 2** "Does this person have a spouse or parent that lives out the household?" question asked.
23. **STEP 2 PERSON 2** Were you ever in an accident? If so. are you still incurring expenses
24. **STEP 2 PERSON 2** Questions for Aged (65 or older) Blind, Disabled/Long-Term Service and Support questions called out.
25. **STEP 2 PERSON 2** Were you in Foster Care question generalized to remove "Hawaii".
26. **STEP 2 PERSON 2 (Job & Income Information)** changed jobs, stopped working, started fewer hours, none of these only under Job 1

27. **STEP 2 PERSON 2 (Job & Income Information)** additional instruction added to self employed questions section.
28. **STEP 2 PERSON 2 (Job & Income Information)** If agreement/amended verbiage added to alimony and deductions section
29. **STEP 5** Accident Question moved to Person1 and Person 2 section
30. **STEP 6** Additional clarification related to absent parent information
31. **STEP 6** Electronic Verification information additional description
32. **STEP 6** Absent parent question moved to Person1 and Person 2 section
33. **STEP 6** Assignment of Rights section clarified.
34. **STEP 6** My right to appeal section added online link
35. **STEP 6** Sign Application Section – added print first name and last name.
36. **STEP 6** Updated MQD addresses
37. **Appendix C** has a new section for “Person Acting Responsibly”