



STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES

Med-QUEST Division
Health Analytics Office
P.O. Box 700190
Kapolei, Hawaii 96709-0190

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MEMO NO.
QI-2118
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MEMORANDUM

TO: QUEST Integration Health Plans
Fee-For-Service Providers
Community Care Services Health Plan

FROM: Judy Mohr Peterson, PhD *JMP*
Med-QUEST Division Administrator

SUBJECT: PROVIDER MASTER REGISTRY (PMR) FILE AND PROVIDER TYPE

The purpose of this memorandum is to provide guidance to health plans on how to use information from the PMR, including Provider Type, to validate claims data related to providers and prevent encounters submitted to HPMMIS from pending with errors.

Med-QUEST generates the PMR file every month and places this file on the sftp under ShareINFO/Provider/PROD/OUT. The PMR contains information on all providers registered as Med-QUEST providers, including demographics, address information, associated groups and specialties. For a list of the fields and their definitions under each record type in the PMR, refer to the HP Provider Manual:

https://medquest.hawaii.gov/content/dam/formsanddocuments/resources/Provider-Resources/health-plan-manual/HP_Provider_Manual_201807.pdf

Health plans shall use the PMR file to validate claims data related to providers.

Provider Type

Med-QUEST assigns each provider who registers as a Med-QUEST provider a Provider Type. The Provider Type determines what services a provider is eligible to provide. Some Provider Types are not approved to provide any services. For example, Provider Type 01 – Group Payment ID, is a Provider Type assigned to providers that provide billing services or act as a billing agent to one or more providers, but delivers no direct services to a patient.

Group Billing providers may only be used as a billing provider on an encounter. Group billers must never be listed as a servicing, attending, prescribing, or referring provider.

Health plans shall ensure that the servicing, attending, prescribing, or referring providers listed on encounters submitted to HPMMIS do not appear in the PMR as Provider Type 01. Additionally, health plans shall ensure that encounters listing billing provider that appears as Provider Type 01 in the PMR have a non-Provider Type 01 servicing provider listed.

Encounters that are submitted to HPMMIS with a servicing, attending, prescribing, or referring provider registered with Med-QUEST as a Provider Type 01 will pend with error code P332: GROUP BILLERS NOT ALLOWED AS SVC PRVDR – RESUBMIT WITH SERVICE PRVD as well as error code P330: PROVIDER NOT ELIGIBLE FOR CATEGORY OF SERVICE ON SERVICE DATE. Likewise, encounters that are submitted to HPMMIS with a billing provider who is registered with MQD as Provider Type 01, but with no separate servicing provider listed, will pend for the same reasons.

For questions related to this memorandum, please contact Kate Allen at sallen@dhs.hawaii.gov